

FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS

[In terms of Regulation 25(7) of the
SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015]

The Board members of Tata Power (Independent and Non-Independent) are afforded every opportunity to familiarize themselves with the Company, its management, its operations and above all, the Industry perspective and issues. They are made to interact with senior management personnel and proactively provided with relevant news, views and updates on the Company and sector. All the information/documents sought by them is also shared with them for enabling a good understanding of the Company, its various operations and the industry of which it is a part.

In addition to the above, the Company has an exclusive web-based information portal, which is available to all Directors. This has sections on Company matters; Laws & Regulations; Sustainability aspects; Company's quarterly progress on various operating units and projects under construction, etc.

A. Training session

I) A full day session on strategy, sector outlook and global trends was held in the month of February 2019 and another conclusion session was held in March 2019, wherein presentations were made on topics to afford Board members an opportunity to understand and appreciate the complexities of the industry and their role therein and the way forward for the organisation.

The duration of the two programmes was approx. 10 hours on a cumulative basis.

II) In addition, during FY19, the following information *inter alia* was also placed before the Board members for discussion, during the course of regular Board meetings:

- Sector Overview and Context Setting
- Thermal and Hydro
- Renewables
- Transmission and Distribution
- New Businesses viz. EV Charging, Home Automation, Energy Services Company etc.,
- Microgrids
- Land and Coal
- Human Resource
- Infrastructure & Communication Technology
- Corporate Social Responsibility, Sustainability
- Finance
- Innovation
- Vision Mission Revisit

B. Directors' World

A web-based portal 'Directors' World' has been created to enable the Board members to keep themselves abreast of developments in the Company and the environment in which it operates. This portal contains the following information:

- i) General – Details of Board composition
- ii) Sector related
 - Power

- Coal
- Oil & Gas
- Analysts Reports
- Monthly Sector Reports
- iii) Company related
 - Flash reports
 - MIS
 - Project Updates
 - Strategic Finance
 - Board and Committee Charters
 - Energi Talk
 - Business Development
- iv) Geography related (geographies in which the Company operates)
- v) Related statutes
- vi) Sustainability
 - Bio-diversity
 - Environment
 - Corporate Social Responsibility

Management mailers are regularly sent to Directors on all significant sector and Company news items and subjects, as they evolve from time to time.

C. Off-site visits to plants

The Directors are encouraged to visit the Company’s various plants and establishments, where senior Plant Heads apprise them of the operational and sustainability aspects of the Units to enable them to have full understanding and appreciation of the activities of the Company.

Thus, all efforts are made to ensure that the Directors remain current on the Company’s matters as well as sector and industry as also about various geographies in which it operates.

D. Summary of Familiarization programme of Independent Directors:

Total no. of hours spent on familiarization programme in the financial year 2018-19	Approx. 10 hours (including specific items at Board meetings, mentioned at A(II) above
Total no. of hours spent on familiarization programme in the financial year 2017-18	Approx. 16 hours (including specific items at Board meetings, mentioned at A(II) above
Total no. of hours spent on familiarization programme in the financial year 2016-17	Approx. 16 hours
Total no. of hours spent on familiarization programme in the financial year 2015-16	Approx. 15 hours
Cumulative hours spent on familiarization till date (from 1 st April 2015)	Approx. 57 hours