



**OWNER:
THE TATA POWER COMPANY LIMITED**

**PROJECT MANAGER:
THE TATA POWER COMPANY LIMITED**

**RATE CONTRACT (OUTLINE AGREEMENT) FOR PROVIDING TRANSPORTATION
SERVICES INSIDE TROMBAY PLANT, MUMBAI, NAVI MUMBAI & NEAR BY
LOCATIONS (ON ROAD), AS AND WHEN REQUIRED**

Tender Ref: CC-FY24-DK-024-Trombay Transportation -Oct'23

RATE CONTRACT (OUTLINE AGREEMENT) FOR PROVIDING TRANSPORTATION SERVICES INSIDE TROMBAY PLANT, MUMBAI, NAVI MUMBAI & NEAR BY LOCATIONS (ON ROAD), AS AND WHEN REQUIRED

Enquiry reference no.: CC-FY24-DK-024-Trombay Transportation -Oct'23
Title of Work to be awarded: RATE CONTRACT (OUTLINE AGREEMENT) FOR PROVIDING TRANSPORTATION SERVICES INSIDE TROMBAY PLANT, MUMBAI, NAVI MUMBAI & NEAR BY LOCATIONS (ON ROAD), AS AND WHEN REQUIRED.
Type of Bidding: E-tendering / Two-Part
Contact Details: All communication including EOI submission shall be addressed to following officer/s: Mr. Datta Kamble Lead- Corporate Contracts Email: datta.kamble@tatapower.com AND Mr. Surendra Chandolkar Head – Fuel Procurement and Logistics, Corporate Contracts Email: schandolkar@tatapower.com Website for Tender Notice details: https://www.tatapower.com/tender/tenderlist.aspx

The Tata Power Company Limited invites Expression of Interest (EOI) from interested parties for the e-Tendering Process of following Relevant Work Package:

Table-1

Details	Estimated Quantity	Tender Fee	Bid Security
Tata Power Company Limited Trombay Thermal Power Station, Mahul Road, Chembur, Mumbai - 400074, Maharashtra.	No firm quantity commitment, Fixed Rate contract Contract period 2 year.	2000/- (INR Two Thousand Only as Bank Transfer)- To be submitted along with EOI	INR Rs 2.5 Lakh in form of Bank Guarantee or ,online (To be submitted along with Bid, at stage of bidding post RFQ issued by Tata Power)

1. INTRODUCTION:

Tata Power Company Limited intends to formulate Rate Contract (Outline Agreement-OLA) for Providing Transportation Services of Material Outside Mumbai Region (On Road), As And When Required.

The tendering/procurement activities for this Project are going to be driven from Tata Power's following Office:

"Corporate Contracts Department,
The Tata Power Company Limited,
Smart Center of Procurement Excellence, 2nd Floor, Sahar Receiving Station, Near Hotel
Leela, Sahar Airport Road, Andheri East, Mumbai-400059."

2. SCOPE OF WORK:

The scope of work involves pick up of consignments from transporter on demand basis as per the requirement given by Tata Power. The transporter will collect the consignment/ cargo from Originating point and deliver to the destination point as mentioned in the Purchase Order (PO).

Transporter should use dedicated vehicle as mentioned in the PO without any deviation in the vehicle type and model on door to door basis without picking part load en -route to destination. The transporter will not overload the vehicle at any given point of time..

Detailed Scope of Work and Terms & conditions for this Tender/ Contract shall be provided in the Tender/RFQ document to all bidders submitting the valid EOI with due tender fees.

3. TENDER FEE & EOI SUBMISSION GUIDELINES AND TIMELINES:

- a) Interested parties meeting the "Bidder pre-qualification criteria" specified under point no. 4 in this document can request tender document and participate in the bidding process by submitting the Expression of Interest (EOI) Letter along with the Tender Fee Payment Details to the contact details mentioned below not later than deadline specified below. Request for Bid Document / EOI will not be entertained beyond this deadline.
- b) Tender Fee, as indicated in the Table1 above may be paid through **NEFT** as per details for payment is given in Table2 below:

Table 2

Details for payment :	
Bank details for submitting Tender fees/ EMD through bank transfer/NEFT/BG:	Beneficiary Name: The Tata Power Company Limited Bank Name: HDFC Bank A/c no: 00600110000763 IFS Code: HDFC0000060 A/c type: CC Branch Name & Address: HDFC Bank, Maneckji Wadia Building, Nanik Motwani Marg, Fort, Mumbai 400023k
Deadline for tender fee payment and submission of EOI:	08th November 2023

- c) Interested bidders should submit the Expression of Interest (EOI) letter and tender fee payment details to below mentioned email addresses:

- Mails shall be addressed to (To): datta.kamble@tatapower.com AND schandolkar@tatapower.com

- EOI/ requests without complete information and communication as above within deadline shall be liable to be rejected and will not be considered further.

d) Expression of Interest letter to be submitted along with tender fee payment details should include the following details (To be mentioned in editable format in email body):

- Company Name and Office Address
- Authorized Contact person name, contact number and e-mail id (mandatory) for bidding purpose and for all other communications to be addressed for this tender.
- Tender fee payment details / reference no (ensuring that tender fee is received by us within specified deadline)
- Attach the supporting documents substantiating your fulfilment of Bidder's Pre-Qualification Requirements (PQR), with the EOI. In case of supporting documents are not readily available, bidder to provide confirmation that they shall arrange to share PQR supporting documents later on as required by owner.

e) Detailed Bid Document (also referred as RFQ) shall be issued through Tata Power e-tender portal (Ariba System) only to the parties submitting a valid EOI as per terms mentioned in this document.

4. BIDDER PRE-QUALIFICATION CRITERIA:

Interested parties to note that Bidder shall be required to fulfil the following bidder pre-qualification criteria in order to qualify for the subject work. Bidder will be required to submit relevant supporting documents to demonstrate their qualification during the bid submission stage against Tender document/RFQ

4.1 TECHNICAL REQUIREMENTS:

Bidders should have the following experience in its firm's name, supported by proof of Contract / Work Order / Work Completion certificate etc., which must form part of the EOI and provide satisfactory evidence concerning the following:

- a) Minimum Years of Experience for Similar kinds of Work (Transportation Services) – 3 years
- b) Bidder to submit valid ISO 9001 certifications, OHSAS 18001 certification, ISO 14001 / EMS Certifications

FINANCIAL REQUIREMENTS:

- a) Bidder shall have during the last three financial years an Average Annual Turn Over of not less than INR 1 Crores.
- b) Bidder should share copies of their profit and loss account and audited Balance sheet for the last three preceding financial years along with the Bid Document. In cases, where audited results for the last preceding financial year are not available, certification of financial statements from a practicing Chartered Accountant shall also be considered acceptable.

Notes for financial requirements:

- a) Bidder should be an independent company, a proprietorship firm, a partnership firm or a combination of above in form of Joint venture Company, registered as per Companies Act. Bidder to share relevant details of the bidding entity.

- b) Bidder should share Certified copy of Income TAX, PAN, GST/ Other Taxes Duties Certificate and EPF registration (or undertaking in case not applicable) issued by competent authority.

5. BID SECURITY:

Interested parties to note that Bidder is required to furnish a Bid Security along with their Bid during bidding stage once the RFQ/tender document is issued to bidder/s submitting valid EOI. Bid security may be submitted in form of Bank guarantee in the format prescribed in Bid Document or as Demand Draft/Banker's cheque for an amount as defined in the covering page of this notice document (Table-1). Bids not accompanied by an acceptable Bid Security shall be rejected by the Owner as being non-responsive and returned to the bidder without being opened.

Note: Interested parties to note that Bid Security is not required with the EOI and it is required to be submitted with the Bid during Bid Submission stage, once RFQ is released to the interested parties submitting valid Expression of Interest.

6. BIDDING PROCESS:

Detailed Bid Document (also referred as RFQ) shall be issued through Tata Power e-tender portal (Ariba System) only to the parties submitting a valid EOI as per terms mentioned in this document.

Bidder to note that bidding for subject tender may be conducted through e-auction.

Detailed bidding process (as applicable) shall be detailed in the Tender/RFQ document.