



**OWNER:  
MAITHON POWER LIMITED**

**PROJECT MANAGER:  
MAITHON POWER LIMITED**

**PROJECT:  
Facility Management & Pantry Services in Plant for 2 years, MAITHON POWER LIMITED,  
JHARKHAND  
MAITHON POWER LIMITED (MPL), JHARKHAND - INDIA**

**TENDER REF: (MPL/ADMIN/DB/2024-25/ 2000071861)  
Facility Management & Pantry Services in Plant MPL, MAITHON POWER LIMITED, JHARKHAND**

**EXPRESSION OF INTEREST (EOI)**

**Facility Management & Pantry Services in Plant MPL, MAITHON POWER LIMITED, JHARKHAND**

<b>Enquiry reference no.:</b> - MPL/ADMIN/DB/2024-25/ 2000071861)
<b>Facility Management in Plant MPL at 2 X 525 MW Maithon Power Limited (MPL), Jharkhand – India</b>
<b>Type of Bidding:</b> E-tendering / Two Part
<b>Contact Details:</b> Ms. Debarati Bhattacharyya-Contracts, Mobile-9234000596, Email Id:- debarati.b@tatapower.com Ms. Jayashree Choudhury -Head Contracts & Materials, Mobile: 9234550658, Email Id:- choudhuryj@tatapower.com Maithon Power Ltd., (A Joint Venture Company of Tata Power & DVC), Works: Village Dambhui, P.O. Barbendia, P.S. Nirsa, District Dhanbad 828 205, Jharkhand, India

Maithon Power Limited (“Owner”) invites Expression of Interest (EOI) from interested parties for the Two-Part e-Tendering Process of following Relevant Package:

<b>Plant Details</b>	<b>Description</b>	<b>Tender Fee</b>	<b>Bid Security (EMD)</b>	<b>Estimated total package value</b>
2X525 MW Maithon Power Limited (MPL), Dhanbad, Jharkhand	Facility Management in Plant MPL, MAITHON POWER LIMITED, JHARKHAND	INR 2,000/-	INR 1,25,970/-	Rs. 1.25 Cr/- For 1 year

## **INTRODUCTION:**

Maithon Power Limited (MPL) is a 74:26 joint venture of The Tata Power Company Limited and DVC (Damodar Valley Corporation). MPL owns and operates 2x525 MW capacity, Indian coal based thermal power generation plant based on pulverized coal-based boiler technology. The generating plant is in Maithon near the city of Dhanbad in the state of Jharkhand in India. A brief overview of Owner and Site is given below:

<b>Site Name</b>	2 X 525 MW Maithon Thermal Power Plant
<b>Owner</b>	Maithon Power Limited
<b>Project Manager</b>	Maithon Power Limited
<b>Site Location</b>	Maithon, Dhanbad district, Jharkhand, India, on the right bank of the river Barakar in the Nirsa-cum-Chirkunda C.D. Block of Dhanbad district, Jharkhand at a road distance of about 7.5 km from Nirsa, North of G.T. Road (N.H.2) and 10 km north of Mugma railway station on the Howrah Mughalsarai Grand Chord line of the Eastern Railway.  ➤ Latitude: 23 deg 49' - 38" N ➤ Longitude: 86 deg 45' - 41" E
<b>Elevation Above Mean Sea Level</b>	156 m to 177 m above Mean Sea Level
<b>Access to Site</b>	➤ Road: About 7.5 km north of G.T. Road Nearest town is Nirsa ➤ Rail: Nearest Railway station – Mugma railway station.

### **1. Brief SCOPE OF WORK(Details scope is publishing website):**

#### **Services for Facility management and House Keeping:**

- 1) The materials for the cleaning will be provided by the contractor. Disinfectants and floor cleaning agents will be of good branded quality & specifications for the same ideally to be G-37 complied like Taski/Diversey care ranging from R-1, R-2, R-3, R-5, R-6, R-7 and R-9 or other compatible cleansers
- 2) Supervision of all work for the all site is utmost important. Site manager and supervisors are solely responsible for the same
- 3) Septic tank of contracted and other area at MPL to be cleaned quarterly at additional cost at actual
- 4) Pantry service boy must report to the assigned site prior to start the shift
- 5) Contract period: The contract period will be valid for 02 year & its on performance based, firstly effective from 01<sup>st</sup> May' 2024 to 30<sup>th</sup> April' 2025.

Above is only brief description of scope of work and Detailed scope of work including Detailed Terms & Conditions shall be shared during RFQ/ Bidding stage to the interested bidder submitting valid EOI, which will specify detailed scope of work and terms & conditions of proposed tender/contract.

## **2. TENDER FEE & TIMELINES:**

- a) Interested parties meeting the pre-qualification criteria specified elsewhere in this document can request for Bid Document and participate in the bidding process by submitting their Expression of Interest (EOI) and credentials along with the Tender Fee **not later than 22<sup>nd</sup> Feb 2024**. Request for Bid Document/EOI will be not be entertained EOIs submitted beyond this deadline may be liable for rejection.
- b) Non-Refundable Tender Fee, as indicated in table above, in the form of direct deposit in the following bank account and submit the receipt along with a covering letter clearly indicating the Tender Reference number

Details for payment of Tender Fee:	
Bank details for submitting Tender fees through bank transfer / NEFT:	Beneficiary Name – Maithon power Limited Bank Name – State bank of India Branch Name – CAG, Mumbai (09995) Address – Neville House, 23 J. N. Heredia Marg, Ballard Estate, Mumbai-400001 Branch Code –09995 Account No – 00000031828734113 Account type – CC IFSC Code – SBIN0009995
Deadline for tender fee payment and submission of EOI:	<b>22nd Feb 2024</b>

It may be please be noted that all future correspondence will be strictly done only with Interested Bidders who have done the above steps in time with Authorized Person only through MPL E-Tender System.

C) Detailed Bid Document (also referred as RFQ) shall be issued through Tata Power e-tender portal (Ariba System) only to the parties that submitted a valid EOI as per terms mentioned in this document.

Bidder to note that commercials for subject tender may be conducted through e-auction. Detailed bidding and auction process shall be detailed in the RFQ / tender document

## **3. BIDDER PRE-QUALIFICATION CRITERIA:**

Interested parties to note that Bidder shall be required to fulfill the following conditions and submit relevant supporting documents for each of the following criteria along with the Bid. Bidder must fulfill the following bidder pre-qualification requirement / criteria in order to qualify for the subject work. Bidder will be required to submit relevant supporting documents to demonstrate their qualification during the bid submission stage against Tender document / RFQ and bidders not found meeting the pre-qualification requirements given below will be disqualified from the tender.

#### **4.1 TECHNICAL REQUIREMENT:**

- 1) The bidder shall provide at least minimum two PO copies with po value minimum 1.5 Cr. for similar type of job within last three years. Bidder shall submit the job completion certificate with satisfactory note duly signed by higher management of respective organization. The bidder should have experience in similar nature of work (Cleaning & Sweeping / Façade Cleaning / Garbage Collection).
- 2) The bidder shall possess the capability to initiate services within 03 weeks from the receipt of Letter of Intent (LOI) or Purchase Order (PO).
- 3) In order to oversee the entire operation, the bidder must assign a suitable and competent manager and supervisors at their own expense. The manager/Supervisor Shall have a background in hotel management and preferably certification from a reputed organization.
- 4) The bidder is obligated to submit all necessary statutory licenses, including FSSAI, to the user within one month from the commencement date.
- 5) The Service Provider shall comply with the Food Safety & hygiene conditions regulations, by Laws relating to preparation, preservation, and sale of food stuffs, soft drinks and fresh meals and disposal of garbage, left over etc

#### **4.2 FINANCIAL REQUIREMENT:**

- a) Bidder must have an Average Annual Turn Over of not less than Rs. 2 Crores during the last three financial years.

The Bidder shall have adequate financial resources to execute the Contract concurrently with his other commitments and shall meet the following condition:

- The bidder must have an average turnover of Rs.2 Cr of 2020-21, 2021-22 & 2022-23,(Balance Sheet, Profit & Loss Account Statement for turnover shall be submitted as a supporting document).
- Certified Copy of service Tax registration and Service Tax return for last Three years. Audited Balance Sheet including Profit & Loss statement for the previous three completed financial years reckoned from the date of application. In case the audited documents are not ready / available, then certified copy by a registered practicing Chartered Accountant may be submitted.
- Certified Copy of Bank statement of the Bidders for last two years.

#### **4.3 SAFETY REQUIREMENT:**

- Safety Records---Please provide safety record for last three years. OHSAS : 18001or 45001 Certificate, ISO 14001 ,9001 Certificate
- Scope of Work (Will be provide at the time of RFQ)
- Statutory & IR requirements for Service Contracts at MPL – Revised
- Service MPL General terms and conditions of Contract
- Contractor's Safety Terms and Conditions
- Safety Bid Document.

**5. BID SECURITY/EMD(To be submitted along with RFQ and not with EOI):**

Interested parties to note that Bidder is required to furnish a Bid Security along with their Bid (only during Bid Submission stage), as a Bank Guarantee (in the format prescribed in Bid Document) or as NEFT/RTGS/DD for an amount of INR 1,25,970/- (Indian Rupees One Lac Twenty five thousand nine hundred seventy Only). Bids not accompanied by an acceptable Bid Security shall be rejected by the Owner as being non-responsive and returned to the bidder without being opened.