

PRE-QUALIFICATION REQUIREMENT (PQR) - SECURITY SERVICES (BTG, CHP, AHP, TOWNSHIP & GUEST HOUSE) AND SECURITY SERVICES AT RAILWAY LINE PATROLLING AND PHYSICAL DEPLOYMENT

INTRODUCTION:

Maithon Power Limited (MPL) is a 74:26 joint venture of The Tata Power Company Limited and DVC (Damodar Valley Corporation). MPL owns and operates 2x525 MW capacity, Indian coal based thermal power generation plant based on pulverized coal-based boiler technology. The generating plant is in Maithon near the city of Dhanbad in the state of Jharkhand in India. A brief overview of Owner and Site is given below:

Site Name	2 X 525 MW Maithon Thermal Power Plant
Owner	Maithon Power Limited
Project Manager	Maithon Power Limited
Site Location	Maithon, Dhanbad district, Jharkhand, India, on the right bank of the river Barakar in the Nirsa-cum-Chirkunda C.D. Block of Dhanbad district, Jharkhand at a road distance of about 7.5 km from Nirsa, North of G.T. Road (N.H.2) and 10 km north of Mugma railway station on the Howrah Mughalsarai Grand Chord line of the Eastern Railway. ➤ Latitude: 23 deg 49' - 38" N ➤ Longitude: 86 deg 45' - 41" E
Elevation Above Mean Sea Level	156 m to 177 m above Mean Sea Level
Access to Site	➤ Road: About 7.5 km north of G.T. Road Nearest town is Nirsa ➤ Rail: Nearest Railway station – Mugma railway station.

1. SCOPE OF WORK:

A. SECURITY SERVICES AT MPL (BTG, CHP, AHP, TOWNSHIP & GUEST HOUSE) FOR PATROLLING AND PHYSICAL DEPLOYMENT AT STRATEGIC LOCATIONS.

The scope of work includes providing, round the clock 24 x 7 & 365 days a year supervision, vigilance and patrolling across the entire perimeter of the Site including vehicular patrolling. The objective for the security services is safeguarding & protection of MPL Plant from any intrusion, trespassing, forceful entry and access control. Any drawback / lacunae should be brought to the notice of the owner promptly. Contractor's area of responsibility under the contract shall include but not limited to BTG area/Field Hostel/Site Office/Security control Room/CCTV Control Room/Material Gate/Gate No1/Gate No 2 /JNT Gate/ATM Gate/Water Pump House Gate/Intake Water House/RO Plant /Various internal part of Plant area/Township & Guest House area Coal Handling Plant & Ash Handling Plant.

- (1) To secure men and materials, plant & machinery, equipment, and assets of the company by deploying adequate resources at site.
- (2) To ensure safe working environment at site for employees/vendors/ visitors and at the same time prohibit unwanted persons to enter the plant premises and work as per guidelines given by Head of Security.
- (3) Provide services as per advice of management on security scenario and assist in Security audit, Security Survey, Security planning and conflict resolution.

- (4) Should be ready to act on any reported incident & provide protection to various stake holders at scattered locations inside the premises. Protection of plant and machinery at all vital location of the plant site from theft, sabotage, espionage.
- (5) Take all necessary safety precautions for workmen working during any hour of the day as per Company guidelines.
- (6) Collecting / Interpreting Intelligence Input for major security trend and their subsequent implementation & provide intelligence services to management.
- (7) Ensure proper Industrial security training to security workforce deployed by the contractor on quarterly basis to keep them fit, updated and prepared for the work assigned in this contract and also as per prevailing PSARA Act.
- (8) Traffic control at your area of responsibility.
- (9) To implement the visitor/men/ material/ vehicle management in accordance with SOP/ EPM of MPL.
- (10) To report any near miss/accident/fire incident and also take preliminary preventive measures.
- (11) To carryout daily ceremonials i.e. Flag hoisting, ceremonial drill on the occasion of National festival (Republic Day/Independence Day).
- (12) To Maintain and upkeep the record of various challans / temporary/ permanent passes and making gate entry of all challans at main gate and ensuring proper communication (two way) of such matters with Shift In charge of MPL.
- (13) Maintaining record of all vehicles & frisking of labors at the time of entry and exit during all four shifts.
- (14) Maintenance and upkeep of all documents related to security operation of plant.
- (15) Contractor will perform security services to the satisfaction of Head Security MPL and abide the instructions of Security Officers of MPL. The Contractor shall also comply with Security Policies & Processes.
- (16) The work applies to the activities in Maithon Power Limited (A TATA POWER COMPANY), Maithon in the state of Jharkhand.

B. CONTRACT FOR RAILWAY PATROLLING AND PHYSICAL DEPLOYMENT AT STRATEGIC LOCATIONS OF RAILWAY LINE (TOTAL LENGTH OF RAILWAY TRACK = 23.5 KM APPROX.)

Scope of work :

The Security agency shall carry out the following activities from Thaparnagar/ Mugma station to plant.

- Adequate No's of security personnel including armed guards shall be provided for patrolling to curb anti-social activities/ to protect the railway properties like damage of the wagons & rail lines.
- Security In-charge (Assignment Manager) accompanied with armed personal for patrolling specified/demarked area to ensure safe Rake movement from Thaparnagar/ Mugma to MPL. He shall ensure to ascertain, taking up the matter related to the law-and-order situation with local administration/Police.
- Security agency has to ensure that no coal theft occurs during Rail movement from Thaparnagar/ Mugma railway station to plant.
- Security agency has to lodge complaint/ FIR in case of pilfer of coal from the loaded rakes or any sort of miscreant's activity hindering the rail logistics movement.
- Security agency has to make a proper coordination in conjunction with the RPF personal to ensure smooth movement of loaded/ empty coal rakes.
- Local Police and RPF liaising will be in agency's scope in close coordination with officer of MPL.

- Proper record and documentation keeping for movement of Rakes, timing, etc. is required to be maintained by the agency.
- Security agency shall deploy security personnel at the different strategic points enroute Thaparnagar/ Mugma to Plant including unloading points at Wharf & Track Hopper (inside the plant) to prevent any untoward incident.
- Security agencies have to keep the one dedicated LMV for patrolling of strategic locations.
- Security agency has to maintain the proper record of armed license as per, PASARA act-2005 and also all others applicable statutory obligations have to be followed as per terms & conditions.
- Security agency shall ensure to provide proper uniform, shoes, whistle, lathi, raincoat, torch/search lights, baton, winter jackets, safety jackets, helmets, PPE, etc. for all security personnel.
- Security agency shall ensure to provide (1 no, s Mobile handsets) for right time round the clock communication.
- Statuary norms should be adhered by the agency as per the factory law for their working personals associated with above jobs .

2. TENDER FEE & TIMELINES:

- Interested parties meeting the pre-qualification criteria specified elsewhere in this document can request for Bid Document and participate in the bidding process by submitting their Expression of Interest (EOI) and credentials along with the Tender Fee **not later than** Request for Bid Document/EOI will not be entertained beyond this deadline.
- Interested parties to submit Non-Refundable Tender Fee (contact details mentioned below), as indicated in the table below, in the form of direct deposit in the following bank account along with a covering letter duly stamped and signed by an authorized signatory clearly indicating the Tender Reference number, your EOI to participate in the tendering process and indicating name of authorized person, contact number / e-mail id (mandatory) on Bidder's letterhead. It is mandatory to mention Tender Reference no. in the said letter.
- Non-Refundable Tender Fee, as indicated in table above, in the form of direct deposit in the following bank account and submit the receipt along with a covering letter clearly indicating the Tender Reference number.

Beneficiary Name – Maithon power Limited
 Bank Name – State bank of India
 Branch Name – CAG, Mumbai (09995)
 Address – Neville House, 23 J. N. Heredia Marg, Ballard Estate, Mumbai-400001
 Branch Code –09995
 Account No – 00000031828734113
 Account type – CC
 IFSC Code – SBIN0009995

Note: - Once the above-mentioned documents are received, detailed RFQ shall be issued through our e-tender system.

Interested Bidder has to get in touch with contact persons mentioned above at:- Maithon Power Ltd., (A Joint Venture Company of Tata Power & DVC), Works: Village Dambhui, P.O. Barbendia, P.S. Nirsa, District Dhanbad 828 205, Jharkhand, India.

It may please be noted that all future correspondence will be strictly done only with Interested Bidders who have done the above steps in time with Authorized Person only through MPL E-Tender System.

- d) Detailed Bid Document (also referred as RFQ) shall be issued through Tata Power e-tender portal only to the parties whose EOI meeting above mentioned requirements are received by the deadline mentioned above.
- e) Mail Should be addressed to Ms. Jayashree Choudhary at Email -choudhuryj@tatapower.com

3. BID SECURITY:

Interested parties to note that Bidder is required to furnish a Bid Security along with their Bid, in the format prescribed in Bid Document in the form of Bank Guarantee for an amount of INR 5.22 Lakhs and Bids not accompanied by an acceptable Bid Security shall be rejected by the Owner as being non-responsive and returned to the bidder without being opened.

4. PRE-QUALIFICATION CRITERIA:

Interested parties to note that Bidder shall be required to fulfill the following conditions and submit relevant supporting documents for each of the following criteria along with the Bid.

4.1 TECHNICAL REQUIREMENTS :

The prospective bidder must qualify all of the following requirements to be eligible to participate in the bidding. Bidders who meet the following requirements will be considered as the successful bidder and MPL has a right to disqualify those bidders who do not meet these requirements:

4.1.1 The bidder must have a minimum of five years of experience in providing Security Services in reputed organizations and should be either of the following:

- (a) Orders of the minimum cumulative value of Rs. 10 Cr. in the last three years Or
- (b) One order with a minimum value of Rs. 10 Cr. In the last three years Or
- (c) Two orders of minimum value of Rs. 4 Cr. each in the last three years (Order copies /completion certificates to be submitted).

4.1.2. Bidder should have Performance Certificates for satisfactory performance of having rendered security services from at least 02 reputed company. The services against these issued certificates should have been carried out in the last five years from the date of bid submission.

In case the bidder has a previous association with MPL for similar services, the performance feedback for that bidder by MPL's User dept. shall only be considered irrespective of performance certificates issued by any other organization. (Copy of Performance Certificate to be submitted).

4.1.3. The bidder should be registered under Private Security Agencies Regulation Act (PSARA) 2005. (Should have obtained consent to operate from Govt of Jharkhand as per PSARA act.)

4.1.4. Bidder should be a company registered in India with an office in Jharkhand/ West Bengal (preferably Dhanbad, Ranchi, Asansol, Durgapur). Bidder should submit an undertaking and details of address.

4.1.5. Bidder should have a minimum 1000 number of security guards on its company's roll. (Documentary proof e.g., PF-ECR /ESI Challan etc. required as documentary proof).

4.1.6. Bidder should have minimum deployment of 250 security persons in similar industry at single location (Power, Steel, Petrochemicals etc.). PO needs to be shared.

4.1.7. Bidder should have tie up reputed training institute in Jharkhand for training of their recourse as per PSARA act 2005. Or should have own training school.

4.1.8. The Bidder must submit an undertaking for acceptance of all terms & conditions of the tender document, associated corrigendum/amendments, GCC – Service, and reply to Pre-Bid Queries along with the bid document.

4.2. FINANCIAL: The Bidder shall have adequate financial resources to execute the Contract concurrently with his other commitments and shall meet the following condition:

4.2.1 The bidder must have an average turnover of Rs. 10 Crores in last three FY. :2020-21, 2022-23 & 2023-24 (Balance Sheet, Profit & Loss Account Statement for turnover shall be submitted as a supporting document).

4.2.2. Certified Copy of service Tax registration and Service Tax return for last Three years.

4.2.3. Audited Balance Sheet including Profit & Loss statement for the previous three completed financial years reckoned from the date of application. In case the audited documents are not ready / available, then certified copy by a registered practicing Chartered Accountant may be submitted.

4.2.4. Certified Copy of Bank statement of the Bidders for last two years.

4.3. Statutory/ IR Compliances : The Contractor shall be fully responsible for the due compliance by him and his sub-contractors with all statutory requirements and with all applicable labour laws including Contract Labour Abolition and Regulation Act, workmen's Compensation Act, P.F./E.S.I., Labour welfare fund, Act, etc. as may be applicable to the Contractor, the sub-contractors and their employees.

4.4. SAFETY REQUIREMENT:

- Bidder should preferably have ISO 9001 & ISO 14001 & OHSAS :18001 or 45001 certification or must give an undertaking for its willingness to obtain the same within 2 months of qualification for the work.