

The Tata Power Company Limited Invites Tenders through E-Tender Two-Part Bidding Process from interested bidders for the following packages in Distribution Business: -

A. Summary of the tendered packages:

| Sr. No. | Description | Tender Reference no. | Bid Guarantee Fee / EMD (Rs.) | Tender Fee (Rs.) |
|---|---|----------------------|-------------------------------|------------------|
| For the following package please send mail to Ms Vaishali Kachare (vaishali.kachare@tatapower.com) with copy to Mr. Milan Patel (mrpatel@tatapower.com). | | | | |
| 1. | Three (3) Year Rate Contract/Outline Agreement for Meter Reading, Bill/ Document Dispatch and Meter Data Download Activities for Electricity Distribution business in Mumbai. | CC19VKD033 | 5,00,000 /- | 1,000 /- |

For additional technical details of the above-mentioned other packages please refer section C.

B. Guidelines for Participating:

Interested bidders having executed similar projects can participate by submitting the following up to 1500 hours on Monday– 17th February' 2020:

1. Non-Refundable Tender Fee, as indicated in table above, in the form of
 - a. Demand Draft in the name of "The Tata Power Company Limited" payable at Mumbai along with a covering letter clearly indicating the Tender Reference number.

(or)
 - b. Direct deposit in the following bank account and submit the receipt along with a covering letter clearly indicating the Tender Reference number –
Beneficiary Name – The Tata Power Co. Ltd.
Bank Name – HDFC Bank Ltd.
Branch Name – Fort Branch, Mumbai
Address – Maneckji Wadia Building, Nanik Motwani Marg, Fort, Mumbai 400023.
Branch Code – 60
Bank & Branch Code – 400240015
Account No – 00600110000763
Account type – CC
IFSC Code – HDFC0000060

2. Bidders to also submit duly signed and stamped letter indicating name of authorized person, contact number and e-mail id (mandatory) on Bidder's letterhead. It is mandatory to mention Tender Reference no. in the said letter.

Note: - Once the above-mentioned documents are received, detailed RFQ shall be issued through our e-tender system.

Interested Bidder has to get in touch with respective contact persons, mentioned above, at The Tata Power Company Limited, Smart Center of Procurement Excellence, 2nd Floor, Sahar Receiving Station, Near Hotel Leela, Sahar Airport Road, Andheri East, Mumbai-400059 for submitting the documents.

It may please be noted that all future correspondence will be strictly done only with **Interested Bidders** who have done the above steps in time with Authorized Person only through Tata Power E-Tender System.

C. Additional technical details: (Please refer the following pages for details)

| Techno-Commercial Pre-Qualification Requirement and Submission Format | | | |
|--|---|---|---|
| Tender No :- CC19VKD033 | | | |
| Package Name :- Three (3) Year Rate Contract/Outline Agreement for Meter Reading, Bill/ Document Dispatch and Meter Data Download Activities for Electricity Distribution business in Mumbai. | | | |
| Sr No | Parameter | Tata Power Requirement | Documents that will have to be submitted by vendor to ascertain meeting of Pre-Qualification Requirement |
| 1 | Bidder's Technical Capability to handle jobs detailed in the Tender | The Bidder shall have minimum 6 months of experience, in the last 3 years, of working with Distribution Companies in Tier I Metro Cities (Mumbai, Delhi*, Kolkatta*, Chennai*) for Electricity Meter Reading and Electricity Bill Delivery activity with satisfactory performance | Bidder to submit list of jobs and major orders executed including Order Copies, Customer Reference Documents |
| 2 | Financial Capability | Average annual turnover of the bidder for last Three years shall not be less than Rs. 2 Crores | Profit and Loss Statements, Balance Sheet, Cash Flow Statements for the Three (3) preceding financial years duly audited and approved by Authorized Audit Firm / CA |
| 3 | Capability to Handle Job financially if awarded | Bidder shall have successfully completed, in last Five (5) years, above listed work worth; (1) single purchase order of Rs 100 lakhs OR (2) two purchase order of Rs 50 Lakhs each OR (3) three purchase order of Rs 35 Lakh each | Order copy with details of Customer for whom work is done |

Apart from the above requirements, bidder will have to qualify in various aspects like requirement of Safety Officer, TPSDI Trained Manpower, Certifications etc. Safety Evaluation Requirement will be shared along with detailed RFQ document.

* Bidder need to have Office Setup in Mumbai. (More details will be shared to Interested Bidder as part of RFQ document)

Estimated Quantity

| Service | UOM | Estimated Annual Quantity |
|-----------------------------------|-----|---------------------------|
| Meter Reading of Cyclic Consumers | EA | 84 Lakhs |
| Bill Dispatch to consumers | EA | 81 Lakhs |

Notes :

- 1. The quantities are indicative and as on date of the Tender. Subject to change*
- 2. Apart from the above activity Tender Also includes various activities like Spot Billing and Collection, Disconnection notice, Meter Data Downloading and other associated activities. Details of the same will be shared to Interested Bidder as part of RFQ document*
- 3. Meter Reading and Bill Dispatch in Mumbai Operational area is divided in following zones: (More details will be shared to Interested Bidder as part of RFQ document)**

North Suburb – Borivali (E/W), Dahisar (E/W), Mira Road, Mira Bhayendar

West Suburb – Goregaon (E/W), Malad (E/W), Kandivali (E/W)

East Suburb – Dadar (E/W), Sion (E/W), Wadala, Chunabhatti (E/W), Chembur (E/W), Ghatkopar (E/W), Kurla (E/W), Vikhroli (E/W)

Metro Zone – Andheri (E/W) & Jogeshwari (E/W)

Urban & City Zone – Bandra (E/W), Khar (E/W), Vile Parle (E/W), Santacruz (E/W), BEST's License area Mahim to Colaba including Wadala/Sewri