



**OWNER:  
THE TATA POWER COMPANY LIMITED**

**TITLE OF WORK TO BE AWARDED:  
OLA for providing services towards Forebay trash screen Cleaning , Transfer Pump  
screen cleaning and Junction Gate operation at Lonavala for 3 years**

**ENQUIRY REFERENCE NO.: CC25JG044**

## NOTICE INVITING EXPRESSION OF INTEREST (EOI) FOR-

**OLA for providing services towards Forebay trash screen Cleaning , Transfer Pump screen cleaning and Junction Gate operation at Lonavala for 3 years**

<b>Enquiry reference no.: CC25JG043</b>
<b>Title of Work:</b> OLA for providing services towards Forebay trash screen Cleaning , Transfer Pump screen cleaning and Junction Gate operation at Lonavala for 3 years
<b>Type of Bidding:</b> E-tendering (through Ariba online portal) / Two Part (Technical and Price bids under separate envelopes)
<b>Contact Details:</b> <b>Contact Details:</b> All communication including EOI submission shall be addressed to following officer/s: Ms. Juhi Gaur Email: <a href="mailto:juhigaur@tatapower.com">juhigaur@tatapower.com</a> Copy of all communications shall be marked to (Cc): Mr. Kailas Surve Email: <a href="mailto:ksurve@tatapower.com">ksurve@tatapower.com</a>

The Tata Power Company Limited (“Project Manager”) on behalf of M/s Tata Power Company Limited (“Owner”) invites Expression of Interest (EOI) from interested parties for the Two-Part e-Tendering Process of following Relevant Work Package:

<b>Plant Details</b>	<b>Tender Fee</b>	<b>Bid Security</b>	<b>Estimated package value for Three years.</b>
<b>The Tata Power Company Limited, Lonavala operation area</b>	INR 2000/- (INR One Thousand Only)  To be submitted along with EOI.	INR 50,000/- (INR One Lakh Ten Thousand Only).  Bid Security to be submitted as a Bank Guarantee at the BID stage (and not with EOI)	Approx. 50 lakhs

Table 1

### **1. INTRODUCTION:**

The Tata Power Company Limited (TPC) is among the largest private sector Power Utility companies in India with presence in Generation, Transmission and Distribution of Power through conventional and renewable sources.

The tendering/ procurement activities for this Project are being managed from Tata Power’s following Office:

The Tata Power Company Limited,  
Trombay Thermal Power Station,  
Corporate Contracts,  
5<sup>th</sup> Floor, Station B, Chembur-Mahul,  
Mumbai 400074, Maharashtra, India.

## 2. BRIEF SCOPE OF WORK:

This Notice is for inviting Expression of Interest for Cleaning of Forebay Screen and transfer pump screen and junction gate valve operation at Lonavala.

Detailed Scope of Work for this Contract shall be provided in the Tender / RFQ document to all potential buyers submitting the valid EOI with due tender fees.

## 3. TENDER FEE & TIMELINES:

a) Interested parties meeting the "Bidder Pre-Qualification Requirements" specified under point no. 4 in this document can request tender document and participate in the bidding process by submitting the Expression of Interest (EOI) Letter along with the Tender Fee Payment Details to the contact details mentioned below not later than deadline specified below. Request for extension of EOI submission date will be not be entertained.

**b) Interested bidders should submit the Expression of Interest (EOI) letter and tender fee payment details to below mentioned email addresses:**

- Mails shall be addressed to (To): [juhigaur@tatapower.com](mailto:juhigaur@tatapower.com)
- Must Mark a copy to (Cc): [ksurve@tatapower.com](mailto:ksurve@tatapower.com)

EOI / requests without complete information and communication as above within deadline shall be liable to be rejected and will not be considered further.

c) Tender Fee, as indicated in the Table1 above may be paid through **NEFT** as per details for payment of Tender Fee given in Table2 below:

Table 2

Details for payment of Tender Fee:	
Bank details for submitting Tender fees through bank transfer / NEFT:	Beneficiary Name: The Tata Power Company Limited Bank Name: HDFC Bank A/c no: 00600110000763 IFS Code: HDFC0000060 A/c type: CC Branch Name & Address: HDFC Bank, Maneckji Wadia Building, Nanik Motwani Marg, Fort, Mumbai 400023
Deadline for tender fee payment and submission of EOI:	<b>20<sup>th</sup> July 2024</b>

**d) Expression of Interest letter to be submitted along with tender fee payment details should include the following details:**

- A covering letter duly stamped and signed by an authorized signatory clearly indicating the Tender Reference number and your EOI to participate in the tendering process.
- Tender fee payment details / reference no (ensure that tender fee is received by us within specified deadline)
- Bidder to indicate authorized person name, contact number and e-mail id (mandatory) of the person to whom RFQ / tender and all other communications to be addressed for this tender.

e) Detailed Bid Document (also referred as RFQ) shall be issued through Tata Power e-tender portal (Ariba System) only to the parties submitting a valid EOI as per terms mentioned in this document.

**4. BIDDER PRE-QUALIFICATION REQUIREMENTS:**

Interested parties to note that Bidder shall be required to fulfill the following bidder pre-qualification requirement / criteria in order to qualify for the subject work. Bidder will be required to submit relevant supporting documents to demonstrate their qualification during the bid submission stage against Tender document / RFQ and bidders not found meeting the pre-qualification requirements given below will be disqualified from the tender.

**4.1 TECHNICAL REQUIREMENT:**

**BIDDER PRE-QUALIFICATION REQUIREMENTS:**

Interested parties to note that Bidder shall be required to fulfill the following bidder pre-qualification requirement / criteria in order to qualify for the subject work. Bidder will be required to submit relevant supporting documents to demonstrate their qualification during the bid submission stage against Tender document / RFQ and bidders not found meeting the pre-qualification requirements given below will be disqualified from the tender.

**4.1 TECHNICAL REQUIREMENT:**

1. Bidder should have minimum 2 years of experience in the field of Hydro Power Station Hydraulic Operation or maintenance such as Duct line operation, Transfer Pump Operation and Overflow operation. (Attach Certificates / related supporting documents)
2. The bidder should provide a minimum of two references of having contract value Rs. 10 Lakhs (Indian Rupees Fifty Lakhs) for successfully rendered Hydraulic operation or maintenance works in last five years. (Attach Certificate of Experience and Satisfactory Completion of work awarded from concerned Establishments / Companies)

3. Bidder / Tenderer should preferably have ISO 9001 / ISO 14001 / ISO 45001 certification or must give an undertaking for its willingness to obtain the same within 2 months of qualification for the work.

#### 4.2 FINANCIAL REQUIREMENT:

1. Bidder / Tenderer should have a minimum Average Annual Turn-over of Rs. 10 Lakhs (Indian Rupees Ten lakhs) during the last three financial years (Attach Profit & Loss Certificate with UDIN from Chartered Accountant in this regard)

#### 5. BID SECURITY / EMD:

Interested parties to note that Bidder will be required to furnish a Bid Security along with their Bid, in the format prescribed in Bid Document **in the form of EMD**, for an amount as defined in the covering page of this notice document. Bids not accompanied by an acceptable Bid Security shall be rejected by the Owner as being non-responsive and returned to the bidder without being opened.

**Interested parties to note that Bid Security is not required with the EOI and it is required to be submitted with the Bid only during Bid Submission stage**, once RFQ is released to the interested parties that have submitted a valid EOI.

#### 6. BIDDING PROCESS:

Detailed Bid Document (also referred as RFQ) shall be issued through Tata Power e-tender portal (Ariba System) only to the parties that submitted a valid EOI as per terms mentioned in this document.

Bidder to note that commercials for subject tender may be conducted through e-auction. Detailed bidding and auction process shall be detailed in the RFQ / tender document.

# Scope of work and General Terms and Condition for Forebay Trash Screen Cleaning, Junction Gate Operation, Transfer Pump Trash Screen Cleaning & Cleaning of Common Places at Forebay.

## Scope of Work for Trash Screen Cleaning at Forebay: -

- 1) 24 X 7 Cleaning of Forebay Screen for smooth operation of Khopoli hydro power plant which includes removal of dry -wet leaves, debris, muck, dry-wet tree branches, biodegradable waste, plastic waste, and other mixed waste as & when required so that there is no obstruction of waterway.
- 2) Monitoring and recording of hourly forebay levels.
- 3) All the waste / garbage removed-recovered at Forebay screen to shifted and disposed of as per the environmental guidelines to nearby garbage collection center is in vendor's scope.
- 4) All required transport for shifting of waste / garbage from Forebay to nearby garbage collection center to be managed by Vendor.
- 5) Vendors have to maintain records of number of trips for garbage shifting and disposal.
- 6) During the monsoon operation all required additional resources to be arranged by vendor as per the requirement of Forebay operation.
- 7) During the emergency operation / flood operation required resources to be arranged by vendor with the required timelines. (With in 1 Hour in extreme emergency condition)
- 8) All required tools, tackles, and safety gears to be arranged by the vendor.
- 9) Cleaning of Forebay Sluice House, BFV Valve House, Forebay DG room, Nearby pathways, and all washrooms and rest rooms.
- 10) Vendor has to provide the following required cleaning materials.
  - A) Floor duster & cleaning mop for Forebay operation area cleaning. (As per requirement for cleaning)
  - B) Washroom/Toilet Cleaning agent – Harpic or equivalent (As per requirement for cleaning)
  - C) Urine Cake, Urinal Pad, Toilet freshener – 2 each/month for all washrooms (As per requirement)
  - D) Hand Wash Liquid – Dettol or equivalent. (As per requirement and consumption)
  - E) Oddopic Powder – 2 KG/Month
  - F) Goa Broom as per requirement for cleaning.
  - G) Soft Broom / Plastic broom as per requirement for cleaning
- 11) Vendors have to maintain a daily logbook for daily work records and cleaning activities.

## Scope of Work for Trash screen cleaning at Transfer Pump House for Transfer Pump Operation: -

- 1) 24 X 7 Cleaning of transfer pump screen for smooth operation transfer pump during the monsoon flood operations which includes removal of dry -wet leaves, debris, muck, dry-wet tree branches, biodegradable waste, plastic waste, and other mixed waste as & when required so that there is no obstruction of waterway.
- 2) Monitoring and reporting of transfer pump sump level on hourly basis to control room.
- 3) Cleaning of Transfer Pump level gauge in dry monsoon spell as per requirement of Control Room

- 4) All the waste / garbage removed-recovered at transfer pump house trash screen to shifted and disposed of as per the environmental guidelines to nearby garbage collection center is in vendor's scope.
- 5) All required transport for shifting of waste / garbage from transfer pump house to nearby garbage collection center to be managed by Vendor.
- 6) Vendors have to maintain records of number of trips for garbage shifting and disposal.
- 7) During the monsoon operation all required additional resources to be arranged by vendor as per the requirement of transfer pump operation.
- 8) During the emergency operation / flood operation required resources to be arranged by vendor with the required timelines. (With in 1 Hour in extreme emergency condition)
- 9) Operation of dewatering pump in Transfer pump house in flood operation at transfer pump house.
- 10) All required tools, tackles, and safety gear for transfer pump operation to be arranged by the vendor.
- 11) Cleaning of Transfer Pump house during the flood operation period is in vendors scope along with all required cleaning material & tools.
- 12) Vendors have to maintain a daily logbook for daily pump operation, levels, running hours and other activities.

**Scope of Work for Junction gate Operation: -**

- 1) 24 X 7 operation of Junction gate as per requirement of Control room. (Motorized & manual Operation)
- 2) Monitoring and reporting of junction gate level on hourly basis to control room.
- 3) During the emergency operation / flood operation required resources to be arranged by vendor with the required timelines. (With in 1 Hour in extreme emergency condition)
- 4) All required tools, tackles, and safety gear for junction gate operation to be arranged by the vendor.
- 5) Cleaning of Junction gate level gauge in dry monsoon spell as per requirement of Control Room
- 6) Vendors have to maintain a daily logbook for daily gate operation, Level, and other activities.

**General and Safety Terms: -**

1. All work such as trash screen cleaning, shifting of waste, Junction gate operation, Transfer pump operation & general cleaning etc. should be carried out under the supervision of our Engineer/Supervisor. An adequate number shall be deployed by the vendor for carrying out the work.
2. The quoted rates will be valid for a period of three years from the date of opening of this tender enquiry.
3. Site Safety plan shall be prepared by vendor along with order manager and Head Safety before starting the AMC work.
4. Tata Power Safety Procedure issued with general conditions of contract and safety rules & guidelines being issued time to time must be followed by the vendor.
5. Safety Officer/ Consultant – Vendor's safety expert will be interviewed by Head O & M and Head Safety prior to Long duration, high risk, high value activity.

6. The work to be carried out shall be in accordance with standard engineering practices, approved drawings, relevant standards, and the instruction of the Companies Engineer/Supervisors.
7. An adequate qualified Supervisor shall be posted by you for supervising your workforce and that of your subcontractors, if any, and for taking care of their needs.
8. All tools and tackles, instruments and other appliances required for carrying out and completing the work to our specifications shall be provided by vendor.
9. Vendors must submit a valid certificate from competent person of respective state for all lifting tools and tackles (like hoist, D Shackles, Chain Block, Wire Ropes etc.)
10. All electrical hand tools must be tested for leakage of current and power must be taken from RCCB of 30 mA
11. All safety apparel required for the work shall be provided by the vendor. The companies shall not be responsible whatsoever for any accident met with during your work, by the personnel deployed by you for the work.
12. Good housekeeping shall be maintained by you and the personnel deployed by you at or around the place/location of the work, no objection particularly metallic wires should be strewn around the area. The place, site or location shall be restored after completion of the work to the original condition in which it was handed over to you, as regards housekeeping and cleanliness. You should be liable to compensate in full for any damage/accident, which may arise as a result of your failure to comply in this regard.
13. You shall fully comply with all statutory requirement in connection with administering of ESIC, Workmen Compensation, Provident Fund, House Rent Allowance, Bonus, Gratuity leave, Retrenchment Compensation and any other statutory requirement compensation and any other statutory requirement and shall indemnify us fully against any loss, fine, damages if whatsoever, attracted by us because of failure on your part to comply. The Companies shall have right to deduct any statutory levies and fines, if any from your bill in the absence of your compliance, for payment to the concerned authorities.
14. Quoted rate is inclusive of all Statutory requirements mention in Point no # 13
15. You shall comply fully with the relevant provision of the Factory Act, Contract Labour Regulation (Abolition Act), Workmen Compensation Act, Bombay Shop and Establishment Act, payment of wages Act and such other relevant acts whose provision are applicable in respect of execution of the order.
16. The value of this order shall be inclusive of the work contract tax, which you are liable to pay (if applicable).
17. You shall obtain proper gate passes in the prescribed format from our office for all the personnel deployed by you for the work and instruct them to subject themselves as and when required to our security surveillance and check.
18. Uniform / Dress code, Safety Helmet, Safety Shoes, Reflective jacket is mandatory for working crew including supervisor on annual basis.
19. For monsoon operation required Raincoat & Rainy shoes for working crew to be arranged by Vendor on annual basis.
20. All work needs to undergo the safety L1, L2 and L3 training course on a chargeable basis.
21. For gate procedure Police verification and annual statutory medical examination is mandatory.
22. All the employees exposed to electrical installation shall be trained and certified in TATA Power Critical safety procedure for electrical work as well as other critical safety procedures such as

working at Height, Excavation, Hot Work, Confined Space, Work near HV system, LOTO, PTW etc. from TATA Power TPSDI before issuance of gate pass.

1. You shall strictly follow all safety instructions at premises/site and proper procedures for doing the job safely within & around the company premises.
2. Entry of your personnel on company premises shall be only with safety Induction training (L1, L2 and L3) completed & marked on valid entry passes issued & approved by Company's security & safety personnel.
3. You shall implement safety Induction training for all contract employees prior to the entry in the Premises of the company.
4. All necessary safety appropriate tools and tackles & safety apparel including safety equipment's required for the job should be provided by the Contractor at no extra cost to us.
5. Violation of any safety requirements, instructions and procedures will be treated as a non fulfilment of the job & hence may lead to termination of the contract.