



**OWNER:**

**MAITHON POWER LIMITED**

**PROJECT MANAGER:**

**MAITHON POWER LIMITED**

**PROJECT:**

**AMC IT Support Services Contract for 2 years  
MAITHON POWER LIMITED (MPL), JHARKHAND - INDIA**

**TENDER REF: (MPL/IT/RKS/2024-25/2000076802)**

**AMC IT Support Services Contract for 2 years  
in Plant MPL, MAITHON POWER LIMITED, JHARKHAND**

**EXPRESSION OF INTEREST (EOI)**

**AMC IT Support Services Contract for 2 years in Plant MPL, MAITHON POWER LIMITED, JHARKHAND.**

<b>Enquiry reference no.: - MPL/IT/RKS/2024-25/2000076802</b>
<b>AMC IT Support Services Contract for 2 years in Plant MPL at 2 X 525 MW Maithon Power Limited (MPL), Jharkhand – India</b>
<b>Type of Bidding:</b> E-tendering / Two Part
<p><b>Contact Details:</b></p> <p>Mr. Ravi Kumar Sharma - Lead Associate-Contracts, Mobile- 7739222261, Email Id: - ravisharma@tatapower.com</p> <p>Ms. Jayashree Choudhury -Head Contracts &amp; Materials, Mobile: 9234550658, Email Id: - choudhuryj@tatapower.com</p> <p>Maithon Power Ltd., (A Joint Venture Company of Tata Power &amp; DVC), Works: Village Dambhui, P.O. Barbandia, P.S. Nirsa, District Dhanbad 828 205, Jharkhand, India</p>

Maithon Power Limited (“Owner”) invites Expression of Interest (EOI) from interested parties for the Two-Part e-Tendering Process of following Relevant Package:

<b>Plant Details</b>	<b>Description</b>	<b>Tender Fee</b>	<b>Bid Security (EMD)</b>	<b>Estimated total package value for 2 years</b>
2X525 MW Maithon Power Limited (MPL), Dhanbad, Jharkhand	AMC IT Support Services Contract for 2 years in Plant MPL, MAITHON POWER LIMITED, JHARKHAND	₹ 2,000/-  Please details submit in attached tender fee link as stated below, <a href="https://forms.office.com/r/XDJ10yJw3b">https://forms.office.com/r/XDJ10yJw3b</a>	₹40,000/-	₹ 0.40 Cr

## **INTRODUCTION:**

Maithon Power Limited (MPL) is a 74:26 joint venture of The Tata Power Company Limited and DVC (Damodar Valley Corporation). MPL owns and operates 2x525 MW capacity, Indian coal based thermal power generation plant based on pulverized coal-based boiler technology. The generating plant is in Maithon near the city of Dhanbad in the state of Jharkhand in India. A brief overview of Owner and Site is given below:

<b>Site Name</b>	2 X 525 MW Maithon Thermal Power Plant
<b>Owner</b>	Maithon Power Limited
<b>Project Manager</b>	Maithon Power Limited
<b>Site Location</b>	Maithon, Dhanbad district, Jharkhand, India, on the right bank of the river Barakar in the Nirsa-cum-Chirkunda C.D. Block of Dhanbad district, Jharkhand at a road distance of about 7.5 km from Nirsa, North of G.T. Road (N.H.2) and 10 km north of Mugma railway station on the Howrah Mughalsarai Grand Chord line of the Eastern Railway.  ➤ Latitude: 23 deg 49' - 38" N ➤ Longitude: 86 deg 45' - 41" E
<b>Elevation Above Mean Sea Level</b>	156 m to 177 m above Mean Sea Level
<b>Access to Site</b>	➤ Road: About 7.5 km north of G.T. Road Nearest town is Nirsa ➤ Rail: Nearest Railway station – Mugma railway station.

### **Brief Scope of Work (Details scope is publishing website):**

Maintaining IT infrastructure hardware requires a variety of tools and consumables to ensure smooth operation and timely repairs.

Above is only brief description of scope of work and Detailed scope of work including Detailed Terms & Conditions shall be shared during RFQ/ Bidding stage to the interested bidder submitting valid EOI, which will specify detailed scope of work and terms & conditions of proposed tender/contract.

### **1. TENDER FEE & TIMELINES:**

- a) Interested parties meeting the pre-qualification criteria specified elsewhere in this document can request for Bid Document and participate in the bidding process by submitting their Expression of Interest (EOI) and credentials along with the Tender Fee not later than **07<sup>th</sup> July 2024**. Request for Bid Document/EOI will not be entertained EOIs submitted beyond this deadline may be liable for rejection.
- b) Non-Refundable Tender Fee, as indicated in table above, in the form of direct deposit in the following bank account and submit the receipt along with a covering letter clearly indicating the Tender Reference number Details for payment of Tender Fee:

Bank details for submitting Tender fees through bank transfer / NEFT:	Beneficiary Name – Maithon power Limited Bank Name – State bank of India Branch Name – CAG, Mumbai (09995) Address – Neville House, 23 J. N. Heredia Marg, Ballard Estate, Mumbai-400001 Branch Code –09995 Account No – 00000031828734113 Account type – CC IFSC Code – SBIN0009995
Deadline for tender fee payment and submission of EOI:	<b>7<sup>th</sup> July 2024</b>

c) Detailed Bid Document (also referred as RFQ) shall be issued through Tata Power e-tender portal (Ariba System) only to the parties that submitted a valid EOI as per terms mentioned in this document.

## **2. BIDDER PRE-QUALIFICATION CRITERIA:**

Interested parties to note that Bidder shall be required to fulfill the following conditions and submit relevant supporting documents for each of the following criteria along with the Bid.

- The IT infrastructure maintenance outlines the tasks and responsibilities required to ensure the smooth operation and of the organization's IT systems. IT infrastructure maintenance encompasses providing comprehensive support for all facets of technology, including networking, desktops, laptops, printers (apart from rental printers), CCTV systems (Other than E-security cameras), IP phones, Access Points, Projectors and all the devices of conference rooms etc. Hence, Bidder must have knowledge of all these aspects.
- Minimum of 3 years' experience of handling similar works in Industrial setup.
- Ensure non-involvement of workers in any illegal anti-company activities.
- Experience of working in Jharkhand under similar social environment, and ability to handle to employment pressure from neighboring community.
- Ensure your workers are properly oriented on work ethics and work etiquette.
- In case of any kind of work disruption caused due to local agitation caused by own workmen/outsideers or tool down causing harm to smooth functioning of the Company, the Service Provider must take appropriate legal action by filing a FIR with the Nirsa PS or MPL Police Outpost within 3 hours of the incidence.
- Liaison with government authorities/statutory bodies pertaining to execution/operation of the said contract, shall be the responsibility of Contractor. Liaison with other stakeholders, people's representatives, workers, and their representatives, pertaining to execution/operation of the said contract shall be the responsibility of Contractor. MPL may provide assistance in form of guidance to the contractor and in case of urgency or extreme condition, which may challenge the overall safety and sustenance of MPL's business and asset, may take lead to settle the dispute/issue at the cost of Contractor.

## **3. TECHNICAL REQUIREMENT:**

The bidder should have experience to execute maintenance of

1. IT infrastructure of large corporate network of minimum 10 km length comprises of switches, camera, digital display, RFID devices, Wireless devices, digitizer, printer, laptop and desktop, as proof bidder to submit three PO and performance certificate of the same.

2. Should be able to do splicing and joint FO cable with proper jointing kits within three hours of reporting. Numbers as required to maintain smooth operation of network.
3. Bidder should supply all consumable and jointing kits for splicing not more than 200 joint/year as per standard.
4. IT network comprises of Fiber optic single/double mode and cat 5/6 cable.
5. Laying and dressing of small length cable FO/CAT total quantity not more than 1 km/year, all consumable for dressing through casing and termination of cable is in bidder scope.
6. Mounting of Network switch rack of 6U/12U/24 not more than six /year.
7. 24x7 IT support for weighbridge, RFID and entire network apart from general shift team.
8. Maintenance team should be comprising of minimum 6 IT technician and two helper.
9. Carryout Preventive and breakdown maintenance of all devices connected in network other than the service for which expert support required.
10. IT Network consist of Laptop, Desktop, Printer, Digitizer, wireless devices, RFID devices, digital display, and Switches. All tools & tackle, ladder and testing equipment require to carryout AMC job should be in bidder scope.
11. Bidder shall submit the job completion certificate duly satisfactory note
12. The bidder shall possess the capability to initiate services within 01 week from the receipt of Letter of Intent (LOI) or Purchase Order (PO).
13. List of similar order executing in other renowned companies & share details in below prescribed format.

1	2	3	5	6
Sl. No.	Client details/ Power plant details	Order No. Date & Year	Order value	Details of scope of supply

**4. FINANCIAL REQUIREMENT:**

- a) The bidder shall have during the last three financial years (2020-21, 2021-22, and 2022-23) Average Annual Turn Over of not less than Rs. 1.0 Crore or its equivalent in any other currency related to tender business.
- b) Audited Balance Sheet including Profit & Loss statement for the previous three completed financial years (2020-21, 2021-22, and 2022-23) reckoned from the date of application. In case the audited documents are not ready / available, then certified copy by a registered practicing Chartered Accountant may be submitted.

**5. SAFETY & IR REQUIREMENT:**

- a) Safety Records-Please provide safety record for last three years. OHSAS: 18001or 45001 Certificate, ISO 14001 ,9001 Certificate
- b) Scope of Work (Will be provide at the time of RFQ)

- c) Statutory IR & Additional requirements for Service Contracts at MPL – Revised
- d) Service MPL General terms and conditions of Contract
- e) Contractor's Safety Terms and Conditions.

**6. BID SECURITY/EMD (To be submitted along with RFQ and not with EOI):**

Interested parties to note that Bidder is required to furnish a Bid Security along with their Bid (only during Bid Submission stage), as a Bank Guarantee (in the format prescribed in Bid Document) or as NEFT/RTGS/DD for an amount of **INR 40,000/- (Indian Rupees Forty Thousand Only)**. Bids not accompanied by an acceptable Bid Security shall be rejected by the Owner as being non-responsive and returned to the bidder without being opened.