



**OWNER:  
THE TATA POWER COMPANY LIMITED**

**TITLE OF WORK TO BE AWARDED:  
No AC Bus ( 52 Seater) hiring service for the period of two years at Tata Power,  
Mundra, Gujarat**

**ENQUIRY REFERENCE NO.: MTPS/2000083180**

## NOTICE INVITING EXPRESSION OF INTEREST (EOI)

<b>Enquiry reference no.:</b> MTPS/2000083180
<b>Title of Work:</b> No AC Bus ( 52 Seater) hiring service for the period of two years at Tata Power, MTPS.
<b>Type of Bidding:</b> E-tendering (through Ariba online portal) / Two Part (Technical and Price bids under separate envelopes)
<b>Contact Details:</b> All communication including EOI submission shall be addressed to following officer/s: Mr. Punit Jain Email: <a href="mailto:punit.jain@tatapower.com">punit.jain@tatapower.com</a> Copy of all communications shall be marked to (Cc): Mr. Aseem Kumar Joshi Email: <a href="mailto:aseemkumar.joshi@tatapower.com">aseemkumar.joshi@tatapower.com</a>

The Tata Power Company Limited Invites Expression of Interest (EOI) from interested parties for the Two-Part e-Tendering Process of following Relevant Work Package:

**Table1 – Tender Summary**

<b>Package Details</b>	<b>Tender Fee</b>	<b>Bid Security</b>
No AC Bus ( 52 Seater) hiring service for the period of two years at Tata Power, MTPS..	INR 2000/- (INR Two Thousand Only). <i>To be submitted along with EOI.</i>	INR 3,00,00/- (INR thirty thousand only). <i>Bid Security to be submitted as a Bank Guarantee or through RTGS or Demand Draft at the BID stage and not with EOI</i>

### **1. INTRODUCTION:**

The Tata Power Company Limited (TPCL) is among the largest private sector Power Utility companies in India with presence in Generation, Transmission and Distribution of Power through conventional and renewable sources.

Mundra Thermal Power Station (A Tata Power Division) has implemented the 4150 MW UMPP near the port city of Mundra in the state of Gujarat in India. This UMPP is India's first 830 MW unit thermal power plant using supercritical technology. MTPS operates on imported coal on pulverized coal-based boiler technology. The generating plant is in Tunda village of Mundra district in the state of Gujarat, India.

The tendering activities for this Project are being managed from Tata Power's following Office:

The Tata Power Company Limited,  
Mundra Thermal Power Station - Ultra Mega Power Plant,  
(formerly a Unit of Coastal Gujarat Power Limited),  
Tunda-Vandh Road, Tunda Village,  
Mundra, Kutch 370 435, Gujarat.

## 2. SCOPE:

The brief scope of work for No AC Bus ( 52 Seater) hiring service.

Bus plying route – within the TPCL-MUNDRA Plant, Nearby Cities and as per requirement of Tata Power & instruction of ES & A Department: General route would be for whole plant i.e. from Material Gate to Technical Building to Project Office to TPSDI to Stores, etc. however, exact route will be given by ES&A representative. Continuous round from morning 06:30 am to 10:00 am & after that one round for every 2 hours or as per requirement till 22:30 HRS, along with that shift schedule needs to follow.

### **General Conditions:**

The contractor shall provide registered Commercial vehicles on Hiring basis to be used anywhere in the territorial jurisdiction of GUJARAT RTO circle. The weekly off to driver shall be managed by the contractor by arranging alternate driver. Accuracy of Meter reading: The accuracy of meter reading should tally with the actual distance of run at any instant and controlling/authorized officer shall have full power to check up the meter correctness and to act to recover the actual loss if any to the TPCL-MUNDRA accordingly.

Special: I. Intending bidder must have a telephone/mobile number where requisition of Vehicles can be conveyed round the clock. Telephone/mobile Number must be specified in the biodata of bidder.

II. Payment of any Govt. Tax including service tax/GST or duty for plying the vehicles in Gujarat State will be liability of contractor.

III. Parking and Toll charges, if any, may be claimed by producing the Parking/Toll slips along with the monthly bill.

IV. The driver & attendant shall not be addicted to smoking, consumption of liquor/alcohol, Pan Masala/Gutka, Tobacco and shall never report to the duty under influence of alcohol.

V. Vendor need to install GPS tracking devise as per approved by ES&A for daily tracking and same.

Detailed Scope of work, for this Contract shall be provided in the Tender / RFQ document to all potential bidders submitting the valid EOI with tender fees within deadline of submission.

## 3. TENDER FEE & TIMELINES:

a) Interested parties meeting the "Bidder Pre-Qualification Requirements" specified under point no. 4 in this document can request tender document and participate in the bidding process by submitting the Expression of Interest (EOI) Letter along with the Tender Fee Payment Details to the contact details mentioned below not later than deadline specified below. Request for extension of EOI submission date will not be entertained.

b) **Interested bidders should submit the Expression of Interest (EOI) letter and tender fee payment details to below mentioned email addresses:**

- Mails shall be addressed to (To): [punit.jain@tatapower.com](mailto:punit.jain@tatapower.com)
- Must Mark a copy to (Cc): [aseemkumar.joshi@tatapower.com](mailto:aseemkumar.joshi@tatapower.com)

EOI/ requests without complete information and communication as above within deadline shall be liable to be rejected and will not be considered further.

- c) Tender Fee, as indicated in the Table1 above may be paid through **NEFT** as per details for payment of Tender Fee given in Table 2 below:

Table 2

Details for payment of Tender Fee:	
Bank details for submitting Tender fees through bank transfer / NEFT:	Beneficiary Name: TATA POWER CO LTD Bank Name: STATE BANK OF INDIA A/c no: 30545457373 IFS Code: SBIN0009995 A/c type: CURRENT ACCOUNT Branch Name & Address: CAG BRANCH, NEVILLE HOUSE, 23 J N HEREDIA MARG, BALLARD ESTATE, MUMBAI-400001
Deadline for tender fee payment and submission of EOI:	<b>15<sup>th</sup> April 2025, COB</b>

- d) **Expression of Interest letter to be submitted along with tender fee payment details should include the following details:**

- A covering letter duly stamped and signed by an authorized signatory clearly indicating the Tender Reference number and your EOI to participate in the tendering process.
- Tender fee payment details / reference no (ensure that tender fee is received by us within specified deadline)
- Bidder to indicate authorized person name, contact number and e-mail id (mandatory) of the person to whom RFQ / tender and all other communications to be addressed for this tender.

- e) Detailed Bid Document (also referred as RFQ) shall be issued through Tata Power e-tender portal (Ariba System) only to the parties submitting a valid EOI as per terms mentioned in this document.

#### 4. BIDDER PRE-QUALIFICATION REQUIREMENTS:

Interested parties to note that Bidder shall be required to fulfill the following bidder pre-qualification requirement / criteria in order to qualify for the subject work. Bidder will be required to submit relevant supporting documents to demonstrate their qualification during the bid submission stage against Tender document / RFQ and bidders not found meeting the pre-qualification requirements given below will be disqualified from the tender.

##### 4.1 TECHNICAL REQUIREMENT:

1. Bidder / Tenderer should have successfully rendered bus hiring services at large industrial establishments. Bidder should have executed similar services having annual contract value of **Rs. 35 lakhs** or above in the last three years.
2. Bidder shall submit the documents in support of the qualification criteria specified above along with the Bid Document including **Certificate of Completion of work**, reference list with contact details, list of clients and orders executed in last three years.

It may be noted that the above requirements are minimum qualification criteria. However, Tata Power reserves its right to further assess the capabilities of the parties and reserves its rights to further shortlist, accept or reject any party without assigning any reason.

##### 4.2 FINANCIAL REQUIREMENT:

Bidder / Tenderer should have an Average Annual Turn Over of not less than **INR 50 Lakhs (Indian Rupees One Hundred Lakhs)** during the last three financial years. **(Attach CA Certified P&L statement consisting of UDIN Number).**

It may be noted that the above requirements are minimum qualification criteria. However, Tata Power reserves its right to further assess the capabilities of the parties and reserves its rights to further shortlist, accept or reject any party without assigning any reason.

#### 5. BID SECURITY / EMD:

Interested parties to note that Bidder will be required to furnish a Bid Security **along with their Bid**, in the format prescribed in Bid Document **in the form of Bank Guarantee/ Demand Draft/ RTGS**, for an amount as defined in the covering page of this notice document. Bids not accompanied by an acceptable Bid Security shall be rejected by the Owner as being non-responsive and returned to the bidder without being opened.

**Interested parties to note that Bid Security is not required with the EOI and it is required to be submitted with the Bid only during Bid Submission stage**, once RFQ is released to the interested parties that have submitted a valid EOI.

## **6. BIDDING PROCESS:**

Detailed Bid Document (also referred as RFQ) shall be issued through Tata Power e-tender portal (Ariba System) only to the parties that submitted a valid EOI as per terms mentioned in this document.

Bidder to note that commercials for subject tender may be conducted through e-auction. Detailed bidding and auction process shall be detailed in the RFQ / tender document.