



**OWNER:
THE TATA POWER COMPANY LIMITED**

**TITLE OF WORK TO BE AWARDED:
AMC Services for Garden Maintenance and Horticultural Work for Ashiyana Township for
3 years for Tata Power, Mundra Thermal Power Station (MTPS)**

ENQUIRY REFERENCE NO.: 4100065920

NOTICE INVITING EXPRESSION OF INTEREST (EOI)

Enquiry reference no.: 4100065920
Title of Work: AMC services for Garden Maintenance and Horticultural Work for Ashiyana Township for 3 years for Tata Power, Mundra Thermal Power Station (MTPS)
Type of Bidding: E-tendering (through Ariba online portal) / Two Part (Technical and Price bids under separate envelopes)
Contact Details: All communication including EOI submission shall be addressed to following officer/s: Mr. Ashish Desai Email: ashish.desai@tatapower.com Contact Number: 9099006534 Copy of all communications shall be marked to (Cc): Mr. Joshi Aseemkumar Email: aseemkumar.joshi@tatapower.com

The Tata Power Company Limited Invites Expression of Interest (EOI) from interested parties for the Two-Part e-Tendering Process of following Relevant Work Package:

Table1 – Tender Summary

Package Details	Tender Fee	Bid Security
AMC services for Garden Maintenance and Horticultural Work for Ashiyana Township for 3 years for Tata Power, Mundra Thermal Power Station (MTPS)	INR 2000/- (INR Two Thousand Only). <i>To be submitted along with EOI.</i>	INR 70,000/- (INR Seventy Thousand only). <i>Bid Security to be submitted as a Bank Guarantee or through RTGS or Demand Draft at the BID stage and not with EOI</i>

1. INTRODUCTION:

The Tata Power Company Limited (TPCL) is among the largest private sector Power Utility companies in India with presence in Generation, Transmission and Distribution of Power through conventional and renewable sources.

Mundra Thermal Power Station (A Tata Power Division) has implemented the 4150 MW UMPP near the port city of Mundra in the state of Gujarat in India. This UMPP is India's first 830 MW unit thermal power plant using supercritical technology. MTPS operates on imported coal on pulverized coal-based boiler technology. The generating plant is in Tunda village of Mundra district in the state of Gujarat, India.

The tendering activities for this Project are being managed from Tata Power's following Office:

The Tata Power Company Limited,
Mundra Thermal Power Station - Ultra Mega Power Plant,
(formerly a Unit of Coastal Gujarat Power Limited),
Tunda-Vandh Road, Tunda Village,
Mundra, Kutch 370 435, Gujarat.

2. SCOPE:

The brief scope of work shall comprise of following:

The entire garden of Aashiyana Township should look rich with lush green and beautiful flowers to provide an excellent ambience. At the same time, make premises environmentally friendly and to make a good impression on the visitors and public. The Service Provider needs to undertake all such jobs / activities required for maintaining the premises in presentable conditions and in above mentioned spirit at all the time whether such activities are elaborated hereunder or not.

While undertaking the work, the Service Provider shall develop & maintain plants, Trees, Shrubs, lawn, Hedges, and Shrubbery in consultation with ES&A. Service Provider has to co-ordinate for better performance of drip & sprinkler irrigation system (including pump operations), drip cleaning, repairs for irrigation system. FYM, soil, shall be provided by ES&A dept. Pesticides, growth hormone, anti- termite chemical, in-organic fertilizer is included in Service Provider's scope. Material like PVC fittings, PVC solution shall be paid to Service Provider as Reimbursement at actuals.

Service Provider needs to undertake operation of gardening pumps at site. Also loading & unloading of pump during maintenance & repairs as and when required. No additional payments to be made by CGPL.

Service Provider should undertake operation & maintenance of irrigation & sprinkler system. No additional payments shall be made by CGPL.

Service Provider should collect neem fertilizer and bio-compost (NEFRA) from CGPL garden store located at CGPL plant to township garden. No additional payments shall be made by CGPL for collection, handling & transportation.

Service Provider needs to arrange to put color GERU / Lime paste to Trees. No additional payments to be made for material & application cost.

The other jobs in this regard would be:

1) Tree maintenance : Job consists of newly planted & old Tree needs to be maintain, so that in future they will grow & form suitable shape which give aesthetic look. Proper care is utmost important. Skillful & timely pruning and trimming, provide support if requires, basin preparation, hoeing weeding, fertilizer & FYM, soil application, spraying of pesticide, growth hormone as per site requirement & on regular basis. Removal of grass at periphery of the Tree & keep the entire area weed free, neat & clean.

Method of Fertilizer and FYM application: Dig round Trench up to one-foot depth along the periphery of the plant, put fertilizer, compost. Then back fill the trench with excavated soil

2) Shrubbery maintenance: Proper, skillful & timely pruning and trimming, provide support if requires, basin preparation, hoeing, weeding, fertilizer & FYM application, pesticide, growth hormone spraying. Changing & re-planting, always in trimmed look and give aesthetic look. Removal of grass at periphery of the area & keep the entire area weed free, neat & clean.

3) Hedge maintenance: Proper, skillful & timely pruning and trimming, provide support if requires, basin preparation, hoeing, fertilizer & FYM application, pesticide, growth hormone spraying changing & re-planting of desired Shrub plants (plant will be provided by CGPL).

Always trimmed Shrub gives aesthetic look. Removal of grass at periphery of the Tree & keep the entire area weed free, neat & clean.

4) Lawn maintenance: Including regular cutting, de-weeding, watering as per requirements. Fertilizer application, top dressing with FYM & good soil. Roller mowing. Forking with hand fork to loosen the upper soil for proper root growth. Gap filling & relaying of dry patches with lawn grass from nearby location. Application of fertilizer, pesticide, growth hormone etc. Keep the lawn always lush green. Removal of grass at periphery of the Tree & keep the entire area weed free, neat & clean.

5) Creeper maintenance: - Planted creeper maintained. Timely watering, growing creeper should be tie with thread upright position on regular interval. Make are green screen. Application of fertilizer, spraying of fertilizer & pesticide, gap filling. Keep the area neat and clean.

Well grown fruit bearing Trees such as Mango, Chicku, to be maintain. Job consists of trimming of branches, spraying of pesticides, growth hormone, application of soil & compost fertilizer, removal of grass in the peripheral of the Tree & keep area clean. Disposal of grass to designated place. Watering the plants either my manual or drip system. Timely harvesting of fruit for disposal / distribution purpose etc.

6) Grass burning chemical use: - after starting of monsoon vendor need to spray grass burning chemical, first spray after one week on first rain and second spray after second rain, these two rounds should be applied for first grass growth removal. Vendors need to observe growth of grass and apply again same chemical if grass is not getting destroy in entire monsoon season. We are recommending natural of organic chemical like "RAVK KVAR Weed Killer Liquid, kills all weeds in just 1 day- No Smell-Chemical free" or other chemical as much as possible to avoid poisoning chemical, vendor need to precaution on chemical spray like use proper hand gloves, mask, goggles etc. use tractor spray for better results.

Stock maintaining of chemical, fertilizer, pesticides in vendors scope and time to time MIS should be shared to ES&A team for tracking, sufficient stock should be maintain as per requirement in township.

Detailed Scope of work, technical details & BOQ for this Contract shall be provided in the Tender / RFQ document to all potential bidders submitting the valid EOI with tender fees within deadline of submission.

3. TENDER FEE & TIMELINES:

a) Interested parties meeting the "Bidder Pre-Qualification Requirements" specified under point no. 4 in this document can request tender document and participate in the bidding process by submitting the Expression of Interest (EOI) Letter along with the Tender Fee Payment Details to the contact details mentioned below not later than deadline specified below. Request for extension of EOI submission date will not be entertained.

b) **Interested bidders should submit the Expression of Interest (EOI) letter and tender fee payment details to below mentioned email addresses:**

- Mails shall be addressed to (To): ashish.desai@tatapower.com
- Must Mark a copy to (Cc): aseemkumar.joshi@tatapower.com

EOI/ requests without complete information and communication as above within deadline shall be liable to be rejected and will not be considered further.

- c) Tender Fee, as indicated in the Table1 above may be paid through **NEFT** as per details for payment of Tender Fee given in Table 2 below:

Table 2

Details for payment of Tender Fee:	
Bank details for submitting Tender fees through bank transfer / NEFT:	Beneficiary Name: TATA POWER CO LTD Bank Name: STATE BANK OF INDIA A/c no: 30545457373 IFS Code: SBIN0009995 A/c type: CURRENT ACCOUNT Branch Name & Address: CAG BRANCH, NEVILLE HOUSE, 23 J N HEREDIA MARG, BALLARD ESTATE, MUMBAI-400001
Deadline for tender fee payment and submission of EOI:	15th Jun 2026, COB

- d) **Expression of Interest letter to be submitted along with tender fee payment details should include the following details:**

- A covering letter duly stamped and signed by an authorized signatory clearly indicating the Tender Reference number and your EOI to participate in the tendering process.
- Tender fee payment details / reference no (ensure that tender fee is received by us within specified deadline)
- Bidder to indicate authorized person name, contact number and e-mail id (mandatory) of the person to whom RFQ / tender and all other communications to be addressed for this tender.

- e) Detailed Bid Document (also referred as RFQ) shall be issued through Tata Power e-tender portal (Ariba System) only to the parties submitting a valid EOI as per terms mentioned in this document.

4. BIDDER PRE-QUALIFICATION REQUIREMENTS:

Interested parties to note that Bidder shall be required to fulfill the following bidder pre-qualification requirement / criteria in order to qualify for the subject work. Bidder will be required to submit relevant supporting documents to demonstrate their qualification during the bid submission stage against Tender document / RFQ and bidders not found meeting the pre-qualification requirements given below will be disqualified from the tender.

4.1 TECHNICAL REQUIREMENT:

- a) The bidder must have successfully executed at least two AMCs for garden maintenance in corporate townships, large residential complexes, or industrial green belts (minimum 2,50,000 sqm) in the last five years.
- b) Bidder should have executed similar services having annual contract value of Rs. 55 lakhs or above in last three years.
- c) Bidder shall submit the documents in support of the qualification criteria specified above along with the Bid Document including Certificate of Completion of work, reference list with contact details, list of clients and orders executed in last three years.
- d) The bidder must have on their permanent payroll at least one Qualified Horticulturist (B.Sc. Agriculture/Horticulture or equivalent) and one experienced Garden Supervisor.
- e) The bidder must demonstrate the ability to deploy at least 19 personnel simultaneously (including supervisors, gardeners, and helpers) as per the resource deployment plan.
- f) The bidder must own or have a valid ownership / lease agreement for essential heavy machinery, including at least one Tractor with Trolley and one Rotavator.

It may be noted that the above requirements are minimum qualification criteria. However, Tata Power reserves its right to further assess the capabilities of the parties and reserves its rights to further shortlist, accept or reject any party without assigning any reason.

4.2 FINANCIAL REQUIREMENT:

Bidder / Tenderer should have an Average Annual Turn Over of not less than **INR 100 Lakhs (Indian Rupees Hundred Lakhs)** during the last three financial years (FY23-24, FY24-25 and FY25-26) **(Attach CA Certified Turnover statement)**.

It may be noted that the above requirements are minimum qualification criteria. However, Tata Power reserves its right to further assess the capabilities of the parties and reserves its rights to further shortlist, accept or reject any party without assigning any reason.

5. BID SECURITY / EMD:

Interested parties to note that Bidder will be required to furnish a Bid Security **along with their Bid**, in the format prescribed in Bid Document **in the form of Bank Guarantee/ Demand Draft/ RTGS**, for an amount as defined in the covering page of this notice document. Bids not accompanied by an acceptable Bid Security shall be rejected by the Owner as being non-responsive and returned to the bidder without being opened.

Interested parties to note that Bid Security is not required with the EOI and it is required to be submitted with the Bid only during Bid Submission stage, once RFQ is released to the interested parties that have submitted a valid EOI.

6. BIDDING PROCESS:

Detailed Bid Document (also referred as RFQ) shall be issued through Tata Power e-tender portal (Ariba System) only to the parties that submitted a valid EOI as per terms mentioned in this document.

Bidder to note that commercials for subject tender may be conducted through e-auction. Detailed bidding and auction process shall be detailed in the RFQ / tender document.