

OWNER:

PRAYAGRAJ POWER GENERATION COMPANY LIMITED (PPGCL).

PACKAGE:

**Annual Facility Management Contract for All Building
Office, Pantry & Housekeeping Services.**

**At 3x660 MW PRAYAGRAJ POWER GENERATION COMPANY LIMITED PPGCL, BARA,
PRAYAGRAJ, UTTAR PRADESH (INDIA).**

NOTICE

Inviting Expression of Interest (EOI) For – Annual Facility Management Contract for All Building Office, Pantry & Housekeeping Services.

Enquiry reference no.: P-FY25-26-AS-PPGCL-2000003529.
Title of Work: Annual Facility Management Contract for All Building Office, Pantry & Housekeeping Services at 3 X 660 MW, SUPER CRITICAL POWER PLANT AT BARA, U.P.
Type of Bidding: E-tendering (through Ariba online portal) / Two Part (Technical and Price bids under separate envelopes).
Contact Details: All communication including EOI submission shall be addressed to following officer/s: Mr. Anoop Singh Email: anoop.singh@ppgcl.co.in Copy of all communications shall be marked to (Cc): Mr. Sarwotam Prasad Email: sarwotamprasad@tatapower.com Mr. Uday Narayan Jha Email: jhaun@tatapower.com

M/s Prayagraj Power Generation Company Limited (“Owner”) invites Expression of Interest (EOI) from interested parties for the Two-Part e-Tendering Process of following Relevant Work Package:

Table 1

Plant Details	Tender Fee	Bid Security
3X660 MW Prayagraj Power Generation Company Limited (PPGCL), Bara, U. P	INR 2000/- (INR Two Thousand rupees Only). <i>To be submitted along with EOI.</i>	INR 2,50,000/- (INR Two Lakhs Fifty Thousand rupees only). <i>Bid Security to be submitted as a Bank Guarantee through NEFT / RTGS at the BID stage and not with EOI.</i>

Note: -

- Tender Fee is not refundable.
- The Bid Security amount is refundable after completion of all process related to the contract.

Date of Transaction	Sender Name	UTR Number	Amount (Rs)	Sender's Company Name

***Transaction Details to be mentioned in the link below.**

<https://forms.office.com/r/C5QH3y8HSB>

1. INTRODUCTION:

Prayagraj Power Generation Company Limited (PPGCL) owns and operates 3x660 MW capacity Indian coal based thermal power generation station based on pulverized coal-based super-critical boiler technology. PPGCL requires the services of competent parties having experience in Provide the support service for manpower for 3 x 660 MW, Super Critical Power Plant at Bara, U.P.

The tendering / procurement activities for this Project are being managed from Prayagraj Power's following Office:

**Administrative Block,
Prayagraj Power Gen. Com Ltd.
PO: Lohgara, Tehsil: Bara,
Prayagraj. UP-212107**

2. SCOPE OF WORK:

- ✓ The scope of this tender includes the Services for Housekeeping and Pantry Services
- ✓ A detailed material description, along with the terms and conditions of this tender/contract, will be provided in the Tender/RFQ document to all bidders who submit a valid Expression of Interest (EOI) along with the required tender fee.

3. TENDER FEE & TIMELINES:

- a) Interested parties meeting the "Bidder Pre-Qualification Requirements" specified under point no. 4 in this document can request tender document and participate in the bidding process by submitting the Expression of Interest (EOI) Letter along with the Tender Fee (as indicated in Table 1) payment details to the contact details mentioned below not later than deadline specified below. Request for extension of EOI submission date will not be entertained and EOIs submitted beyond this deadline may be liable for rejection.

Details for payment of Tender Fee:	
Bank details for submitting Tender fees through bank transfer / NEFT:	Beneficiary Name: Prayagraj Power Generation Company Limited Bank Name: State Bank of India A/c no: 35304813683 IFS Code: SBIN0009995 A/c type: Current Account. Bank Branch: C.A.G. Mumbai 400 001
Deadline for tender fee payment and submission of EOI:	2nd Oct 2025

4. BIDDER PRE-QUALIFICATION REQUIREMENTS:

Bidder must fulfill the following bidder pre-qualification requirement / criteria to qualify for the subject work. Bidder will be required to submit relevant supporting documents to demonstrate their

qualification during the bid submission stage against Tender document / RFQ and bidders not found meeting the pre-qualification requirements given below will be disqualified from the tender.

4.1 TECHNICAL REQUIREMENT:

Office & Pantry

1. Bidder should have on their direct payroll minimum 50 workmen/manpower as on 31.10.2025 (Bidder must provide the relevant certificate from Chartered Account)
2. The bidder must have experience in providing similar Facility Management Services, Pantry services including housekeeping of office areas, and must have successfully executed such services at a minimum of two sites belonging to Government, PSUs, reputed private organizations during the last three years, ending on the last day of the month preceding the month of publication of this tender.
3. The bidder shall furnish a list of clients to whom Office & Pantry Management Services have been provided on a contractual basis during the last three financial years — FY 2024-25, FY 2023-24, and FY 2022-23. The list must be accompanied by copies of Work Orders/Purchase Orders (POs) and performance/completion certificates issued by the respective clients. (Attach certificates duly signed by the concerned authorities.)
4. Parties having experience of handling the workforce, especially in Uttar Pradesh state shall be preferential.
5. The bidder must submit a successful completion certificate clearly mentioning the scope of work, start date, and completion date of the contract. The certificate should be duly signed by the Project In-Charge, an equivalent officer, or the authorized signatory of the client organization.
6. Parties have to submit the valid certificates Iso 9001,14001,45001 etc. or must have an undertaking for its willingness to obtain the same within 2 months of qualification for the work.
7. All statutory registration (EPF/ESIC/GST/PAN) along with other statutory registration/ requirements required by statutory authorities for carrying out Office & Pantry services and other allied works.
8. The bidder must submit a declaration stating they have not been blacklisted or debarred by any Government organization, PSU, or reputed private entity in the last 5 years.
9. The tendering authority reserves the right to visit the bidder's ongoing or completed sites to verify the quality and nature of services provided.

4.2 FINANCIAL REQUIREMENT:

Company's financial performance documents, i.e. Audited Balance Sheets, Profit and Loss Account, and Cash Flow Statements for the last three years and following details required separately. Provisional, authenticated balance sheets are also acceptable; however, failure to provide three audit statements will lead to rejection of the bid:

- a) Company Average turnover based on last three audited financial statements which should not be less than 5.5 Crore (Five Crore Fifty Lakhs) in form of Indian Rupees.
- b) Company's net worth based on last three audited financial statements during the last three financial years. FY 22-23, FY 23-24, FY24-25 (Attach the certificate from Chartered Accountant in this regard).
- c) Working capital based on last three audited financial statements.

It may be noted that the above requirements are minimum qualification criteria. However, PPGCL reserves its right to further assess the capabilities of the parties and reserves its rights to further shortlist, accept or reject any party without assigning any reason.

4.3 Notes for financial requirements.

- Bidder should be an independent company, a proprietorship firm, a partnership firm or a combination of the above in form of Joint venture Company, registered as per Companies Act. Bidder to share relevant details of the bidding entity.
- Bidder should share Certified copy of Income TAX, PAN, GST/ Other Taxes Duties Certificate and EPF registration (or undertaking in case not applicable) issued by competent authority.

4.4 SUPPORTING DOCUMENTS (to be submitted with Technical Bid):

- a) PO Copy, Completion Certificate from the concerned client in support of successful execution of jobs /reference projects to be submitted.
- b) Experience details of past 02/03 years should be submitted in RFQ.
- c) Audited Balance Sheet and Profit & Loss Statement for last the previous three completed financial years reckoned from the date of application. In case the audited documents are not ready / available, then certified copy by a registered practicing Chartered Accountant may be submitted.

5. BID SECURITY / EMD (to be submitted along with RFQ and not with EOI)

Interested parties to note that Bidder will be required to furnish a Bid Security along with their Bid, in the format prescribed in Bid Document in the form of RTGS for an amount as defined in the covering page of this notice document. Bids not accompanied by an acceptable Bid Security shall be rejected by the Owner as being non-responsive and returned to the bidder without being opened.

Interested parties to note that Bid Security is not required with the EOI, and it is required to be submitted with the Bid only during Bid Submission stage once RFQ is released to the interested parties that have submitted a valid EOI.

6. BIDDING PROCESS:

Detailed Bid Document (also referred to as RFQ) shall be issued through PPGCL e-tender portal (Ariba System) only to the parties submitting a valid EOI as per terms mentioned in this document.

Bidder to note that commercials for subject tender may be conducted through e-auction. Detailed bidding and auction process shall be detailed in the RFQ / tender document.