

OWNER
PRYAGRAJ POWER GENERATION COMPANY LIMITED

PACKAGE
VEHICLE MANAGEMENT

At
3X660 MW THERMAL POWER PLANT

Of
PRAYAGRAJ POWER GENERATION COMPANY LIMITED (PPGCL)
BARA, PRAYAGRAJ, UTTAR PRADESH – 212107 – INDIA

Tender Reference No.
FY26-JV-PPGCL-2000003660- December-25

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VEHICLE MANAGEMENT

Enquiry reference no.:

Tender Ref: FY26-JV-PPGCL-2000003660- December-25

Title of Work to be awarded: **VEHICLE MANAGEMENT IN PPGCL**

Type of Bidding: E-tendering / Two-Part

Contact Details: All communication including EOI submission shall be addressed to following officer/s (It is mandatory to fill the MS form Link).

Ms. Jyoti Vishvakarma
Lead Engineer - Contracts
Email: Jyoti.vishvakarma@ppgcl.co.in

Copy of all communications shall be marked to (Cc):

Mr. Sarwotam Prasad
Group Head – Contracts
Email: sarwotamprasad@tatapower.com

Mr. Uday Narayan Jha
Head -Fuel, Contract & Materials
Email: jhaun@tatapower.com

Prayagraj Power Generation Company Limited Invites Expression of Interest (EOI) from interested parties for the e-Tendering Process of following Work Package: -

VEHICLE MANAGEMENT

For detailed information and guidelines to participate in the bidding, please refer to subsequent pages.

1. INTRODUCTION

Prayagraj Power Generation Company Limited (PPGCL) owns and operates 3x660 MW capacity Indian coal based thermal power generation station based on pulverized coal-based super-critical boiler technology. The generating plant is in Tehsil Bara, Dist.-Prayagraj in the state of Uttar Pradesh in India. A brief overview of Owner and Site is given below.

Table 1

Site Name	3 X 660 MW Prayagraj Power Generation Company Limited
Owner	PRAYAGRAJ POWER GENERATION COMPANY LIMITED (PPGCL)
Site Location	PPGCL site is in Bara Tehsil in Prayagraj District, Uttar Pradesh. Site is at distance of about 34 KM from Prayagraj town in the district of Prayagraj. Latitude and Longitude of site is 25.200 N and 81.660 E respectively. The site is well connected by rail (nearest railway station is Lohgara on the Mumbai-Prayagraj route) and road (located on NH35).
Elevation Above Mean Sea Level	98 m above Mean Sea Level
Access to Site	Plant is located on National Highway NH 35. Bamrauli Airport, Prayagraj is the nearest airport which is about 55 KM from Site.

2. VEHICLE MANAGEMENT

PPGCL intends to award the contract for **VEHICLE MANAGEMENT**

The objective of this EOI is to invite competent business associates having the relevant experience in the similar work.

3. **CONTROLLING AUTHORITY for this Tendering Process**

The tendering process/ procurement activities for this work package will be driven and controlled by:-

Department of Fuel, Contracts & Materials
Administrative Building
Prayagraj Power Generation Company Limited,
P.O. Lohgara, Tehsil: Bara, Prayagraj (Allahabad),
Uttar Pradesh – 212107, India

4. **SCOPE OF WORK**

VEHICLE MANAGEMENT

The scope of work includes providing new vehicles on fixed rental basis.

Detailed Scope of Work for and Terms & conditions for this Tender/ Contract shall be provided in the Tender/RFQ document to all bidders submitting the valid EOI with due tender fees

5. BIDDER PRE-QUALIFICATION CRITERIA

Interested parties must note that Bidder shall be required to fulfil the following bidder pre-qualification criteria to qualify for the work package. Bidder shall be required to submit relevant supporting documents to substantiate their qualification during the bid submission stage against Tender document/RFQ.

5.1 Technical Requirement

- 5.1.1 The bidder should have a minimum of 3 years of experience in executing round-the-clock vehicle management work.
- 5.1.2 10% of the total deployed vehicle (Commercially Registered) should be in the name of the Bidder/ proprietor/ partners of the company.
- 5.1.3 All Vehicle should be managed through digitization mode and should be equipped with GPS tracking system, Monthly MIS reports (response time, breakdown report, call log, attendance), Panic button / SMS alert system.
- 5.1.4 Bidder should furnish the List of clients to whom Vehicle management services are given during the last 3 years FY 24-25, FY 23-24, FY 22-23 along with PO Copies.
- 5.1.5 Parties having working experience of Vehicle management in Uttar Pradesh state shall be given preference.
- 5.1.6 Parties must submit the valid certificates ISO 9001, 14001, 45001 etc. or must have an undertaking for its willingness to obtain the same within 2 months of qualification for the work.
- 5.1.7 The bidder must have executed at least two (2) orders each of value **Rs. 50 lakhs / Year** or more for similar work (Vehicle fleet management) in any of the previous three years.
- 5.1.8 The bidder must submit a self-declaration confirming: Not blacklisted by any PSU/Govt./Private company, no major penalty imposed in the last 5 years, no ongoing legal disputes related to service delivery.
- 5.1.9 All statutory registration (EPF/ESIC/GST/PAN) along with other statutory registration/ requirements required by statutory authorities for carrying out Vehicle management services and other allied works.

5.2 Financial Requirement

- 5.2.1 Bidder should be an independent company, a proprietorship firm, a partnership firm, or a combination of above in form of Joint venture Company, registered as per Companies Act. Bidder to share relevant details of the bidding entity.
- 5.2.2 The bidder should have a minimum average annual turnover of **Rs. 3 crore** (for similar services) during the last **three financial years**. FY 22-23, FY 23-24, FY 24-25.
- 5.2.3 Bidder should share Certified copy of (during BID stage) the following:-
 - 5.2.3.1 Income TAX, **of the 3 preceding FYs** (FY 22-23, FY 23-24, FY 24-25.),
 - 5.2.3.2 **Audited Financial Statements of the 3 preceding FYs** (FY 22-23, FY 23-24, FY 24-25.)
 - 5.2.3.3 **Balance sheet of three financial year** (FY 22-23, FY 23-24, FY 24-25.)

5.2.3.4 PAN/GST/ Other Taxes Duties Certificate

5.2.3.5 EPF registration (or undertaking in case it is not applicable)
issued by competent authority.

It must be noted that the above requirements are minimum qualification criteria. However, PPGCL reserves its right to further assess the capabilities of the parties and reserves its rights to further shortlist, accept or reject any party without assigning any reason thereof. The tender may be split in among more than one parties at the discretion of Owner.

6. GUIDELINES FOR SUBMISSION OF EOI AND TENDER FEE

Interested parties meeting the "Bidder pre-qualification criteria" specified under point no. 5 in this document can request tender document and participate in the bidding process by submitting the Expression of Interest (EOI) along with paying the requisite tender fee **(Bidders to note that Tender Fee is non-refundable)** as per the guidelines mentioned hereunder: -

6.1 Amount of Tender Fee and deadline to deposit the same is indicated in Table 2

6.2 Tender Fee to be deposited in the bank account of Prayagraj Power Generation Company Limited as detailed in Table 3

6.3 Expression of Interest to be submitted by filling up the form available at link below (please note that this form is to be filled up only after paying the requisite Tender Fee. Bidder needs to ensure that all the information entered by him/ her/ them are correct so that further processing can be done.

<https://shorturl.at/zCWpQ>

6.4 Tender Fee submission and Expression of Interest beyond the date & time specified in Table 2 shall not be entertained.

6.5 Expression of Interest submitted without Tender Fee submission will be rejected.

6.6 Bidders to note that all the activities mentioned in Point No. 6 (from Point No. 6.1 to 6.5.2) must be completed by 23:45 hrs of 05.12.2025 (after that submission of response/ Expression of Interest is not allowed).

6.7 Furnishing erroneous Tender Fee submission detail, organizational detail, qualification details or any false information will lead to rejection of Expression of Interest.

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Table 2

Work Package	Tender Fee	Deadline to deposit Tender Fee	Deadline to submit the EOI by submitting the form provided in the link as mentioned in Point No. 6.3
VEHICLE MANAGEMENT	₹ 2000/- (INR Two Thousand Only). To be deposited by NEFT/ Bank Transfers/ UPI to the bank account detailed in Table 3	12-December-25 11:45 PM (Indian Standard Time)	12-December-25 11:45 PM (Indian Standard Time)

Table 3

Bank details for submission of Tender Fee and EMD	
Beneficiary Name/ Account Holder's Name	PRAYAGRAJ POWER GENERATION CO. LTD.
Bank Name	State Bank of India
IFS Code	SBIN0009995
Account No.	35304813683

7 GUIDELINES FOR SUBMISSION OF BID AND EMD

Detailed Bid Document (also referred as Request for Quotation or RFQ) shall be issued through Ariba System (e-tender portal of PPGCL) to the parties having successfully expressed the interest by fulfilling the requirement mentioned in Point No. 6.

7.1 Amount of Earnest Money Deposit (EMD) and deadline to deposit the same is indicated in Table 4

7.2 **EMD Fees Details**– EMD to be submitted by filling up the form available at link below (please note that this form is to be filled up only after paying the requisite EMD fees. Bidder needs to ensure that all the information entered by him/ her/ them are correct so that further processing can be done.

<https://shorturl.at/CJ2Wm>

7.3 The bidder will receive the RFQ via email through the Ariba Portal and shall submit their bid accordingly through the same platform.

7.3.1 Technical Bid (without price)

7.3.2 Commercial Bid

It must be noted that Technical Bid and Commercial Bids are mentioned in separate documents and are uploaded in the separate sections as designated.

7.4 It is mandatory to upload all the documents pertaining to their technical qualification, commercial qualification and EMD Payment Advice in Ariba Portal.

7.5 Bid(s) submitted against RFQ without EMD amount submission will be rejected.

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7.6 Furnishing erroneous EMD amount submission detail, organizational detail, qualification details or any false information will lead to rejection of bid(s).

Table 4

Work Package	Bid Security/EMD	Fill MS Form Link After Submitting EMD Amount (deadline date is RFQ deadline)
VEHICLE MANAGEMENT	₹ 5,00,000/- (INR Five lakhs only). EMD amount to be deposited by NEFT/ Bank Transfers/ UPI to the bank account detailed in Table 3	Shall be declared while floating the RFQ (through Ariba Portal) to the Bidders having successfully completed the EOI.

8 BIDDING PROCESS

8.1 Safety evaluation (as applicable) of the bids will be carried out. Bids qualified against safety evaluation will undergo technical evaluation.

8.2 Bids qualified against technical evaluation will undergo commercial evaluation.

8.3 Bidder(s) qualified against commercial evaluation will be invited for commercial negotiation.

8.4 Bidders to note that negotiation may be conducted in Manual Mode/ submission of No Regret Price Mode/ Reverse Auction Mode.

9 IMPORTANT NOTE: -

9.1 Tender Fee is **non-refundable**.

9.2 EMD is refundable to the non-successful bidders after the completion of contracting activities.

9.3 For successful bidders, EMD will be retained till the end of the contract period plus claim period of 6 months.

End of Tender Notification Document FY26-JV-PPGCL-2000003660- December-25