



**OWNER:  
THE TATA POWER COMPANY LIMITED**

**TITLE OF WORK TO BE AWARDED:  
Services of field support services in the BOP area at  
Mundra Thermal Power Station (MTPS), Gujarat**

**ENQUIRY REFERENCE NO.: 4100049706**

## NOTICE INVITING EXPRESSION OF INTEREST (EOI)

<b>Enquiry reference no.:</b> 4100049706
<b>Title of Work:</b> Services of field support services in the BOP area at Tata Power, MTPS.
<b>Type of Bidding:</b> E-tendering (through Ariba online portal) / Two Part (Technical and Price bids under separate envelopes)
<b>Contact Details:</b> All communication including EOI submission shall be addressed to following officer/s: Mr. Ashish Desai Email: <a href="mailto:ashish.desai@tatapower.com">ashish.desai@tatapower.com</a> Contact Number: 9099006534 Copy of all communications shall be marked to (Cc): Mr. Joshi Aseemkumar Email: <a href="mailto:aseemkumar.joshi@tatapower.com">aseemkumar.joshi@tatapower.com</a>

The Tata Power Company Limited Invites Expression of Interest (EOI) from interested parties for the Two-Part e-Tendering Process of following Relevant Work Package:

**Table1 – Tender Summary**

<b>Package Details</b>	<b>Tender Fee</b> field support services in the BTG area	<b>Bid Security</b>
Services of field support services in the BOP area at Tata Power, MTPS	INR 2000/- (INR Two Thousand Only). <i>To be submitted along with EOI.</i>	INR 30,000/- (INR Thirty Thousand only). <i>Bid Security to be submitted as a Bank Guarantee or through RTGS or Demand Draft at the BID stage and not with EOI</i>

### **1. INTRODUCTION:**

The Tata Power Company Limited (TPCL) is among the largest private sector Power Utility companies in India with presence in Generation, Transmission and Distribution of Power through conventional and renewable sources.

Mundra Thermal Power Station (A Tata Power Division) has implemented the 4150 MW UMPP near the port city of Mundra in the state of Gujarat in India. This UMPP is India's first 830 MW unit thermal power plant using supercritical technology. MTPS operates on imported coal on pulverized coal-based boiler technology. The generating plant is in Tunda village of Mundra district in the state of Gujarat, India.

The tendering activities for this Project are being managed from Tata Power's following Office:

The Tata Power Company Limited,  
Mundra Thermal Power Station - Ultra Mega Power Plant,  
(formerly a Unit of Coastal Gujarat Power Limited),  
Tunda-Vandh Road, Tunda Village,  
Mundra, Kutch 370 435, Gujarat.

## 2. SCOPE:

The brief scope of work for Services of field support services in the BOP area is to provide support services for carrying out shift-wise Operational activities like manual valve operation during unit start-up, shutdown & normal operation on a 24×7 basis. Lubrication of equipment & valves, oil top-up/replacement & equipment grease under the guidance of MTPS engineers. Shifting of gas cylinders (H<sub>2</sub>, Co<sub>2</sub>, and N<sub>2</sub>) and material shifting from designated areas to specific units. Safely loading & unloading of cylinders from vehicles as required. Local round along with MTPS engineers and operation of dewatering sump pumps. Scope of work is consisting of two parts one is field operational support work for the BOP area and another is Plant equipment's Lubrication works. The brief scope of work comprises below activities:

### **Service Deliverables:**

Service deliverables consist in two parts, Lubrication works and Field support services for operational activities in the Balance of Plant (BOP) areas i.e. H<sub>2</sub> Plant, CW Pump House, ECP Plant, Compressor units, Firewater pump house, Auxiliary Boiler, and Fuel Oil Pump House area with all auxiliaries.

### **Part A:** Field support services for operational activities in the Balance of Plant (BOP) area

- Assistance and support in operational activities like manual valve operation during unit/equipment's start-up, shutdown & normal operation on a 24×7 basis.
- Manning of remote areas under the direction of MTPS engineers.
- Handling of LOTO accessories for equipment's isolations and normalizations under the direction of MTPS Engineer.
- Monitoring and maintaining the sump/pit levels in the BOP area and dewatering of sump/pit as per the requirement.
- Vendor is responsible for maintaining S+5S in their respective work areas.
- Shifting of material from stores to the site & vice versa as well as movement of material within the plant.
- Movement of gas cylinders (H<sub>2</sub>, Co<sub>2</sub>, N<sub>2</sub>) from designated areas to specific units and safely loading & unloading of cylinders to the vehicles as on required basis
- Gauging & unloading of oil tankers through unloading pumps, hose connections for unloading tankers.
- Gauging of oil tanks, oil cleaning & general housekeeping, housekeeping of equipment in the plant.

### **Part B:** Lubrication activities in entire plant

- This part consist of equipment's Lubrication works in the boiler, turbine, and BOP area along with the associated systems.
- Lubrication work consists of oil top-up or replacement, greasing of valves, and area housekeeping after work completion as directed by the engineer.
- Shifting of oil drums/barrels with the help of a wheel-mounted trolley.
- Lubrication of equipment & valves, topping up oil & grease under guidance and direction of MTPS engineers
- Loading & unloading of oil barrels (filled & empty) to the vehicles by using drum lifter or forklift (provided by MTPS) at designated locations
- Shifting of lubrication auxiliaries from one place to other place (or from main store) to the site & vice versa
- Cleaning of the work area after lubrication work.

- Maintain good housekeeping in oil storage rooms and proper storekeeping of lubricants and tools & tackles.
- The vendor has to ensure operational work area drained/waste oil cleaning and shifting of oil drums at the designated place only properly.

**Resource Deployment:**

- The vendor must deploy enough experienced and trained manpower to carry out the operational activities during plant start-up, shutdown & normal operation of the plant under the direction of MTPS engineers
- The vendor must arrange all general kinds of tools & tackles (like F-rod) required for the various operational activities
- The vendor shall arrange for consumables like cotton waste, cheesecloth, rustolene, Kerosene, emery paper/tape, Teflon tape, etc. for operational activity.
- Vendor has to arrange local transportation for their manpower within the plant by proper means of Conveyance, approved by MTPS. Transportation through tractors & non-commercial vehicles are not allowed
- Vendor shall engage manpower in round the clock for shift duties of 8 hrs. (24x7) in BOP and General shift (from 9:00 AM to 6:00 PM) for lubrication work and 365 days including holidays.
- Skilled workforce shall be ITI holders with three-year' experience and unskilled workforce shall be with three years' experience.
- In each shift, vendor must deploy 1 Skilled and 1 Unskilled person all three shifts in BOP and 2 Skilled and 2 Unskilled persons in General shift for Lubrication work, total requirement will be 5 skilled and 5 unskilled persons for all 365 days. For BOP and Lubrication, total manpower requirement will be 10 Nos. which includes 5 skilled and 5 unskilled manpower. Vendor must make sure to provide the relievers as per the requirement.
- Vendor shall remove any worker from the work in view of Engineer In charge misconduct himself for his incompetent or negligent in performance of his duties. Such person shall not be deployed again without prior consent from Engineer In charge.
- Vendor shall provide necessary PPEs like safety helmet, safety shoe, hand gloves, safety goggles, dust mask, ear plug, apron and reflective jackets etc. to all the personnel deployed at MTPS under this service agreement. Any person without any PPE shall not be allowed in the MTPS premises.
- Food facilities to be arrange by vendor for their workmen inside the plant premises at his own cost

**3. TENDER FEE & TIMELINES:**

- a) Interested parties meeting the "Bidder Pre-Qualification Requirements" specified under point no. 4 in this document can request tender document and participate in the bidding process by submitting the Expression of Interest (EOI) Letter along with the Tender Fee Payment Details to the contact details mentioned below not later than deadline specified below. Request for extension of EOI submission date will not be entertained.
- b) **Interested bidders should submit the Expression of Interest (EOI) letter and tender fee payment details to below mentioned email addresses:**
  - Mails shall be addressed to (To): [ashish.desai@tatapower.com](mailto:ashish.desai@tatapower.com)

- Must Mark a copy to (Cc): [aseemkumar.joshi@tatapower.com](mailto:aseemkumar.joshi@tatapower.com)

EOI/ requests without complete information and communication as above within deadline shall be liable to be rejected and will not be considered further.

- c) Tender Fee, as indicated in the Table1 above may be paid through **NEFT** as per details for payment of Tender Fee given in Table 2 below:

Table 2

Details for payment of Tender Fee:	
Bank details for submitting Tender fees through bank transfer / NEFT:	Beneficiary Name: TATA POWER CO LTD Bank Name: STATE BANK OF INDIA A/c no: 30545457373 IFS Code: SBIN0009995 A/c type: CURRENT ACCOUNT Branch Name & Address: CAG BRANCH, NEVILLE HOUSE, 23 J N HEREDIA MARG, BALLARD ESTATE, MUMBAI-400001
Deadline for tender fee payment and submission of EOI:	<b>8<sup>th</sup> July 2025, COB</b>

- d) **Expression of Interest letter to be submitted along with tender fee payment details should include the following details:**

- A covering letter duly stamped and signed by an authorized signatory clearly indicating the Tender Reference number and your EOI to participate in the tendering process.
- Tender fee payment details / reference no (ensure that tender fee is received by us within specified deadline)
- Bidder to indicate authorized person name, contact number and e-mail id (mandatory) of the person to whom RFQ / tender and all other communications to be addressed for this tender.

- e) Detailed Bid Document (also referred as RFQ) shall be issued through Tata Power e-tender portal (Ariba System) only to the parties submitting a valid EOI as per terms mentioned in this document.

#### **4. BIDDER PRE-QUALIFICATION REQUIREMENTS:**

Interested parties to note that Bidder shall be required to fulfill the following bidder pre-qualification requirement / criteria in order to qualify for the subject work. Bidder will be required to submit relevant supporting documents to demonstrate their qualification during the bid submission stage against Tender document / RFQ and bidders not found meeting the pre-qualification requirements given below will be disqualified from the tender.

#### 4.1 TECHNICAL REQUIREMENT:

- The Bidder should have experience in executing such type of support services job for field work execution in power plant or similar process industries with through safety knowledge.
- The Bidder should have executed minimum 3 long term (minimum 2 year) orders
- The Bidder should have managed minimum 15 no's of manpower 24X7 basis
- The Bidder should have general process knowledge related to power plant.

It may be noted that the above requirements are minimum qualification criteria. However, Tata Power reserves its right to further assess the capabilities of the parties and reserves its rights to further shortlist, accept or reject any party without assigning any reason.

#### 4.2 FINANCIAL REQUIREMENT:

Bidder / Tenderer should have an Average Annual Turn Over of not less than **INR 40 Lakhs (Indian Rupees Forty Lakhs)** during the last three financial years. **(Attach CA Certified Turnover statement)**.

It may be noted that the above requirements are minimum qualification criteria. However, Tata Power reserves its right to further assess the capabilities of the parties and reserves its rights to further shortlist, accept or reject any party without assigning any reason.

#### 5. BID SECURITY / EMD:

Interested parties to note that Bidder will be required to furnish a Bid Security **along with their Bid**, in the format prescribed in Bid Document **in the form of Bank Guarantee/ Demand Draft/ RTGS**, for an amount as defined in the covering page of this notice document. Bids not accompanied by an acceptable Bid Security shall be rejected by the Owner as being non-responsive and returned to the bidder without being opened.

**Interested parties to note that Bid Security is not required with the EOI and it is required to be submitted with the Bid only during Bid Submission stage**, once RFQ is released to the interested parties that have submitted a valid EOI.

#### 6. BIDDING PROCESS:

Detailed Bid Document (also referred as RFQ) shall be issued through Tata Power e-tender portal (Ariba System) only to the parties that submitted a valid EOI as per terms mentioned in this document.

Bidder to note that commercials for subject tender may be conducted through e-auction. Detailed bidding and auction process shall be detailed in the RFQ / tender document.