



**OWNER:  
THE TATA POWER COMPANY LIMITED**

**TITLE OF WORK TO BE AWARDED:**

**NOTICE INVITING EOI FOR 2 YEARS AMC FOR GARDENING SERVICES AT TATA POWER  
TANKAGE DIVISION, TROMBAY THERMAL POWER STATION, CHEMBUR-MAHUL, MUMBAI  
400074 13 INDIA**

**ENQUIRY REFERENCE NO.: CC26SPS078**

## NOTICE INVITING EXPRESSION OF INTEREST (EOI) FOR

### NOTICE INVITING EOI FOR 2 YEARS AMC FOR GARDENING SERVICES AT TATA POWER TANKAGE DIVISION, TROMBAY THERMAL POWER STATION.

<b>Enquiry reference no.:</b> CC26SPS078
<b>Title of Work:</b> NOTICE INVITING EOI FOR 2 YEARS AMC FOR GARDENING SERVICES AT TATA POWER TANKAGE DIVISION, TROMBAY THERMAL POWER STATION, CHEMBUR-MAHUL, MUMBAI 400074 13 INDIA
<b>Type of Bidding:</b> E-tendering (through Ariba online portal) / Two Part (Technical and Price bids under separate envelopes)
<b>Contact Details:</b> All communication including EOI submission shall be addressed to following officer/s: Mr. Sat Singh Email: <a href="mailto:sat.singh@tatapower.com">sat.singh@tatapower.com</a> Copy of all communications shall be marked to (Cc): Mr. Kailash B Surve Email: <a href="mailto:ksurve@tatapower.com">ksurve@tatapower.com</a>

The Tata Power Company Limited (“Owner”) invites Expression of Interest (EOI) from interested parties for the Two-Part e-Tendering Process of following Relevant Work Package:

Table 1

<b>Package Description</b>	<b>Tender Fee</b>	<b>Bid Security</b>	<b>Estimated package value</b>
<b>2 YEARS AMC FOR GARDENING SERVICES AT TATA POWER TANKAGE DIVISION, TROMBAY THERMAL POWER STATION</b>	INR 2000/- (INR One Thousand Only)  <i>To be submitted along with EOI.</i>	INR 30,000/- (INR Thirty Thousand only).  <i>Bid Security to be submitted as a Guarantee/ DD/ NEFT at the BID stage (and not with EOI)</i>	-

#### 1. INTRODUCTION:

The Tata Power Company Limited (TPC) is among the largest private sector Power Utility companies in India with presence in Generation, Transmission and Distribution of Power through conventional and renewable sources.

The tendering/ procurement activities for this Package are being managed from Tata Power’s following office:

Tata Power Trombay Thermal Power Station,  
Corporate Contracts, 5t Floor, Station B,  
The Tata Power Company Limited,

Chembur-Mahul Mumbai 400074 13,  
Maharashtra, India.

## 2. Brief SCOPE OF WORK:

1. Specialised Gardener (One no's)/ Site Supervisor with experience team of gardening activity to be deployed at the site.
2. Removal of grass & vegetation growth in Entire Terminal Area – Tank Farms, Internal Roads, Dyke Walls etc. ensuring grass level should not be more than one foot at time anywhere in the premises. Grass cutting machine should be used compulsory for cutting of grass. Collected waste should be shifted to designated area on the same day.
3. Removal of grass & vegetation growth on both side of approach road from CCTL gate no. 1 till MBPT Pir Pau main gate (patch of 3 feet wide each side of 1 km long road) 2 times in contract Period. The scope also includes collection, transportation and dumping of waste to MCGM Approved site. (Transportation is not included in 36 trips)
4. Removal of grass & vegetation growth on jetty pipeline (patch of 6 feet wide & 1 km long road) 2 times in contract period (August and November)
5. Transportation and dumping of garden waste to MCGM approved site. 36 trips during contract Period. (Will be paid separately per trip)
6. Daily maintenance of garden area and watering of plants.
7. Making of garden with good types of flowers and maintaining it all the year with freshness and glow all the times throughout the year.
8. Red colour Matti and manure to be procured each one big truck in a year and to be used as and when required
9. Removal of Grass, plants grown on top of Stores, Parking shed & compressor shed GI Sheets, Fire Pump house & MCC Room terraces as and when required.
10. Making of Boo key of terminal flowers and plants for birthday celebrations and helping the team for tree plantations with supply of saplings.

## 3. TENDER FEE & TIMELINES:

a) Interested parties meeting the "Bidder Pre-Qualification Requirements" specified under point no. 4 in this document can request tender document and participate in the bidding process by submitting the Expression of Interest (EOI) Letter along with the Tender Fee Payment Details to the contact details mentioned below not later than deadline specified below. Request for extension of EOI submission date will be not entertained.

**b) Interested bidders should submit the Expression of Interest (EOI) letter and tender fee payment details to below mentioned email addresses:**

- Mails shall be addressed to (To): [sat.singh@tatapower.com](mailto:sat.singh@tatapower.com)
- Must mark copy to (cc): [ksurve@tatapower.com](mailto:ksurve@tatapower.com)

EOI / requests without complete information and communication as above within deadline shall be liable to be rejected and will not be considered further.

c) Tender Fee, as indicated in the Table1 above may be paid through **NEFT/RTGS** as per details for payment of Tender Fee given in Table2 below:

Table 2

<b>Details for payment of Tender Fee:</b>	
Bank details for submitting Tender fees through bank transfer / NEFT:	Beneficiary Name: The Tata Power Company Limited Bank Name: HDFC Bank A/c no: 00600110000763 IFS Code: HDFC0000060 A/c type: CC Branch Name & Address: HDFC Bank, Maneckji Wadia Building, Nanik Motwani Marg, Fort, Mumbai 400023
Deadline for tender fee payment and submission of EOI:	<b>30<sup>th</sup> Sept 2025, CoB</b>

**d) Expression of Interest letter to be submitted along with tender fee payment details should include the following details:**

- A covering letter duly stamped and signed by an authorized signatory clearly indicating the Tender Reference number and your EOI to participate in the tendering process.
- Tender fee payment details / reference no (ensure that tender fee is received by us within specified deadline)
- Bidder to indicate authorized person name, contact number and e-mail id (mandatory) of the person to whom RFQ / tender and all other communications to be addressed for this tender.

e) Detailed Bid Document (also referred as RFQ) shall be issued through Tata Power e-tender portal (Ariba System) only to the parties submitting a valid EOI as per terms mentioned in this document.

**4. BIDDER PRE-QUALIFICATION REQUIREMENTS:**

Interested parties to note that Bidder shall be required to fulfill the following bidder pre-qualification requirement / criteria to qualify for the subject work. Bidder will be required to submit relevant supporting documents to demonstrate their qualification during the bid submission stage against Tender document / RFQ and bidders not found meeting the pre-qualification requirements given below will be disqualified from the tender.

**4.1 TECHNICAL REQUIREMENT:**

1. Bidder should have **minimum 5 years of full-time experience in the field of Gardening services in not less than 3-acre area at time and related designated skilled manpower for the said job.** (Attach Certificates / related supporting documents)
2. Bidder should provide minimum two reference of having contract value Rs. 20 Lakhs (Indian Rupees Twenty Lakhs) for successfully rendered such type of services in last five years. (Attach Certificate of Experience and Satisfactory Completion of work awarded from concerned Establishments / Companies)

3. Bidder should furnish List of Clients for whom they have done Industrial support services for **Gardening services** during the last three financial years i.e., FY 2022-23, FY 2023-24, and FY 2024-25 as per nature of contract. (Attach Certificates from concerned)
4. Bidder / Tenderer should preferably have ISO 9001 / ISO 14001 / ISO 45001 certification or must give an undertaking for its willingness to obtain the same within 2 months of qualification for the work.

#### **4.2 FINANCIAL REQUIREMENT:**

Bidder / Tenderer should have minimum Average Annual Turn-over of Rs. **20 Lakhs** (Indian Rupees Twenty Lakhs) during the best of last three financial years (Attach Balance Sheet/Profit & Loss Certificate with UDIN from Chartered Accountant in this regard)

It may be noted that the above requirements are minimum qualification criteria. However, Tata Power reserves its right to further assess the capabilities of the parties and reserves its rights to further shortlist, accept or reject any party without assigning any reason. The tender may be split in more than one parties at the discretion of Owner.

#### **5. BID SECURITY / EMD:**

Interested parties to note that Bidder will be required to furnish a Bid Security along with their Bid, in the format prescribed in Bid Document **in the form of Bank Guarantee or through RTGS or Demand Draft**, for an amount as defined in the covering page of this notice document. Bids not accompanied by an acceptable Bid Security shall be rejected by the Owner as being non-responsive and returned to the bidder without being opened.

**Interested parties to note that Bid Security is not required with the EOI**, and it is required to be submitted with the Bid only during Bid Submission stage once RFQ is released to the interested parties that have submitted a valid EOI.

#### **6. BIDDING PROCESS:**

Detailed Bid Document (also referred as RFQ) shall be issued through Tata Power e-tender portal (Ariba System) only to the parties that submitted a valid EOI as per terms mentioned in this document.

Bidder to note that commercials for subject tender may be conducted through e-auction. Detailed bidding and auction process shall be detailed in the RFQ / tender document.