



**OWNER:
THE TATA POWER COMPANY LIMITED**

TITLE OF WORK TO BE AWARDED:

Comprehensive maintenance Rate contract for AC Systems, Water Coolers & Refrigerators for Bhivpuri, Lonawala and Khopoli for 3 years.

ENQUIRY REFERENCE NO.: CC26VB178

NOTICE INVITING EXPRESSION OF INTEREST (EOI) FOR-

Comprehensive maintenance Rate Contract for AC Systems, Water Coolers & Refrigerators for Bhivpuri, Lonawala and Khopoli for 3 years.

Enquiry reference no.: CC26VB178
Title of Work: Comprehensive Maintenance Rate Contract for AC Systems, Water Coolers & Refrigerators for Bhivpuri, Lonawala and Khopoli for 3 years.
Type of Bidding: E-tendering (through Ariba online portal) / Two Part (Technical and Price bids under separate envelopes)
Contact Details: Contact Details: All communication including EOI submission shall be addressed to following officer/s: Mr. Vishal Bhor Email: vishal.bhor@tatapower.com Copy of all communications shall be marked to (Cc): Mr. Kailas Surve Email: ksurve@tatapower.com

The Tata Power Company Limited (“Project Manager”) on behalf of M/s Tata Power Company Limited (“Owner”) invites Expression of Interest (EOI) from interested parties for the Two-Part e-Tendering Process of following Relevant Work Package:

Plant Details	Tender Fee	Bid Security	Estimated package value
The Tata Power Company Limited, Trombay Thermal Power plant Chembur	INR 2000/- (INR Two Thousand Only) To be submitted along with EOI.	INR 75,000/- (INR Seventy Five thousand only). Bid Security to be submitted as a Bank Guarantee at the BID stage (and not with EOI)	Approx. 75 Lakhs

Table 1

1. INTRODUCTION:

The Tata Power Company Limited (TPC) is among the largest private sector Power Utility companies in India with presence in Generation, Transmission and Distribution of Power through conventional and renewable sources.

The tendering/ procurement activities for this Project are being managed from Tata Power’s following Office:

The Tata Power Company Limited,
Trombay Thermal Power Station,
Corporate Contracts,
5th Floor, Station B, Chembur-Mahul,
Mumbai 400074, Maharashtra, India.

2. BRIEF SCOPE OF WORK:

This Notice is for inviting Expression of Interest for Comprehensive Maintenance Rate Contract for AC Systems, Water Coolers & Refrigerators for Bhivpuri, Lonawala and Khopoli for 3 years.

The vendor shall carry out the following activities as part of the comprehensive AMC services:

- A) Cleaning of indoor and outdoor unit condenser coils using a water jet pump. For indoor unit cleaning, the vendor must use a protective cleaning bag to prevent water spillage and dust spread inside office premises.
- B) Cleaning of air filters using a vacuum cleaner or air blower.
- C) Oiling and greasing of motors and all other moving components.
- D) Checking of switch operations, remote functionality, and compressor cut-in/cut-off cycle. Healthiness of remotes and remote circuits must be verified; if found defective, replacement with OEM-approved remotes is in the vendor's scope.
- E) Replacement of defective switches, electronic parts, inverter and non-inverter PCBs (indoor/outdoor), sensors, controllers, contactors, remotes, and other plastic parts shall be carried out by the vendor.
- F) Testing of AC cooling efficiency and ensuring optimal performance.
- G) Cleaning of outdoor unit fan and sheet-metal components. In case outdoor unit body or mounting stands are found rusted, rust removal and repainting with standard shade paint are in the vendor's scope.
- H) Gas pump-up and pump-down operations as required during repair activities. Gas charging shall be carried out strictly as per approved MPCB norms.
- I) Adjustment and replacement of belts as per OEM guidelines.
- J) Repair, overhaul, and replacement of fan motors, compressors, and associated parts in line with OEM recommendations.
- K) Replacement of damaged or torn air filters.

Detailed Scope of Work for this Contract shall be provided in the Tender / RFQ document to all potential buyers submitting the valid EOI with due tender fees.

3. TENDER FEE & TIMELINES:

- a) Interested parties meeting the "Bidder Pre-Qualification Requirements" specified under point no. 4 in this document can request tender document and participate in the bidding process by submitting the Expression of Interest (EOI) Letter along with the Tender Fee Payment Details to the contact details mentioned below not later than deadline specified below. Request for extension of EOI submission date will not be entertained.

b) Interested bidders should submit the Expression of Interest (EOI) letter and tender fee payment details to below mentioned email addresses:

- Mails shall be addressed to (To): vishal.bhor@tatapower.com
- Must Mark a copy to (Cc): ksurve@tatapower.com

EOI / requests without complete information and communication as above within deadline shall be liable to be rejected and will not be considered further.

c) Tender Fee, as indicated in the Table1 above may be paid through NEFT as per details for payment of Tender Fee given in Table2 below:

Table 2

Details for payment of Tender Fee:	
Bank details for submitting Tender fees through bank transfer / NEFT:	Beneficiary Name: The Tata Power Company Limited Bank Name: HDFC Bank A/c no: 00600110000763 IFS Code: HDFC0000060 A/c type: CC Branch Name & Address: HDFC Bank, Maneckji Wadia Building, Nanik Motwani Marg, Fort, Mumbai 400023
Deadline for tender fee payment and submission of EOI:	25th Feb 2026

d) Expression of Interest letter to be submitted along with tender fee payment details should include the following details:

- A covering letter duly stamped and signed by an authorized signatory clearly indicating the Tender Reference number and your EOI to participate in the tendering process.
- Tender fee payment details / reference no (ensure that tender fee is received by us within specified deadline)
- Bidder to indicate authorized person name, contact number and e-mail id (mandatory) of the person to whom RFQ / tender and all other communications to be addressed for this tender.

e) Detailed Bid Document (also referred as RFQ) shall be issued through Tata Power e-tender portal (Ariba System) only to the parties submitting a valid EOI as per terms mentioned in this document.

4. BIDDER PRE-QUALIFICATION REQUIREMENTS:

Interested parties to note that Bidder shall be required to fulfill the following bidder pre-qualification requirement / criteria in order to qualify for the subject work. Bidder will be required to submit relevant supporting documents to demonstrate their qualification during the bid submission stage against Tender document / RFQ and bidders not found meeting the pre-qualification requirements given below will be disqualified from the tender.

4.1 TECHNICAL REQUIREMENT:

BIDDER PRE-QUALIFICATION REQUIREMENTS:

Interested parties to note that Bidder shall be required to fulfill the following bidder pre-qualification requirement / criteria in order to qualify for the subject work. Bidder will be required to submit relevant supporting documents to demonstrate their qualification during the bid submission stage against Tender document / RFQ and bidders not found meeting the pre-qualification requirements given below will be disqualified from the tender.

Technical requirement:

Parameter	Tata Power Requirement	Documents To be submitted by Bidder to ascertain meeting of Pre-qualification requirement
Infrastructure & Technical Requirement	Bidder must have minimum 3 years of experience in the field of Comprehensive AC AMC Contract in TATA Power	Self-undertaking to be submitted in this regard. TATA Power reserves the right to inspect the other suites to ensure the facility as a proof of compliance to this parameter.
	Bidder should provide minimum two reference of having contract value Rs. 30 Lakhs (Indian Thirty Lakhs) for successfully rendered electrical AMC Works.	(Attach PO Copy, Certificate of Experience and Satisfactory Completion of work awarded from concerned Establishments / Companies)
	Bidder should furnish List of Clients for whom they have done Electrical AMC works during the last three financial years i.e., FY 2022 -23, FY 2023 -24, and FY 2024-25 as per nature of contract.	(Attach PO Copy, Certificates from concerned)
	Bidder / Tenderer should preferably have ISO 9001 / ISO 14001 / ISO 45001 certification or must give an undertaking for its willingness to obtain the same within 2 months of qualification for the work.	(Attach Valid ISO Certificates)
	Bidder must have team of min 25 Person for handling emergency	

Supply and Experience	In case the bidder has a previous association with Tata Power for similar products and services, the performance feedback for that bidder by Tata Power shall only be considered irrespective of performance certificates issued by any third organization. Technical performance, delivery timelines, service and support records of past executed projects in Tata Power will be considered for technical evaluation of bidder.	Supply List & Performance Certificates from the utilities / clients
-----------------------	---	---

4.3 FINANCIAL REQUIREMENT:

The Bidder should have average annual financial turnover not less than INR **30 Lakhs** (best three out of the last five financial years audited results). **(Attach Certificate from Chartered Accountant in this regard).**

5. BID SECURITY / EMD:

Interested parties to note that Bidder will be required to furnish a Bid Security along with their Bid, in the format prescribed in Bid Document **in the form of EMD**, for an amount as defined in the covering page of this notice document. Bids not accompanied by an acceptable Bid Security shall be rejected by the Owner as being non-responsive and returned to the bidder without being opened.

Interested parties to note that Bid Security is not required with the EOI and it is required to be submitted with the Bid only during Bid Submission stage, once RFQ is released to the interested parties that have submitted a valid EOI.

6. BIDDING PROCESS:

Detailed Bid Document (also referred as RFQ) shall be issued through Tata Power e-tender portal (Ariba System) only to the parties that submitted a valid EOI as per terms mentioned in this document.

Bidder to note that commercials for subject tender may be conducted through e-auction. Detailed bidding and auction process shall be detailed in the RFQ / tender document.