



**OWNER:**

**THE TATA POWER COMPANY LIMITED**

**TITLE OF WORK TO BE AWARDED:**

**On-Board Protecting Agency Services for Coal Unloading Operations at Trombay Plant,  
Mumbai.**

**ENQUIRY REFERENCE NO.:**

**TPCL/CC/FY27/AK001**

**NOTICE INVITING EXPRESSION OF INTEREST (EOI) FOR-**

**On-Board Protecting Agency Services for Coal Unloading Operations at Trombay Plant,  
Mumbai**

<b>Enquiry reference no.:</b> TPCL/CC/FY27/AK001
<b>Title of Work:</b> On-Board Protecting Agency Services for Coal Unloading Operations at Trombay Plant, Mumbai
<b>Type of Bidding:</b> E-tendering / Two Part
<b>Contact Details:</b> EOI (Expression of Interest) shall be submitted strictly as per instructions given herein under Point no. 3 (a), (b), (c), (d) and addressed to all the following Email Ids:  Mr. Angad Kumar Contact no.: 022-67173992 / +91-9162908347 Email: <a href="mailto:angad.kumar@tatapower.com">angad.kumar@tatapower.com</a>  Copy of all communications must be marked to (CC): Mr. Surendra Chandolkar Email: <a href="mailto:schandolkar@tatapower.com">schandolkar@tatapower.com</a>  EOI submission mail must bear proper subject/title mentioning " <b>EOI submission for On-Board Protecting Agency Services for Coal Unloading Operations at Trombay Plant, Mumbai.</b>  <b>(Tender Ref: TPCL/CC/FY26/AK002)</b>  Website (URL: <a href="https://www.tatapower.com/tender">https://www.tatapower.com/tender</a> )

The Tata Power Company Limited Invites Expression of Interest (EOI) from interested parties for the e-Tendering Process of following Relevant Work Package:

<b>Description</b>	On-Board Protecting Agency Services for Coal Unloading Operations at Trombay Plant, Mumbai
<b>Owner</b>	The Tata Power Company Ltd
<b>Estimated Quantity</b>	No firm quantity commitment, Fixed Rate contract for period of 2 year.
<b>Tender Fee</b>	<b>Rs. 2,000/-</b> (INR Two Thousand Only as Bank Transfer)- To be submitted along with EOI through online transfer (NEFT/RTGS) which will be non-refundable.
<b>Bid Security</b>	<b>Rs. 50,000/- (INR Fifty thousand only in form of EMD BG)</b> - To be submitted either as Online Transfer or Bank guarantee or Demand Draft at the stage of RFQ/Bidding.

## 1. INTRODUCTION:

Tata Power Trombay Plant has an annual coal requirement for power generation is approximately **(2.4 million MT)**. This requirement is primarily met through imported coal sourced from Indonesia via sea route.

However, this quantity is indicative only and may vary depending on operational requirements, vessel schedules, plant demand, and other logistical factors.

Coal shipments are received at Mumbai Port Anchorage on **Supramax / Panamax vessels**, each carrying approximately **50,000 to 60,000 MT** per voyage. Upon arrival, the coal is unloaded at Outer & Inner anchorage and transported to the **Trombay Coal Jetty** through barges for further handling and consumption.

To ensure effective supervision of coal unloading operations at Mumbai Port (outer and inner anchorage), Tata Power engages a protecting agency. The agency is required to witness unloading operations, monitor activities, record deviations, and validate the Statement of Facts (SoF) submitted by ship owners, which forms the basis for demurrage/dispatch settlement.

Bids are invited for entering into **Contract of On-Board Protecting Agency Services for Coal Unloading Operations** at Trombay Plant starting **11<sup>th</sup> July 2026 to 10<sup>th</sup> July 2028** or from placement of PO/OLA whichever is later for a period of 2 Year.

## 2. SCOPE OF WORK:

The Contractor shall provide protecting agency services for supervision of coal unloading operations onboard coal vessels at Mumbai Port.

The scope shall include, but not be limited to, the following:

- Deployment of protecting agency personnel onboard vessels at both outer and inner anchorage to oversee coal unloading operations.
- Continuous monitoring of unloading activities to ensure compliance with operational procedures and to identify and report any deviations.
- Verification and validation of all activities recorded in the Statement of Facts (SOF) submitted by the ship owner, which shall form the basis for demurrage and dispatch calculations.
- Ensuring full compliance with all applicable statutory requirements of Central and State Government authorities, as well as Mumbai Port Authority (MBPT) regulations related to vessel boarding and operations.
- Provision of adequate and experienced manpower capable of supervising multiple vessels discharging simultaneously at Mumbai Port.
- Deployment strictly of the Contractor's own employees for onboard duties, subcontracting or outsourcing of any part of the work shall not be permitted.

**Detailed scope of work to be shared during RFQ stage.**

Bidder may note that Owner reserves the right to revise tender quantity (increase/decrease) at any stage of tender and/or to split the quantity among multiple parties at its sole discretion.

Detailed Scope of Work for this Contract shall be provided in the Tender/RFQ document to all bidders submitting the valid EOI with due tender fees.

### 3. TENDER FEE & EOI SUBMISSION GUIDELINES AND TIMELINES:

a) Interested parties meeting the "Bidder pre-qualification criteria" specified under **point no. 4** in this document can request tender document and participate in the bidding process by submitting the **Expression of Interest (EOI) Letter along with the Tender Fee Payment Details to the contact details mentioned below not later than deadline specified below.** Request for Bid Document/EOI will not be entertained beyond this deadline.

**b) Expression of Interest letter to be submitted along with tender fee payment details should include the following details:**

- A covering letter duly stamped and signed by an authorized signatory clearly indicating the Tender Reference number, your EOI to participate in the tendering process.
- Tender fee payment details / reference no (ensure that tender fee is received by us within specified deadline)
- Bidder to indicate authorized person name, contact number and e-mail id (mandatory) of the person to whom RFQ/ tender and all other communications to be addressed for this tender.

**c) Interested bidders should submit the Expression of Interest (EOI) letter and tender fee payment details to below mentioned email addresses:**

- Mails shall be addressed to (To): [angad.kumar@tatapower.com](mailto:angad.kumar@tatapower.com)
- Must Mark a copy to (Cc): [schandolkar@tatapower.com](mailto:schandolkar@tatapower.com)

EOI/ requests without complete information and communication as above within deadline shall be liable to be rejected and will not be considered further.

**d) Tender Fee, as indicated above may be paid through NEFT as per details for payment given below:**

Details for payment of Tender Fee:	
Bank details for submitting Tender fees through bank transfer/NEFT: (Tender fee will be non-refundable.)	Beneficiary Name: The Tata Power Company Limited Bank Name: HDFC Bank A/c no: 00600110000763 IFS Code: HDFC0000060 A/c type: CC Branch Name & Address: HDFC Bank, Maneckji Wadia Building, Nanik Motwani Marg, Fort, Mumbai 400023

Deadline for tender fee payment and submission of EOI:	<b>16<sup>th</sup> Apr 2026</b>
Tender Fee Amount:	<b>Rs 2000/- (Non-refundable)</b>

e) Detailed Bid Document (also referred as RFQ) shall be issued through Tata Power e-tender portal (Ariba System) only to the parties submitting a valid EOI as per terms mentioned in this document.

#### **4. BIDDER PRE-QUALIFICATION REQUIREMENTS (PQR):**

Interested parties to note that Bidder shall be required to fulfill the following bidder pre-qualification criteria in order to qualify for the subject work. Bidder will be required to submit relevant supporting documents to demonstrate their qualification during the bid submission stage against Tender document/RFQ.

##### **4.1 TECHNICAL REQUIREMENT:**

1. The bidder should have minimum 3 years' experience in providing protecting agency services for marine cargo supervision (**bulk cargo**) unloading supervision services at Indian ports, preferably at both inner & outer anchorage operations.
2. The bidder should have adequate experienced in-house supervisory staff capable of being deployed simultaneously on more than one vessel discharging coal at Mumbai Port. Outsourcing or subcontracting shall not be permitted.
  - **Note** Documentary evidence supporting compliance with these criteria must be submitted along with the bid.
  - The Contractor has no conflict of interest, specifically that they are not acting as an agent for vessel owners or engaged in providing freight services for the Trombay plant.

##### **4.2 FINANCIAL REQUIREMENT:**

1. Bidder shall have during the last three financial years an Average Turn Over of not less than INR 1 Crores.
2. Bidder will be required to submit copies of their profit and loss account and audited Balance sheet for the last three preceding financial years. In cases, where audited results for the last preceding financial year are not available, certification of financial statements from a practicing Chartered Accountant shall also be considered acceptable.
3. Bidder must have all Statutory Compliance like Valid PAN, ESI registration, EPF registration & GSTN Registration. Copy of all the certificate shall be submitted in this regard.

##### **4.3 NOTES FOR TECHNICAL AND FINANCIAL REQUIREMENTS:**

Bidder shall be an independent company, a proprietorship firm, a partnership firm or Joint venture Company registered under Companies Act having unique CIN (Corporate Identity Number) issued prior to issue of EOI.

Certified copy of Income TAX, GST & other taxes, duties and EPF registration issued by competent authority should be submitted by bidder.

Bidding entity shall meet the pre- qualification criteria on standalone basis including wholly owned subsidiaries if any. Subsidiary companies can bid provided they meet the qualification on standalone basis without relying on the credentials of the parent company. In case the parent company credentials are required to meet the qualification requirement, bidder must bid under the aegis of parent company only.

Net Worth means the sum total of the paid-up share capital and free reserves for private / public limited companies and the Surplus Capital employed by owners in a proprietorship / partnership company. Free reserves mean all reserves credited out of the profits and share premium account but do not include reserves credited out of the revaluation of assets, write back of depreciation provisions and amalgamation. Further, any debit balance of profit and loss account and miscellaneous expenses to the extent not adjusted or written off, if any, shall be reduced from Reserves & Surplus. Other income shall not be considered for arriving at annual turnover.

#### **5. BID SECURITY/EMD AT STAGE OF RFQ/BIDDING:**

- Interested parties to note that Bidder will be required to furnish a Bid Security along with their Bid, during bidding stage once the RFQ/tender document is issued to bidder/s submitting valid EOI.
- Bid security may be submitted in form of Bank guarantee in the format prescribed in Bid Document or as Demand Draft or via online transfer for an amount as defined in the covering page of this notice document.
- Bids not accompanied by an acceptable Bid Security shall be rejected by the Owner as being non-responsive and returned to the bidder without being opened.
- Bid security of unsuccessful bidders shall be returnable after conclusion of tender process while Bid security of successful bidders shall be returnable after submission of necessary contract performance bank guarantee/ performance security deposit.

Note: Interested parties to note that Bid Security is not required with the EOI and it is required to be submitted with the Bid during RFQ/Bidding stage, once RFQ is released to the interested parties submitting valid Expression of Interest.

#### **6. BIDDING PROCESS:**

Detailed Bid Document (also referred as RFQ) shall be issued through Tata Power e-tender portal (SAP Ariba System) only to the parties submitting a valid EOI as per terms mentioned in this Tender Notice.

Bidder to note that bidding for subject tender may be conducted through e-auction. Detailed bidding and auction process shall be detailed during RFQ/Bidding Stage.

The tendering/procurement activities for this Project are being managed from Tata Power's following Office address:

"The Tata Power Company Limited,  
Smart Center of Procurement Excellence,  
3rd Floor, Sahar Receiving Station,  
Near Hotel Leela, Sahar Airport Road,  
Andheri East, Mumbai-400059."

Pls note that, Bidders are currently required to submit EOI and relevant documents through Email addresses mentioned above only. No need to send physical mail/courier.