OPEN TENDER NOTIFICATION

FOR

“Draft Survey and Monitoring of Unloading operation of incoming vessel for Trombay Thermal Power Plant”

Tender Enquiry No.: CC-FY27-KS- Draft Survey & Monitoring-Nov’26
RFQ No.: 4100073986

Due Date for EOI Submission: 26.11.2026 [17:00 Hrs.]

OWNER:
TROMBAY THERMAL POWER STATION

PROJECT MANAGER:

The Tata Power Company Limited
Mumbai, Maharashtra

NOTICE INVITING EXPRESSION OF INTEREST (EOI) FOR:

PACKAGE - "Draft Survey and Monitoring of Unloading operation of incoming vessel for Trombay Thermal Power Plant"

Enquiry reference no.: CC-FY27-KS- Draft Survey & Monitoring-Nov'26
Type of Bidding: E-tendering / Two-Part
Contact Details: EOI (Expression of Interest) shall be submitted strictly as per instructions given herein under Point no. 3 (a), (b), (c), (d) and addressed to both the following: Mr. Aditya Verma Fuel and Logistics, Corporate Contracts Email: adityaverma@tatapower.com Mr. Karthik H Shetty Fuel and Logistics, Corporate Contracts Email: karthik.shetty@tatapower.com AND Mr. Surendra Chandolkar Head - Fuel Procurement and Logistics, Corporate Contracts Email: schandolkar@tatapower.com EOI submission mail must bear proper subject/title indicating "**EOI submission for - Above Mentioned Package Name"** Website: https://www.tatapower.com/tender

The Tata Power Company Limited ("Project Manager") invites Expression of Interest (EOI) from Interested Parties for the e-Tendering Process of following Work Package:

Description	Tender Fee	Bid Security
"Draft Survey and Monitoring with inspection of Unloading operation of incoming vessel for Trombay Thermal Power Plant"	2000/- (INR. Two Thousand Only as Bank Transfer) – To be submitted along with EOI	INR. 5,00,000/- (INR. Five lakhs Only via online transfer mode only) - To be submitted at the stage of RFQ/Bidding
• The EMD of successful bidder shall be returned after submission of CPBG upon award of Contract. • The EMD of unsuccessful bidder's shall be returned after completion of tendering process including Management approval.		

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1. INTRODUCTION:

Trombay Thermal Power Station presently operates coal based thermal power generation units of 1 x 500 MW and 1x 250 MW capacity Presently operating on Imported coal.

Table – 2

Site Name	Trombay Thermal Power Station
Owner	THE TATA POWER COMPANY LIMITED
Project Manager	THE TATA POWER COMPANY LIMITED
Site Location	Trombay, Mahul Road, Chembur, Mumbai in state of Maharashtra in India

The objective of this EOI is to invite competent bidders having the relevant experience in the above work of **"Draft Survey and Monitoring of Unloading operation of incoming vessel for Trombay Thermal Power Plant"**

2. SCOPE OF WORK:

Brief Scope of work under this proposed contract shall include the following:

2.1. **Draft Survey:** Conducting Initial, Interim and Final Draft Surveys of vessels**.**

2.2. **Hold and Barge Inspection:** Inspection of vessel holds and barges, including verification of cleanliness and suitability for cargo handling.

2.3. **Vessel Unloading Monitoring and Supervision:** Monitoring and supervising vessel unloading operations, including continuous onboard supervision during discharge.

2.4. **Sample Collection:** Collection of coal samples for determination of Total Moisture (TM), as per the prescribed sampling procedure.

2.5. **Stakeholder Coordination:** Coordinating with all concerned stakeholders, including the onboard protecting agency, port authorities, barge operators, IIA, Order Manager and other relevant parties.

2.6. **Vessel Performance Monitoring and Turn Time Calculation:** Monitoring vessel performance, maintaining time logs, recording operational delays and calculating vessel Turn Time**.**

2.7. **Documentation and Reporting:** Maintaining records, preparing operational reports and submitting the required documentation.

Detailed Scope of Work/ Technical Specifications, Terms & Conditions will be provided in the Tender Documents (also referred as RFQ), which shall be made available to interested parties against submission of proper EOI along with payment of Tender Fee as prescribed below

3. TENDER FEE & TIMELINES:

3.1. Interested parties meeting the "Bidder Pre-Qualification Requirements" specified under point no. 4 in this document can request tender document and participate in the bidding process by submitting the Expression of Interest (EOI) Letter along with the Tender Fee (Rs. 2000/-) Payment Details to the contact details mentioned below not later than deadline specified below. Request for Bid Document/EOI will not be entertained beyond this deadline.

3.2. Expression of Interest letter to be submitted along with tender fee payment details should include the following details:

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- Name of Authorized Contact Person
- Phone/Mobile Number of Contact person
- Email Id for all official communication
- Email ID to be used in ARIBA, if available
- Official Communication Address
- Phone/Mobile Number of Contact person
- Tender Fee Submission Details
- UTR No
- Fee Submission Date
- Covering letter with above-mentioned details should duly stamped and signed by an authorized signatory

3.3. Interested bidders should submit the Expression of Interest (EOI) letter and tender fee Payment details to below mentioned email addresses:

- Mails shall be addressed to (To): karthik.shetty@tatapower.com
- Must Mark a copy to (Cc): schandolkar@tatapower.com, adityaverma@tatapower.com

EOI/ requests without complete information and communication as above within deadline shall be liable to be rejected and will not be considered further.

3.4. Tender Fee, as indicated in the Table1 above may be paid through Bank Transfer as per details for payment of Tender Fee given in Table3 below:

Table – 3

Details for Online payment: (Tender Fee & EMD)	
Bank details for submitting Tender fees through bank transfer/NEFT: (Tender fee will be non- refundable.)	**Beneficiary Name: THE TATA POWER CO. LTD** **Bank Name: HDFC BANK LIMITED** **A/c no: 00600110000763** **IFS Code: HDFC0000060** **Branch Name: FORT, MUMBAI**
Deadline for tender fee payment and submission of EOI:	**26th November 2026**

3.5. Detailed Bid Document (also referred as RFQ) shall be issued through Tata Power e-tender portal (Ariba System) only to the parties submitting a valid EOI as per terms mentioned in this document.

3.6. EMD Fee shall be paid in the form of Online transfer only.

3.7. For Online Transfer of EMD please use the details provided in Table-3 (mentioned above)

4. BIDDER PRE-QUALIFICATION REQUIREMENTS (PQR):

Interested parties to note that Bidder shall be required to fulfill the following pre-qualification requirement/ criteria in order to qualify for the subject work. Bidder will be required to submit relevant supporting documents to demonstrate their qualification during the bid submission stage against Tender document/RFQ and bidders not found meeting the pre -qualification requirements given below will be disqualified from the tender.

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4.1. TECHNICAL REQUIREMENTS:

4.1.1. Minimum Experience & Qualification Criteria

- The bidder shall have a minimum of three (3) years of experience in providing marine inspection, draft survey, cargo supervision, vessel monitoring and sample collections at Indian ports.
- The bidder shall have successfully executed similar scope of work for at least 60 vessels during the last three (3) Financial Years (FY 2023-24, FY 2024-25 and FY 2025-26), under a single or multiple work orders at Indian ports.

4.1.2. Draft Surveyor & Vessel Supervisors Experience Criteria:

- The bidder shall have qualified and experienced draft surveyors and vessel supervisors, each having a minimum of five (5) years of relevant experience in the respective field.

4.1.3. Documents to be Submitted

The bidder shall submit:

- Relevant experience documents mentioned below for Technical PQR;
  - Purchase Order/LOI/Contract Copy including the detailed scope of work
  - Experience/Work Execution certificate from the client
  - In case the Work Execution Certificate is not available, an email confirmation from the respective Client, addressed to Tata Power, shall be arranged to substantiate compliance with the technical qualification requirements
  - The Bidder is required to submit the Name, Designation, Phone Number & Mail ID of the Experience/Work Execution Certificate issuing authority
  - Manpower Experience Certificate
- Valid accreditation certificate issued by a recognized ASTM/IS-accredited agency for undertaking coal sampling activities on vessels at the discharge port

Note

- The purchaser reserves the right to verify the validity, authenticity and applicable scope of the submitted accreditation and experience credentials.
- **Tata Power reserves the right to disqualify any of the bidders based on due diligence**

Only bidders meeting the above minimum technical pre-qualification requirements shall be considered for participation in the subsequent tendering process.

4.2. FINANCIAL REQUIREMENTS:

Bidder shall have adequate financial resources to execute the Contract concurrently with his other commitments and shall meet the following conditions.

4.2.1. Bidder shall have during the last three financial years **(FY 24, 25 & 26) an Average Turnover of not less than INR 1.0 crores**

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Notes for Financial Requirements:

Bidder will be required to submit copies of their profit and loss Statement and audited Balance sheet for FY 24, 25 & 26 along with the UDIN No. In cases, where audited results for the last preceding financial year are not available, certification of financial statements from a practicing Chartered Accountant shall also be considered acceptable.

5. BID SECURITY/EMD AT STAGE OF RFQ/BIDDING:

Interested parties to note that Bid Security is not required with the EOI and Bid Security will be required to be submitted only along with the Bid process (to happen subsequent to EOI and issue of Bid Document to valid EOI participants), via **online transfer only** for an amount of **INR. 5,00,000/- (INR. Ten lakhs Only via online transfer mode only).** Bids not accompanied by an acceptable Bid Security shall be rejected by the Owner as being non-responsive.

Interested parties to note that EMD/Bid Security is not required with the EOI and it is required to be submitted with the Bid during RFQ/Bidding stage, once RFQ is released to the interested parties submitting valid Expression of Interest.

6. BIDDING PROCESS:

Detailed Bid Document (also referred as RFQ) shall be issued through Tata Power e-tender portal (SAP Ariba System) only to the parties submitting a valid EOI as per terms mentioned in this Tender Notice. Bidder to note that bidding for subject tender may be conducted through e-auction. Detailed bidding and auction process shall be detailed during RFQ/Bidding Stage. The tendering/procurement activities for this Project are being managed from Tata Power's following Office address:

"The Tata Power Company Limited,
Smart Center of Procurement Excellence, 3rd Floor,
Sahar Receiving Station, Near Hotel Leela, Sahar Airport Road,
Andheri East, Mumbai-400059

Pls note that, Bidders are currently required to submit EOI and relevant documents through email addresses mentioned above only. No need to send physical mail/courier.

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