



OWNER:

MAITHON POWER LIMITED

PROJECT MANAGER:

MAITHON POWER LIMITED

PROJECT:

**Housekeeping & Sanitation Toilets cleaning Services at Karma Awaas & Aahar#3 for 2 Years in
MAITHON POWER LIMITED, JHARKHAND
TENDER REF: (MPL/MMD/DB/2026/2000094448)**

EXPRESSION OF INTEREST (EOI)

**Housekeeping & Sanitation Toilets cleaning Services at Karma Awaas & Aahar#3 for 2 Years in MAITHON POWER
LIMITED, JHARKHAND**

Enquiry reference no.: - MPL/ADMIN/DB/2026/ 2000094448)
Housekeeping & Sanitation Toilets cleaning Services at Karma Awaas & Aahar#3 for 2 Years rs in Plant MPL at 2 X 525 MW Maithon Power Limited (MPL), Jharkhand – India
Type of Bidding: E-tendering / Two Part
Contact Details: Ms. Debarati Bhattacharyya-Contracts, Mobile-9234000596, Email Id:-debarati.b@tatapower.com Mr. Rabish Kumar – Gr. Head Contracts & Materials, Mobile: 9241581679, Email Id:- krabish@tatapower.com Maithon Power Ltd., (A Joint Venture Company of Tata Power & DVC), Works: Village Dambhui, P.O. Barbendia, P.S. Nirsra, District Dhanbad 828 205, Jharkhand, India

Maithon Power Limited (“Owner”) invites Expression of Interest (EOI) from interested parties for the Two-Part e-Tendering Process of following Relevant Package:

Plant Details	Description	Tender Fee	Bid Security (EMD)
2X525 MW Maithon Power Limited (MPL), Dhanbad, Jharkhand	Housekeeping & Sanitation Toilets cleaning Services at Karma Awaas & Aahar#3 for 2 Years in MAITHON POWER LIMITED, JHARKHAND	INR 2,000/-	INR 70,000/-

INTRODUCTION:

Maithon Power Limited (MPL) is a 74:26 joint venture of The Tata Power Company Limited and DVC (Damodar Valley Corporation). MPL owns and operates 2x525 MW capacity, Indian coal based thermal power generation plant based on pulverized coal-based boiler technology. The generating plant is in Maithon near the city of Dhanbad in the state of Jharkhand in India. A brief overview of Owner and Site is given below:

Site Name	2 X 525 MW Maithon Thermal Power Plant
Owner	Maithon Power Limited
Project Manager	Maithon Power Limited
Site Location	Maithon, Dhanbad district, Jharkhand, India, on the right bank of the river Barakar in the Nirsa-cum-Chirkunda C.D. Block of Dhanbad district, Jharkhand at a road distance of about 7.5 km from Nirsa, North of G.T. Road (N.H.2) and 10 km north of Mugma railway station on the Howrah Mughalsarai Grand Chord line of the Eastern Railway.
Elevation Above Mean Sea Level	156 m to 177 m above Mean Sea Level
Access to Site	<ul style="list-style-type: none"> ➤ Road: About 7.5 km north of G.T. Road Nearest town is Nirsa ➤ Rail: Nearest Railway station – Mugma railway station.

1. Brief SCOPE OF WORK (Details scope is publishing website):

To provide Housekeeping, Sanitation Toilets cleaning and Supervision services as per below mentioned designated at below locations / areas.

Sl. No.	Location / Area	Type of Service	Remarks
1.	Behind Aahar # 2	Housekeeping & Cleaning	
2.	Behind Aahar # 3	Housekeeping & Cleaning	

3.	Near Gate No. # 07	Housekeeping & Cleaning	
4.	CPS (Right side of pathway)	Housekeeping & Cleaning	
5.	Mechanical Workshop (beside Main Stores)	Housekeeping & Cleaning	
6.	Security Control Room	Housekeeping & Cleaning	
7.	CHP Track Hopper (Coal Yard) & New	Housekeeping & Cleaning	
8.	Weigh Bridge # 4 & 5	Housekeeping & Cleaning	
9.	Main Silo	Housekeeping & Cleaning	
10.	Gate No. #2 (BHEL / ATM Gate)	Housekeeping & Cleaning	
11.	Bio Toilet on Bunker floor #1	Housekeeping & Cleaning	
12.	Bio Toilet on JNT#6	Housekeeping & Cleaning	
13.	All toilets of Karma Aawas	Housekeeping & Cleaning	
14.	Any upcoming Toilet block	Housekeeping & Cleaning	

- Toilets to be cleaned twice in a day every day with phenyl or suitable detergent of non-toxic in nature. However, if any of the toilets become unhygienic or dirty due to repeated usage of the place, the same is to be cleaned by the vendor, as & when required. Any type of material, machine, equipment, or any type of resources used to clean the toilet will be in the scope of the vendor.
- Cleaning of Bio-toilets will be done as per guideline of MPL Management.
- If any sewage / drainage line or Sewage tank is chocked or not working properly, vendor is responsible to clean those immediately. Cost of materials or consumables or any type of resources required for such cleaning works should be reasonable and actual paid bill of these activities should be submitted for reimbursement by the vendor.
- Cleaning, sweeping & mopping of toilets manually / with instrument removing dirt / dust marks, stains etc. on all floors including cleaning of windows, glass panes, doors & ledges (chajjas), cobwebs at all common areas with non-toxic detergents.
- The walls, floors, and sanitary fittings to be cleaned.
- All washroom's dustbins (if any) should be thoroughly cleaned and sanitized.
- Thorough washing of all walls and doors of all toilets with appropriate detergent and disinfect.

To provide housekeeping & Supervision of Aahar # 3. Inside Aahar # 3 Building

- Housekeeping or sanitation cleaning will be done as per checklist provided by order manager

Outside Aahar # 3 Building surrounding area within and outside the fence

- There should not be unattended material in any part of the area.
- There should be regular cutting of the grass.
- Vendor must do new plantation wherever and whenever required in the garden area and cost of this new plantation should be reasonable and actual paid bill of plantation should be submitted reimbursement by the vendor.

- Vendor is required to maintain existing garden along with upcoming plantation. Any type of material, machine, equipment, or resources used to maintain the garden are in the scope of vendor. Cost of this maintenance should be reasonable and actual paid bill should be submitted for reimbursement by the vendor.
- MPL management will decided the type of plantation to be done in the area.
- Drinking water station behind the Aahar#3 should be cleaned on daily basis.

During Lunch time at Aahar#3

- Food will come from Aahar#2 canteen. Aahar#3 people (except toilet cleaning worker(s)) will help at food serving counter along with cleaning of dining table, serve drinking water, cleaning of soiled disc during or after Lunch time.

Scope of Work / General guideline for Karma Aawas

Scope: Housekeeping & Supervision of Karma Aawas Block A, B, C and D.

- a) House Keeping (surrounding area of Block A, B, C and D): Housekeeping of whole premises of Karma Aawas along with inside of Block A, B, C, D, and water management area. This includes housekeeping, grass cutting, cleaning of rooms, bed, floor, toilet, bathroom area, water storage tank, kitchen area, Dinning area, sewage system, drains and surrounded area of Block A, B, C and D of the entire premises once in a day. All vacant rooms in all blocks should be kept clean and ready to use at any point of time. Cost of materials / consumables for housekeeping, cleaning and grass cutting, if any, used by the vendor are within the scope of vendor only.
- b) Sanitation: Lavatories and bathrooms to be cleaned with phenyl or suitable detergent. This process is to be carried out once in a day as a routine. However, if any of the toilets or bathrooms become unhygienic or dirty due to repeated usage of the place, the same is to be cleaned by the vendor on as & when required basis. Cost of materials / consumables or resources used in such sanitation will be in the scope of vendor only.

Total current Toilets & Bathrooms details in Karma Aawas

- Toilets – 56
- Open Washroom/ Bathroom area

- c) Sewage / drainage line or Sewage tank: If any sewage / drainage line or Sewage tank is chocked or not working properly, vendor is responsible to make it workable immediately. Cost of materials or consumables or any resources required for such work should be reasonable and actual paid bill should be submitted for reimbursement by the vendor.
- d) Waste Disposal: Dust bin(s) are provided by MPL at designated place(s). Every morning, garbage should be collected by the vendor from the bins as well as from other areas ensuring segregation of the wastes at source/ collection area and dispose as instructed by MPL management.
- e) Water Management: Vendor will be responsible to ensure and manage the water supply within Karma Aawas round the clock or as instructed by MPL.
- f) Water Tank Cleaning: Cleaning of below water tanks will be done four times in a year and is in the scope of vendor.

Overhead Tank (non – concrete)

1. Service water (1000 Ltr.) – Qty 04 nos.
2. Drinking water (300 Ltr.) – Qty 01 Nos.

General Guideline or other terms and conditions

- a. Equipment / Resources / Consumables / Services for smooth function: Vendor would be responsible to provide (as advised by MPL Management) any type of Equipment / Resources / Consumables / Services. Cost of these Equipment / Resources / Consumables / Services should be reasonable and actual paid bill amount of these Equipment / Resources / Consumables / Services should be submitted for reimbursement.
- b. Painting / signage / Letter writing - Vendor will be responsible for doing Painting / signage / letter writing whenever & wherever is required. Cost of Painting / signage / letter writing should be reasonable and actual paid bill amount of Painting / signage / letter should be submitted for reimbursement.
- c. The job is to be carried out as per the instruction of the MPL Management. The vendor will comply with the instruction issued by MPL Management from time to time.
- d. The vendor should abide by all the applicable statutory requirements / Rules and regulation of State Govt, Central Govt and relevant applicable Laws from time to time.
- e. The vendor could not sublet, transfer, or assign the contract to any other party without explicit written permission from the MPL management.
- f. If the job is done by any other agency for the reasons/ failures attributed to the Contractor, all the liabilities will be on the respective main vendor only.
- g. The staff(s) / employee(s) should be available in the premises during working hours or as per advice of MPL management.
- h. All applicable Taxes will be borne by the respective vendor only.
- i. In case of non-performance, the difference in cost due to engagement of another vendor will be credited to that respective vendor's account.
- j. Record Keeping: The vendor shall be responsible to maintain necessary records that may be required for smooth functioning or as required by MPL.
- k. Statutory Compliance: The vendor shall comply with all applicable statutes and abide by the rules framed by MPL time to time.
- l. Reimbursement Procedure: - Vendor will be responsible to pay immediately to respective party / vendor on purchase of any equipment / consumables / resources / material / services etc. (as decided by MPL) and then submit bill to MPL for reimbursement.
- m. During maintenance activities, in case any MPL property is damaged by the vendor, the actual cost including the repairing cost shall be recovered from the vendor's bill and 10% overhead will be charged additionally.
- n. Maintain 'S' + 5s standard at all locations / areas.

5. TENDER FEE & TIMELINES:

a) Interested parties meeting the pre-qualification criteria specified elsewhere in this document can request for Bid Document and participate in the bidding process by submitting their Expression of Interest (EOI) and credentials along with the Tender Fee **not later than 31st May 2026**. Request for Bid Document/EOI will be not be entertained EOIs submitted beyond this deadline may be liable for rejection.

b) Non-Refundable Tender Fee, as indicated in table above, in the form of direct deposit in the following bank account 5

Details for payment of Tender Fee:	
Bank details for submitting Tender fees through bank transfer / NEFT:	Beneficiary Name – Maithon power Limited Bank Name – State bank of India Branch Name – CAG, Mumbai (09995) Address – Neville House, 23 J. N. Heredia Marg, Ballard Estate, Mumbai-400001 Branch Code –09995 Account No – 00000031828734113 Account type – CC IFSC Code – SBIN0009995
Deadline for tender fee payment and submission of EOI:	31 st May 2026

It may be please be noted that all future correspondence will be strictly done only with Interested Bidders who have done the above steps in time with Authorized Person only through MPL E-Tender System.

C) Detailed Bid Document (also referred as RFQ) shall be issued through Tata Power e-tender portal (Ariba System) only to the parties that submitted a valid EOI as per terms mentioned in this document.

Bidder to note that commercials for subject tender may be conducted through e-auction. Detailed bidding and auction process shall be detailed in the RFQ / tender document

BIDDER PRE-QUALIFICATION CRITERIA:

Interested parties to note that Bidder shall be required to fulfill the following conditions and submit relevant supporting documents for each of the following criteria along with the Bid. Bidder must fulfill the following bidder pre-qualification requirement / criteria in order to qualify for the subject work. Bidder will be required to submit relevant supporting documents to demonstrate their qualification during the bid submission stage against Tender document / RFQ and bidders not found meeting the pre-qualification requirements given below will be disqualified from the tender.

Interested parties to note that Bidder shall be required to fulfill the following conditions and submit relevant supporting documents for each of the following criteria along with the Bid.

- Minimum of 2 years' experience of handling similar works in Industrial setup in last 5 years
- Experience of working in Jharkhand under similar social environment, and ability to handle to employment pressure from neighboring community.
- Ensure your workers are properly oriented on work ethics and work etiquette.
- The Service Provider shall take full responsibility of liaison with government authorities/statutory bodies pertaining to execution/operation of the said contract. In addition, contractor shall promptly handle all the issues concerning with manpower deployed under said contract which includes but not limited to cases of injury, medical health issues, and death of workmen etc during the tenure of contract, and/or before full and final settlement, whichever is later. This is applicable for all the persons deployed by the contractor including their own staff. Service Provider shall settle all the claims/ compensation necessary at their own cost. MPL may provide assistance in form of guidance to the contractor and in case of urgency or extreme condition, which may challenge the overall safety and sustenance of MPL's business and asset, MPL shall take lead to settle the dispute/issue at the cost of Contractor.

- The Service Provider shall ensure that their workmen are not engaged into any activities, which is perceived against the interest of the fellow workmen and/or company, and in case found guilty shall take the full responsibility of their actions and financially compensate the affected party i.e. other workmen and /or MPL.
- In case of any kind of work disruption caused due to local agitation caused by own workmen/outsidere or tool down causing harm to smooth functioning of the Company, the Service Provider must take appropriate legal action by filing a FIR with the Nirsra PS or MPL Police Outpost within 3 hours of the incidence.
- Scope of Work (Will be provide at the time of RFQ)
- Statutory IR & other Mandatory Requirements for Service Contracts at MPL R3 and Additional IR documents requirements for Service Contracts at MPL
- V2 documents

TECHNICAL REQUIREMENT:

- The bidder shall submit at least two (2) Purchase Orders (POs) for similar nature of work (i.e., labour accommodation management and/or mass toilet cleaning services), each having a minimum PO value of ₹40 Lakhs, executed within the last three (3) years from the date of bid submission.
- The bidder shall provide Job Completion Certificates along with a Satisfactory Performance Note, duly signed by the higher management of the client organization. The performance note must be submitted in the prescribed format attached with the tender.
- The bidder must have the ability to mobilize and commence services within seven (7) calendar days from the date of issuance of Letter of Intent (LOI) or Purchase Order (PO).
- The bidder must have prior experience in managing labour accommodation with a minimum capacity of 800 beds. In addition, the bidder must have experience in executing mass/common toilet cleaning services in a factory premises within the power sector.
- To ensure proper supervision and coordination, the bidder must deploy a dedicated and competent supervisor at their own cost. The supervisor must have a minimum of five (5) years of experience in a similar sector and must be available at site on a full-time basis.
- The bidder shall possess and submit all relevant statutory licenses, approvals, and compliances (including labour, safety, sanitation, and environmental clearances) from Day One of service commencement.
- The toilet cleaning staff must demonstrate adequate expertise in cleaning and maintaining the hygiene standards of mass/common toilets, using appropriate tools, Chemicals, and Cleaning Materials and techniques.
- The bidder shall ensure that their management representative or designated official visits the site at least once every quarter throughout the entire duration of the contract for service review and issue resolution.
- The service provider shall ensure the use of high-quality cleaning chemicals and consumables, which are safe, non-toxic, and compliant with hygiene standards.
- The service provider must fully comply with applicable cleaning safety norms, sanitation protocols, and must strictly maintain S+5S workplace hygiene standards at all times.
- During the AOH (Annual Overhaul) period, the bidder shall be responsible for providing uninterrupted and comprehensive facility services, ensuring seamless support to all operational and workforce requirements. This includes the mandatory deployment of adequate and additional manpower, as deemed necessary, to manage the increased service load during the overhaul. Services must be delivered continuously on a 24x7 basis, covering both day and night shifts, without any interruption or compromise in quality. The bidder shall proactively plan and mobilize resources in advance to cater to the specific needs arising during the AOH. In the event the AOH is scheduled and conducted for the respective year, all contractual obligations, responsibilities, and service

parameters, as specified in the original scope of work, shall be fully applicable and enforceable throughout the entire duration of the AOH. Non-compliance or disruption in service may attract penalties as per the contract.

FINANCIAL REQUIREMENT:

The Bidder shall have adequate financial resources to execute the Contract concurrently with his other commitments and shall meet the following condition:

1. The bidder must have average annual turnover of not less than Rs. 60 Lacs in any of the past three financial years out of FY 2023-24, 2024-25 & 2025-26, (Audited Balance Sheet, Profit & Loss Account Statement for turnover shall be submitted as a supporting document).
2. Certified Copy of service Tax registration and Service Tax return for last Three years.
- 3) In case the audited documents are not ready / available, then certified copy by a registered practicing Chartered Accountant may be submitted.

SAFETY REQUIREMENT:

- Safety Records---Please provide safety record for last three years. OHSAS : 18001or 45001 Certificate, ISO 14001 ,9001 Certificate
- Scope of Work & BASCC will be provide at the time of RFQ

BID SECURITY/EMD(To be submitted along with RFQ and not with EO!):

Interested parties to note that Bidder is required to furnish a Bid Security along with their Bid (only during Bid Submission stage), as a Bank Guarantee (in the format prescribed in Bid Document) or as NEFT/RTGS/DD for an amount of INR 70,000/- (Indian Rupees seventy thousand Only). Bids not accompanied by an acceptable Bid Security shall be rejected by the Owner as being non-responsive and returned to the bidder without being opened.