

NOTICE INVITING TENDER

TP Ajmer Distribution Limited Invites Tenders (Two-Part Bidding Process), from interested and eligible Vendors for the following Works required for Ajmer Division:

A. Summary of the tendered packages:

Sr. No.	Description	Tender Reference no.	Bid Guarantee Fee / EMD (Rs.)	Tender Fee with GST (Rs.)
1.	Rate Contract (RC) for 3 years with suitable bidders for Supply and Installation, Testing & Commissioning of Electrical works at TPADL	TPADL/PUR/ 2500000460	₹5,00,000 / -	₹2,360 /-

1. TP Ajmer Distribution Limited intends to enter into a "Rate Contract (RC) for 3 years with suitable bidders for Supply and Installation, Testing & Commissioning of Electrical works at TPADL–

TPADL intends to enter into a " Rate Contract (RC) for 3 years with suitable bidders for Supply and Installation, Testing & Commissioning of Electrical works at TPADL. The scope of this proposal covers:

- i. All type of Electrical related Installation, Testing & Commissioning services and supply if applicable, like – 33/11kv Switchyard works, 33kv & 11kv lines – O/H & U/G, Distribution Transformer ranging from single phase 10Kva to 3Phase 1 Mva, 11/0.43Kv substations, LT circuits, Cable jointing works etc.
- ii. All type of civil activities those are associated with Electrical services.
- iii. All works to be executed as per SLA.
- iv. Providing sufficient quantity of competent Manpower, Vehicles, Safety tools & tackles, PPE to handle all type of electrical works as per requirement at site.

For additional technical details and Pre-qualification criteria for the subject works please refer to section C below.

B. Guidelines for Participating:

Interested and eligible vendors can participate by submitting the following up to EOD on **Monday – 29th June 2026**

1. Payment of non-refundable Tender Fee, as indicated in the table above to be paid by direct deposit in the following bank account

Beneficiary Name	– TP Ajmer Distribution Limited
Bank Name	– IndusInd Bank
Branch Name	– Ajmer Branch, Rajasthan
Address	– IndusInd Bank Limited, Ajmer Branch, Near T.B. Hospital Opp. Pehchaan showroom, Jaipur road, Ajmer - 305001
Branch Code	– 0129
Bank & Branch Code	– IndusInd Bank Limited & AJMER
Account No	– 650014087234
Account type	– Cash Credit Account
IFSC Code	– INDB0000129

2. Submission of duly signed and stamped Authorization Letter (Refer Annexure - 3) indicating the name of an authorized person, contact number, and e-mail id (mandatory) on Vendor's letterhead. The letter shall also mandatorily include payment details of the Tender fee and Tender Reference no **TPADL/PUR/2500000460**

Authorization Letter along with proof of submission of tender fee should be e-mailed to **Mr. Shubham Saini** (shubham.saini@tatapower.com) and copy to **Mr. Anil Pathak** (anil.pathak@tatapower.com)

Note: - Once the above-mentioned documents are received, a detailed RFP shall be issued through e-mail.

3. It may be noted that all future correspondence will be strictly done only with Interested Vendors who have done the above steps (As mentioned in section “B”) in time.
4. Interested vendor after receiving the bid documents may clarify their queries during pre-bid meeting then only submit their quote in two parts as indicated below. The tenders submitted by vendors who do not participate in pre-bid meeting shall be deemed for rejection for further evaluation.

5. **Stage for Bidder Qualification:**

Stage 01- Safety Bid Evaluation – If passed then entertained for next stage.

Stage 02- Technical Evaluation - If passed then entertained for next stage.

Stage 03- Commercial Evaluation - If passed then entertained for further tender process.

6. **Electrical Contractor License – Mandatory Requirement**

A valid Electrical Contractor License issued by the Government of Rajasthan is mandatory for execution of electrical works under this contract.

Bidders who do not possess a valid Electrical Contractor License issued by the Government of Rajasthan at the time of submission of the bid may participate in the tender, provided that they submit an **Undertaking** on their letterhead stating that they shall obtain and submit the required license within **30 (Thirty) days** from the date of issue of the Letter of Award (LOA)/Work Order.

Failure to submit the valid Electrical Contractor License within the stipulated period of 30 days shall attract a penalty equivalent to **10% (Ten Percent) of the Earnest Money Deposit (EMD) amount** submitted by the contractor. The penalty shall be recovered from the EMD, Security Deposit, or any other amount payable to the contractor.

C. Pre - Qualification Criteria (Technical & Commercial):

Package Name: Rate Contract (RC) for 3 years with suitable bidders for Supply and Installation, Testing & Commissioning of Electrical works at TPADL.			
Tender No.: TPADL/PUR/ 2500000460			
Pre-Qualification Requirement (PQR) - Please note that the PQR is for information only and the documentary evidence to ascertain the meeting of the requirement has to be submitted along with the bid and not along with the tender fee.			
Sr No	Parameter	TP Ajmer Distribution Limited Requirement	Documents to be submitted by the vendor to ascertain meeting of Pre-Qualification Requirement
1.	Bidder's Technical Capability to handle jobs detailed in the Tender	<u>As per Annexure :01 (VENDOR TECHNICAL EVALUATION FORM)</u>	Bidder HAS TO SELF EVALUATE, AS PER ANNEXURE 01. DURING TECHNICAL EVALUATION BIDDER HAS TO ACHIEVE PASSING SCORE.
2.	Capability to Handle Job financially if awarded	<p>The bidder shall have successfully completed above listed work (as indicated in point A1) worth: at least meet one criterion out of below mentioned within a single FY out of last Two FY's :</p> <ul style="list-style-type: none"> - Single Order of Rs. 40 Lakhs - Two Orders of total value more than Rs. 60 Lakhs - Three Orders of total value more than Rs. 90 Lakhs <p>Performance Record: The Bidder should not have been blacklisted by any electricity distribution utility and still in force.</p>	<p>Profit and Loss Statements, Balance Sheet, Cash Flow Statements for the Three (3) preceding financial years duly audited and approved by Authorized Audit Firm/ CA along with UDIN number to be submitted in this regard.</p> <p>Order copy along with proof of work execution with details of Customer for whom work is done.</p> <p>Undertaking to be Provided.</p>

D. Safety Evaluation Criteria: In this tender safety bid evaluation shall be Evaluate and **passing marks shall be 70**. So kindly provide required documents as per criteria. **Safety Bid Evaluation Criteria**

Evaluation Criteria

S. No.	Description	Max Marks	Criteria for evaluation
1.	Qualification and Experience of manpower	15	As per Clause No. 1 <u>CSM F6 – Safety Competency Assessment Form (R8)</u>
2.	Tools and Tackles to be provided by bidder	15	To be evaluated as per approved tool list of concerned departments.
3	PPE Requirements	5	To be evaluated as per approved PPEs standard and PPE Matrix specified in <u>CSM F8 – PPE Requirements (R8)</u>
4	Job Safety Plan/ Method	15	To be evaluated as per as per SOP/WI/HIRA
5	Vehicle Deployment	5	<u>Weightage will be given for CNG/Electrical Vehicles with endorsement of CNG kit on RC (R8)</u>
6	Crane and Mechanized heavy equipment Deployment	15	<u>Date of manufacturing or running hours or stipulated in laws.(R8)</u>
7	Training Records	5	Training records to be evaluated with evidence and scoring to be done as per availability of records
8	Certificate Accreditation	5	ISO 9001-2.5 Marks ISO 45001- 2.5 Marks ISO14001- 2.5 Marks. Total Max 5 Marks for all Three

9	Safety Initiative for learnings implemented in accidents in organization and work force (Fatal / Non-Fatal)	15	Maximum 15 marks will be awarded for visible evidence in terms of safety initiative deployed based on learning of accident in organization and workforce in case of accident
10	Rewards and Recognition Process	5	Maximum 5 marks will be awarded for R&R process evidence
Total		100	

Safety Records (Lag Parameter)

1.	Fatal Accident	(-) 10 Marks for each case with max of 15 marks	For any fatality in Tata power /Other company in Current and last three years 10 marks will be deducted with maximum up to 15 marks. For new entrant BA, these marks will be deducted for Past safety records. If and BA found hiding such facts, then contract will be terminated immediately during the execution stage.
2	LWDC (Non-fatal)	(-) 5 Marks for each case with max of 10 marks	For each LWDC (Non-Fatal) case in Tata power /Other company in Current and last years, 5 marks will be deducted with maximum up to 10 marks. For new entrant BA, these marks will be deducted for past safety records. If and BA found hiding such facts, then contract will be terminated immediately during the execution stage.

Annexure:01

VENDOR TECHNICAL EVALUATION FORM

(Services)

Name of Vendor: -.....

Location & Address: -.....

Tender details: -.....

PART A

S.No.	Parameter	X	VG	G	S	P	Remarks (mandatory)
1	<u>ORGANISATIONAL SETUP</u>						
1.1	Organogram of the company						
1.2	Knowledge and detail of work experience of the key personnel for the required services						
1.3	Count of staff/ workforce						Min 20 workforce
1.4	Availability of required service standards and specifications (if any)						
1.5	Any independent certification and benchmarking						
1.6	Orders executed in last six month for similar services						
1.7	Availability of Electrical Contractor License from Govt. of Rajasthan (for electrical works)						Mandatory
1.8	Availability of Supervisor & Wireman License for the services being rendered						
1.9	Capacity of Work Execution (Availability of Machines/ Tools etc.)						

S.No.	Parameter	X	VG	G	S	P	Remarks (mandatory)
1.10	System for TPADL Complaint Handling & Redressal						
1.11	Availability of Escalation Matrix for pending complaints						
1.12	Considerations on social accountability & certification for social accountability (SA)						
1.13	Availability of Statutory Registrations – PF/ ESI						
2	CERTIFICATIONS	Yes		No			
2.1	Consideration on quality aspects, Certification if any.						
2.2	Consideration on health and safety aspects, Certification if any.						
2.3	Consideration on environmental aspects, Certification if any.						
3	IN-COMING MATERIAL HANDLING	X	VG	G	S	P	
3.1	Adequacy of quality checks for incoming material/ consumables						
3.2	General up-keep and Storage environment at facility						
3.3	General observation on the works being executed at the time of inspection						
4	SAFETY						

S.No.	Parameter	X	VG	G	S	P	Remarks (mandatory)
4.1	Organogram of safety department						
4.2	Work experience of safety head						
4.3	Safety issues raised during last six months of any accidents happened and CAPA for the same						
4.4	Awareness of safety PPE's of workman						
4.5	Status of safety PPE used by employee at the site.						
4.6	Observation on general safety culture						
5	QUALITY						
5.1	Organogram of quality team						
5.2	Knowledge, skill and work experience of quality head						
5.3	Availability of quality documents						
5.4	Records of rejection/ re-work if any in last six months						
TOTAL NUMBER OF ATTRIBUTES							
		N1	N2	N3	N4	N5	

$$\text{Overall Marks} = \frac{(N1 \times 0.90) + (N2 \times 0.80) + (N3 \times 0.70) + (N4 \times 0.60) + (N5 \times 0)}{(N1 + N2 + N3 + N4 + N5)} \times 100$$

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PART B

1.0	Name of Vendor	
2.0	Previous Works Executed	
3.0	Appraised For	
4.0	Past Experience with the Vendor With Tata Power-DDL, TPADL, TPCODL, TPNODL, TPWODL, TPSODL, Tata Projects & TPC	
5.0	Overall Rating ¹	
REMARKS		
		User / COS Department
APPRAISED BY		
RECOMMENDED BY		
APPROVED BY		
	SIGNATURE	DATE
		NAME
		E No.
		DESIGNATION

OVERALL RATING	COMPETENCE			RANGE	AVERAGE
				%	%
		EXCELLENT	(X)	80-100	90
		GOOD	(G)	70-79	75
		SATISFACTORY	(S)	50-69	60
		POOR	(P)	0-49	0

*Note: - The vendor evaluation has been done based on technical parameters only for technical qualification of BA's. All the Commercial points as mentioned in the form will be evaluated by Contracts dept.

NOTES:

1. No Rating need be given If the attribute is not applicable.

2. Following Criteria May Be Adopted for Deciding The Overall Rating.

$$(N1 \times 0.90) + (N2 \times 0.80) + (N3 \times 0.70) + (N4 \times 0.60) + (N5 \times 0) \quad \text{Overall Marks} = \text{-----}$$

$$\text{-----}$$
$$(N1 + N2 + N3 + N4 + N5)$$

$$= \frac{\quad}{\quad}$$

N1 = No. Of Attributes of X Rating

N2 = No. Of Attributes of VG Rating

N3 = No. Of Attributes of G Rating

N4 = No. Of Attributes of S Rating

N5 = No. Of Attributes of P Rating

3. Following criteria shall be considered while recommending the vendor: -

3.1 If the rating is poor (P) for the parameters mentioned in 1.13 and 4.6; vendor shall be rejected irrespective of other ratings against other attributes.

3.2 An overall rating shall be 'S' (60%) or better. *For vendors falling under applicability of Women/SC/ ST relaxation category*, the minimum overall rating for qualification shall be 55%.*

3.3 a) If overall marks is <60% BA will be rejected & shall be considered after 1 year for vendor evaluation.

b) If overall marks is >60% but BA rejected with some observation than BA will be informed to rectify and the repeat visit will be arranged after 6 months(min.), only upon receipt of compliance and request for re-evaluation from vendor.

c) Vendor evaluation to be done for existing bidders as per requirement after every 3 years. In case of any quality issues observed in existing BA during execution of work at site or feedback received from any user, the Vendor evaluation will be carried out again.

3.4 Vendor self-appraisal form to be submitted to the evaluating team.

*** Classification of BA s under SC/ST shall be governed under following guidelines:**

- **Proprietorship/ Single Ownership Firm:** Proprietor of the firm should be from SC/ST community. Governing document shall be Proprietorship Deed.
- **Partnership Firm:** Only such firms shall qualify which have SC/ST partners holding equal to or more than 50% of the total ownership pattern of the firm. Governing document shall be Partnership Deed.
- **Private Limited Company:** Only such firms shall qualify which have SC/ST directors holding equal to or more than 50% of the total ownership pattern of the firm. Governing document shall be Memorandum of Understanding (MoU) and/or Article of Association (AoA).
- **NOTE: Certification from SC/ST Commission shall be required for deciding upon SC/ST status of a person.**

Note: The following document are required to be submitted along with bid submission. The Interested Vendors who fulfill the above criteria need to participate in the tender by paying a tender fee and submitting an authorization letter. However, if bidder fail to submit these documents at the time of Bid Submission, then bidder shall be disqualified from tendering process.

Annexure -3

Note: Submission of duly signed and stamped Authorization Letter on vendor's letter head

Date:										
<p>To, Anil Pathak Head Contracts TP Ajmer Distribution Limited Ajmer</p> <p>Sub: Package reference - " TPADL/PUR/ 2500000460 - Rate Contract (RC) for 3 years with suitable bidders for Supply and Installation, Testing & Commissioning of Electrical works at TPADL.</p> <p>Dear Sir,</p> <p>This is with reference to above NIT as mentioned in the subject published on dated....., below mentioned are the details required for receipt of RFP of the above-mentioned package.</p> <table style="width: 100%;"><tr><td style="width: 80%;">1. Company Name</td><td style="text-align: center;">-</td></tr><tr><td>2. Name of the Authorized Person</td><td style="text-align: center;">-</td></tr><tr><td>3. Contact No. of Authorized Person</td><td style="text-align: center;">-</td></tr><tr><td>4. E-mail ID of Authorized Person</td><td style="text-align: center;">-</td></tr><tr><td>5. Payment details</td><td style="text-align: center;">-</td></tr></table> <p>Signature and Stamp</p>	1. Company Name	-	2. Name of the Authorized Person	-	3. Contact No. of Authorized Person	-	4. E-mail ID of Authorized Person	-	5. Payment details	-
1. Company Name	-									
2. Name of the Authorized Person	-									
3. Contact No. of Authorized Person	-									
4. E-mail ID of Authorized Person	-									
5. Payment details	-									