

The Tata Power Company Ltd		<i>OPEN TENDER NOTIFICATION</i>
<i>Tender Reference: CC27AS014</i>		<i>Document Date: 30th June 2026</i>

The Tata Power Company Limited Invites Tender through E-Tender Two-Part Bidding Process from interested bidders for the following package: -

A. Summary of the tendered package:

Sr. No.	Description	Tender Reference no.	Bid Guarantee Fee / EMD (Rs.)	Tender Fee (Rs.)	Last Date and Time for payment of Tender Participation fee
For the following package please send mail to Mr. Aayush Srivastava (aayush.srivastava@tatapower.com) with copy to Mr. Rameshkumar P N (pnramesh@tatapower.com).					
1.	2 years OLA for Hiring of DG Set Services for Mumbai Distribution	CC27AS014	50,000/-	2,000 /-	14 th July 2026

B. Procedure to Participate in Tender.

Following steps to be done before “Last date and time for Payment of Tender Participation Fee” as mentioned above

1. Non-Refundable Tender Fee, as indicated in table above, to be submitted in the form of Direct deposit in the following bank account and submit the receipt along with a covering letter clearly indicating the Tender Reference number –

Beneficiary Name – The Tata Power Co. Ltd.

Bank Name – HDFC Bank Ltd.

Branch Name – Fort Branch, Mumbai

Address – Maneckji Wadia Building, Nanik Motwani Marg, Fort, Mumbai 400023.

Branch Code – 60

Bank & Branch Code – 400240015

Account No – 00600110000763

Account type – CC

IFSC Code – HDFC0000060

2. Eligible and Interested Bidders to submit duly signed and stamped letter on Bidder's letterhead indicating

Tender Enquiry number

Name of authorized person

Contact number

e-mail id

Details of submission of Tender Participation Fee

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E-mail with necessary attachment of 1 and 2 above to be send to aayush.srivastava@tatapower.com with copy to pnramesh@tatapower.com before “Last date and time for Payment of Tender Participation Fee”

Interested bidders to submit Tender Participation Fee and Authorization Letter before Last date and time as indicated above after which link from Tata Power E-Tender system (Ariba) will be shared for further communication and bid submission.

Please note all future correspondence regarding the tender, bid submission, bid submission date extension, Pre-bid query etc. will happen only through Tata Power E-Tender system (Ariba).

No e-mail or verbal correspondence will be responded. All communication will be done strictly with the bidder who have done the above step to participate in the Tender.

Also it may be strictly noted that once date of “Last date and time for Payment of Tender Participation Fee” is lapsed no Bidder will be sent link from Tata Power E-Tender System (Ariba). Without this link vendor will not be able to participate in the tender. Any last moment request to participate in tender will not be entertained.

Any payment of Tender Participation Fee by Bidder who have not done the pre-requisite will not be refunded.

Also all future corrigendum’s to the said tender will be informed on Tender section on website <https://www.tatapower.com> only.

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OPEN TENDER NOTIFICATION

FOR

**OLA of 2 years for DG Set Hiring Services for Mumbai
Distribution**

**The Tata Power Company Limited (Tata Power)
Smart Center of Procurement Excellence, 2nd Floor,
Sahar Receiving Station, Near Hotel Leela,
Sahar Airport Road, Andheri East, Mumbai-400059**

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Section A : Tender Notice including Instruction to Bidders

1. Tender Details

1.1 Key Tender Specific Details

Reference Number	CC27AS014
Description	OLA of 2 years for DG Set Hiring Services for Mumbai Distribution
Type of Tender	Outline Agreement
Estimated Period	2 years
Tender Fee	Rs 2000/-
Earnest Money Deposit (EMD)	Rs 50,000/- Rs. Fifty Thousand Only
Price Basis	Fixed Price basis with YOY escalation
Executive Handling this Tender*	Name: Mr. Aayush Srivastava E-Mail ID: aayush.srivastava@tatapower.com
Technical Query *	Name: Mr. Sachin Sutar E-Mail ID: sachin.sutar@tatapower.com Contact: 9029008451

*You may contact the above personnel from Monday to Friday during office hours only.

1.2 Calendar of Events

(a)	Payment of Tender Fee and Submission of letter nominating authorized person by Interested Bidder indicating their intent to Buy Tender	14 th July 2026
(b)	Last date and time of receipt of Bids	24 th July 2026

Note:- * These date and time are as planned and tentative. In case of change the same shall be intimated to Authorized Person of Interested Bidder through E-Tender System.

Please note post submission of Bids relevant communication will be done with Authorized Person of Interested Bidder through E-Tender System

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1.3 Mandatory documents required along with the Bid

- 1.3.1 Bid Guarantee Fee (EMD) of requisite value and validity. PLEASE NOTE THAT BID GUARANTEE ONLY IN FORM OF BANK GUARANTEE WILL BE ACCEPTED.
- 1.3.2 Requisite Documents to ascertain fulfilling of Technical and Commercial Pre-Qualification Requirement as detailed in Tender Enquiry.
- 1.3.3 Technical Submission including Drawings, Type Test details etc as detailed in Technical Specification.
- 1.3.4 Required Commercial Submission as detailed in Tender Document
- 1.3.5 Technical and Commercial Clarification and Deviations as per the format attached in the Tender Enquiry
- 1.3.6 Proper authorization letter to sign the tender and participate in Tata Power E-Tender system on the behalf of bidder.
- 1.3.7 **For vendor not registered with Tata Power, Duly filled Vendor Registration form with all supporting documents is mandatory to participate in the Tender.**

Please note that in absence of any of the above documents, the bid submitted by a bidder shall be liable for rejection.

Also please note that whenever editable format are shared it is requested that data be filled in relevant cells. No formatting or addition / deletion of rows / columns to be done. Wherever editable Excel submission are requested the file should be free from references, macros etc.

Checklist of Document Submission

Stage of Tendering	Document	Type of Format	Mode of submission
Before last date of Pre-Bid Query	Query / Clarification / Deviation (QCD) Format. (F1) Technical and Commercial	Editable Excel Format	Through message in E-tender system
Bid Submission Envelope 1 (First Part)	Earnest Money Deposit	Original Bank Guarantee	In Sealed Envelope
Bid Submission Envelope 2 (Second Part)	Documents to be uploaded in Ariba only. In case of multiple files, a zipped folder can be attached for the same (size limit of 100MB per zipped file)		

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To be submitted Under Tab 2.1 in Ariba	Duly filled PQR and supporting documents		
	Duly filled PQR format	Editable Excel Format	E-Tender System
	Backup documents for Technical and Commercial PQR	Signed and Scanned documents	E-Tender System
To be submitted under Tab 2.2 in Ariba	Technical Submission and Supporting Documents		
	Duly filled Unpriced Bid Format. Signed copy of Technical Specifications indicating your acceptance of the same	Signed and scanned copy of document	E-Tender System
To be submitted under Tab 2.3 in Ariba	Commercial Submission and supporting document		
	Letter of Undertaking (FOR VENDORS NOT REGISTERED WITH TATA POWER)	Scanned Copy of letter of undertaking duly filled, stamped and signed	E-Tender System
	E-auction Undertaking form	Scanned Copy of letter of undertaking duly filled, stamped and signed	E-Tender System
Bid Submission Envelope 3 (Third Part)	Duly filled Priced Bid Format	Hard copy in original duly signed and stamped	Sealed Envelope
	Duly filled Priced Bid Format	To be entered in E-Tender System	E-Tender System

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1.4 Deviation from Tender

Normally, the deviations to tender terms are not admissible and the bids with deviation are liable for rejection. Hence, the bidders are advised to refrain from taking any deviations on this Tender. Still in case of any deviations, all such deviations shall be set out by the Bidders, clause by clause in the Query / Clarification / Deviation (QCD) Format. Deviations have to be mandatorily submitted in editable Excel sheet.

Technical or Commercial Deviation should be mentioned in Deviation Format only. Deviation in any other document or Format will not be considered.

1.5 Right of Acceptance/Rejection

1.5.1 Bids are liable for rejection in absence of following:-

1.5.2 Mandatory Documents as listed in 1.3 above

1.5.3 Price Bid as per the Price Schedule mentioned in Tender Document

1.5.4 Receipt of Bid and Response to queries within the due date and time

Tata Power reserves the right to accept/reject any or all the bids without assigning any reason thereof.

1.6 Qualification Criteria

Interested parties to note that Bidder shall be required to fulfil the pre-qualification requirement / criteria mentioned below in order to qualify for the subject tender. Bidder will be required to submit relevant supporting documents against each criterion to demonstrate their qualification during the bid submission stage. Bidders not found meeting the pre qualification requirements given below will be disqualified from the tender.

No	Parameter	Tata Power Requirement	Documents to be submitted by vendor to ascertain meeting of Pre-Qualification Requirement
1	Bidder's Technical Capability to handle jobs detailed in the Tender	The Contractor shall have minimum 3 years of experience of working in Metro Cities for providing DG Set services.	Bidder to submit list of jobs and major order executed including Order Copiers, Customer Reference Documents
2	Financial Capability	Average Annual turnover of the bidder for last three years shall not be less than Rs 15 lakhs	Audited Financial statements of last 3 financial years
3	Performance	Bidder shall submit performance certificate for minimum one year from the utility/company where they have given service. In case the bidder has a previous association with TPC-D for similar products and services, the performance feedback for that bidder by Tata Power User Group shall only be considered irrespective of performance certificates issued by any third organization	Performance certificates

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1.7 Pre-Bid Queries

Technical or Commercial Pre-Bid Queries if any has to be sent through message in E-Tender System. Pre-Bid Query has to be sent only in the Query / Clarification / Deviation (QCD) Format. Pre-Bid Queries sent in any other format or send through any other communication channel will not be accepted and answered. Pre-Bid Query have to be sent in the stipulated timeline as defined in the Tender Document. No Pre-Bid Query will be accepted after the due time and date as specified as "Last Date of receipt of pre-bid queries, if any"

1.8 Marketing Integrity

We have a fair and competitive marketplace. The rules for bidders are outlined in the General Condition of Contracts and other parts of Tender Documents. Bidders must agree to these rules prior to participating. In addition to other remedies available, Tata Power reserves the right to exclude a bidder from participating in future markets due to the bidder's violation of any of the rules or obligations contained in the General Condition of Contracts or other part of the Tender Documents. A bidder who violates the market place rules or engages in behavior that disrupts the fair execution of the marketplace, may result in restriction of a bidder from further participation in the marketplace for a length of time, depending upon the seriousness of the violation. Examples of violations include, but are not limited to:

- Failure to honor prices submitted to the marketplace
- Breach of terms as published in TENDER
- Submit irrelevant documents or frequently cases of missing documents as part of compliance to Qualifying, Technical or Commercial Requirements causing unnecessary delay in Tender Evaluation

1.9 Supplier Confidentiality

All information contained in this tender is confidential and shall not be disclosed, published or advertised in any manner without written authorization from Tata Power. This includes all bidding information submitted to Tata Power. All tender documents remain the property of Tata Power and all suppliers are required to return these documents to Tata Power upon request. Suppliers who do not honor these confidentiality provisions will be excluded from participating in future bidding events.

1.10 Payment Terms

100% payment shall be made within **60 days** (45 days for MSME) from the receipt and acceptance of the material at the Consignee Stores/Site/Location as per the Contractual Terms and Conditions.

2. Evaluation Criteria

- The bids will be evaluated technically on the compliance to tender terms and conditions.
- The bids will be evaluated commercially on the overall all-inclusive lowest cost for the complete tender BOQ/ each line item as calculated in Schedule of Items. Tata Power however, reserves right to split the order line item wise and/or quantity wise among more than one

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Bidder. Hence all bidders are advised to quote their most competitive rates against each line item.

- Bidder has to mandatorily quote against each item of Schedule of Items. Failing to do so, Tata Power may reject the bids.

NOTE: In case of a new bidder not registered with Tata Power, factory inspection and evaluation shall be carried out to ascertain bidder's manufacturing capability and quality procedures. However Tata Power reserves the right to carry out factory inspection and evaluation for any bidder prior to technical qualification. In case a bidder is found as Disqualified in the factory evaluation, their bid shall not be evaluated any further and shall be summarily rejected. The decision of Tata Power shall be final and binding on the bidder in this regard.

3.1 Bid Submission

Bidders are requested to submit their offer in line with this Tender document. Bids shall be submitted in 3 (three) parts:

FIRST PART: "EMD – BANK GUARANTEE" of Value detailed in 1.1 valid for 180 days from the due date of bid submission in the form of Bank Guarantee favoring 'The Tata Power Company Limited'. The EMD has to be strictly in the format as mentioned in Tender Document, failing which it shall not be accepted by Tata Power and the bid as submitted shall be liable for rejection.

Note : BG of 180 days and further claim period of 180 days is needed. In case the same cannot be issued by your bank then BG valid for 365 days can be provided.

Note : At times bidders have sought Tata Power bank details which is needed by them to make BG. Hence the same is reproduced below. These details are only provided to facilitate making of BG if needed:

Tata Power's Bank Details for submitting EMD BG:

Bank Name & Address – HDFC Bank, Maneckji Wadia Building, Nanik Motwani Marg, Fort, Mumbai 400 023.

A/c no. - 00600110000763

IFSC Code – HDFC0000060

Address for sending original EMD BG:

To,
Aayush Srivastava
Lead - Corporate Contracts

The Tata Power Company Limited, 2nd Floor, Sahar Receiving Station, Near Hotel Leela, Sahar Airport Road, Andheri East, Mumbai-400059.

Mobile – 9616311300

First Part has to be submitted in Sealed Envelope.

SECOND PART: "TECHNICAL / UN-PRICED COMMERCIAL BID" shall contain the following documents:

- a) Documentary evidence in support of Technical, Commercial qualifying criteria

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- b) Technical literature/GTP/Type test report/Details of Qualified Manpower Available/ Testing Facility available etc. (complete in all respect as desired and detailed in Technical Specification and Technical Requirement Section)
- c) Duly filled Technical and Commercial Deviation Sheets
- d) Duly filled formats like Authorization affidavit form
- e) Unpriced Commercial Bid

The technical / un-priced commercial bid shall be properly indexed and is to be submitted in Soft Copy through E-Tender system of Tata Power. Hard Copy of Technical Bids need not be submitted.

Second Part has to be submitted through E-Tender System Only

THIRD PART: "PRICE BID" shall contain only the price details and strictly in Price Bid format along with explicit break up of basic prices and applicable GST. Basic price should include packaging forwarding, freight, transit insurance and any other cost envisaged by the bidder.

Third part has to be submitted through E-Tender System (ARIBA) only.

FOR BIDS INVITED THROUGH E-TENDER SYSTEM (TECHNICAL AND UN-PRICED COMMERCIAL BID) :

In response to advertisement Bidder has to provide details of person authorized to Bid on behalf of the Bidder. An e-mail will be generated by E-Tender System and the authorized person can download the Tender Documents from the system.

SECOND and THIRD PART of the Bid have to be submitted in E-Tender System.

Bidders have to mandatorily submit SECOND PART (Technical and Un-priced commercial Bid) only through E-Tender system of Tata Power. Bids submitted through any other form/ route shall not be admissible.

EMD

"Please mention Tender Reference No"

Please mention our Tender Reference No on the Tender and drop the same in our Tender Box located at The Tata Power Company Limited, Smart Center of Procurement Excellence, 2nd Floor, Sahar Receiving Station, Near Hotel Leela, Sahar Airport Road, Andheri East, Mumbai-400059

Bids submitted by Email/Telex/Telegram /Fax will be rejected. No request from any Bidder to Tata Power to collect the proposals from Courier/Airlines/Cargo Agents etc. shall be entertained.

SIGNING OF BID DOCUMENTS:

The bid must contain the name, residence and place of business of the person or persons making the bid and must be signed and sealed by the Bidder with his usual signature. The names of all persons signing should also be typed or printed below the signature.

The Bid being submitted must be signed by a person holding a Power of Attorney authorizing him to do so, certified copies of which shall be enclosed.

The Bid submitted on behalf of companies registered with the Indian Companies Act, for the time being in force, shall be signed by persons duly authorized to submit the Bid on behalf of the Company and shall be accompanied by certified true copies of the resolutions, extracts of Articles of Association, special or general Power of Attorney etc. to show clearly the title, authority and designation of persons

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signing the Bid on behalf of the Company. Satisfactory evidence of authority of the person signing on behalf of the Bidder shall be furnished with the bid.

A bid by a person who affixes to his signature the word ‘President’, ‘Managing Director’, ‘Secretary’, ‘Agent’ or other designation without disclosing his principal will be rejected.

The Bidder’s name stated on the Proposal shall be the exact legal name of the firm.

3.2 Contact Information

Communication Details: Detailed in 1.1

3.3 Bid Prices

Bidders shall quote for the entire Scope of Supply/ work with a break up of prices for individual items and Taxes & duties. The bidder shall complete the appropriate Price Schedules included herein, stating the Unit Price for each item & total price with taxes, duties & freight up to destination at various sites of Tata Power. The all-inclusive prices offered shall be inclusive of all costs as well as Duties, Taxes and Levies paid or payable during the execution of the supply work, breakup of price constituents.

The quantity break up shown else-where other than Price Schedule is tentative. The bidder shall ascertain himself regarding material required for completeness of the entire work. Any items not indicated in the price schedule but which are required to complete the job as per the Technical Specifications/ Scope of Work/ SLA mentioned in the tender, shall be deemed to be included in prices quoted.

3.4 Bid Currencies

Prices shall be quoted in Indian Rupees Only. It also may be noted that the denomination of Purchase Order / Outline Agreement / Rate Contract and associated Payment to Successful Bidder shall also be in Indian Rupees Only. In case Bidder intends to import any equipment, part etc and supply to Tata Power then all liability and costs related to import will rest with the Bidder. All statutory compliances, payments, expenditure etc related to importing of equipment will be responsibility of the bidder.

3.5 Period of Validity of Bids

Bids shall remain valid for 180 days from the due date of submission of the bid.

Notwithstanding clause above, Tata Power may solicit the Bidder’s consent to an extension of the Period of Bid Validity. The request and responses thereto shall be made in writing.

3.6 Alternative Bids

Bidders shall submit Bids, which comply with the Bidding documents. Alternative bids will not be considered. The attention of Bidders is drawn to the provisions regarding the rejection of Bids in the terms and conditions, which are not substantially responsive to the requirements of the bidding documents.

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3.7 Modifications and Withdrawal of Bids

The bidder is not allowed to modify or withdraw its bid after the Bid's submission. The EMD as submitted along with the bid shall be liable for forfeiture in such event.

3.8 Earnest Money Deposit (EMD)

The bidder shall furnish, as part of its bid, an EMD amounting as specified in the tender. The EMD is required to protect the Tata Power against the risk of bidder's conduct which would warrant forfeiture.

The EMD shall be in following form:

- Bank Guarantee valid for 180 days after due date of submission.

The EMD shall be forfeited in case of:

- a) The bidder withdraws its bid during the period of specified bid validity.

Or

- b) In case of a successful bidder, if the Bidder, within 15 days, does not

- i) accept the purchase order, or
- ii) furnish the required Contract Performance Bank Guarantee (CPBG)

Original Bank Guarantee submitted as EMD shall be returned only after completion of award process for unsuccessful bidders and issue of Contract Performance Bank Guarantee (CPBG) for successful bidder.

4. Bid Opening & Evaluation process

4.1 Process to be confidential

Information relating to the examination, clarification, evaluation and comparison of Bids and recommendations for the award of a contract shall not be disclosed to Bidders or any other persons not officially concerned with such process. Any effort by a Bidder to influence Tata Powers processing of Bids or award decisions may result in the rejection of the Bidder's Bid.

4.2 Technical Bid Opening

Bids will be opened at Corporate Office of Tata Power as per our standard Process. The bids shall be opened internally by Tata Power. Technical bid must not contain any cost information whatsoever.

First the envelope marked "EMD" will be opened. Bids without EMD of required amount/ validity in prescribed format, shall be rejected.

Next, the technical bid of the bidders who have furnished the requisite EMD will be opened in E-Tender system.

4.3 Preliminary Examination of Bids/Responsiveness

Tata Power will examine the Bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the Bids are generally in order. Tata Power may

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ask for submission of original documents in order to verify the documents submitted in support of qualification criteria.

Prior to the detailed evaluation, Tata Power will determine the substantial responsiveness of each Bid to the Bidding Documents including production capability and acceptable quality of the Goods offered. A substantially responsive Bid is one, which conforms to all the terms and conditions of the Bidding Documents without material deviation.

Bid determined as not substantially responsive will be rejected by the Tata Power and/or the Tata Power and may not subsequently be made responsive by the Bidder by correction of the non-conformity.

4.4 Techno Commercial Clarifications

Bidders need to ensure that the bids submitted by them are complete in all respects. To assist in the examination, evaluation and comparison of Bids, Tata Power may, at its discretion, ask the Bidder for a clarification on its Bid for any deviations with respect to the Tata Power specifications and attempt will be made to bring all bids on a common footing. All responses to requests for clarification shall be in writing and no change in the price or substance of the Bid shall be sought, offered or permitted owing to any clarifications sought by Tata Power.

4.5 Price Bid Opening

The EMD of the bidder withdrawing or substantially altering his offer at any stage after the technical bid opening will be forfeited at the sole discretion of Tata Power without any further correspondence in this regard.

Arithmetical errors will be rectified on the following basis: If there is a discrepancy between the unit price and the total price per item that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price per item will be corrected. If there is a discrepancy between the Total Amount and the sum of the total price per item, the sum of the total price per item shall prevail and the Total Amount will be corrected.

4.6 Reverse Auction and Price Matching Option

Tata Power reserves the right to go for Reverse Auction (RA) for price negotiation and discover the most competitive price on ARIBA portal, Tata Power's official e-tendering platform. This will be decided after techno-commercial evaluation of the bids. Bidders need to give their acceptance with the offer for participation in RA. Non-acceptance to participate in RA may result in non-consideration of their bids, in case Tata Power decides to go for RA.

Only those bidders who are techno-commercially qualified shall be eligible to participate further in RA process. However, the original H1 bidder (whose price bid is the highest post techno-commercial evaluation) shall not be allowed to participate in further RA process provided minimum three techno-commercially qualified bids are available.

For case where more than one bidders have to be awarded (including Rate Contract / Outline Agreement) Price Matching Option will be exercised. Volume of job allocated to original competitive bidder will be more than bidder who is chosen through Price Matching Option. Tata Power decision

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regarding work sharing shall be final and no explanation OR clarification shall be given regarding the same.

5.0 Award Decision

Tata Power will award the contract to the successful bidder whose bid has been determined to be the lowest-evaluated responsive bid as per the Evaluation Criterion mentioned at Clause 2.0. The Cost for the said calculation shall be taken as the all-inclusive cost quoted by bidder in Priced Bid Format subject to any corrections required in line with Clause 4.3 above. The decision to place purchase order/Outline Agreement/ Rate Contract solely depends on Tata Power on the cost competitiveness across multiple lots, quality, delivery and bidder's capacity, in addition to other factors that Tata Power may deem relevant.

Tata Power reserves all the rights to award the contract to one or more bidders so as to meet the delivery requirement or nullify the award decision without assigning any reason thereof.

In case any supplier is found unsatisfactory during the delivery process, the award will be cancelled and Tata Power reserves the right to award other suppliers who are found fit.

5.1 Rate Contract / Outline Agreement

Rate Contract / Outline Agreement does not guarantee any assured business volume in Rupees or Quantity. Quantities are only indicative and specified for the purpose of readiness as per the request from Purchaser. Supplies shall be only against Firm Purchase Orders placed as per the agreed terms and conditions of Rate Contract / Outline Agreement. Purchaser shall be entitled at its discretion to place firm order for such supplies on "As and When Required Basis" without minimum take-off guarantee.

Rate Contract / Outline Agreement will have list of Items with Unit Rate and applicable Taxes and Duties. There will be a cap on value for which order which can be placed against the Rate Contract / Outline Agreement. Actual quantity ordered for each line item may differ significantly from the tentative quantity indicated in the Tender Document. One / few / all items of Rate Contract / Outline Agreement can be ordered till the Cap Value is reached.

6.0 Order of Preference/Contradiction:

In case of contradiction in any part of various documents in tender, following shall prevail in order of preference:

1. Outline Agreement/Purchase Order (with Commercial conditions)
2. Special Terms and conditions (if applicable)
3. General Terms and conditions
4. Technical Specifications

In case there is a discrepancy in the BOQ mentioned in tender (to the extent modified through subsequent Corrigendum, if any) and the bid submitted by any bidder, the description as mentioned in the tender (to the extent modified through subsequent Corrigendum, if any) shall prevail.

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7.0 Ethics

Tata Power is an ethical organization and as a policy Tata Power lays emphasis on ethical practices across its entire domain. Bidder should ensure that they should abide by all the ethical norms and in no form either directly or indirectly be involved in unethical practice.

Tata Power work practices are governed by the Tata Code of Conduct. Bidder is request to refer Tata Code of Conduct Clause in General Terms and Conditions.

8.0 General Condition of Contract and Special Condition of Contracts

Any condition not mentioned above shall be applicable as per General Terms and Conditions and Special Condition of Contracts attached along with this tender.

---XXX---

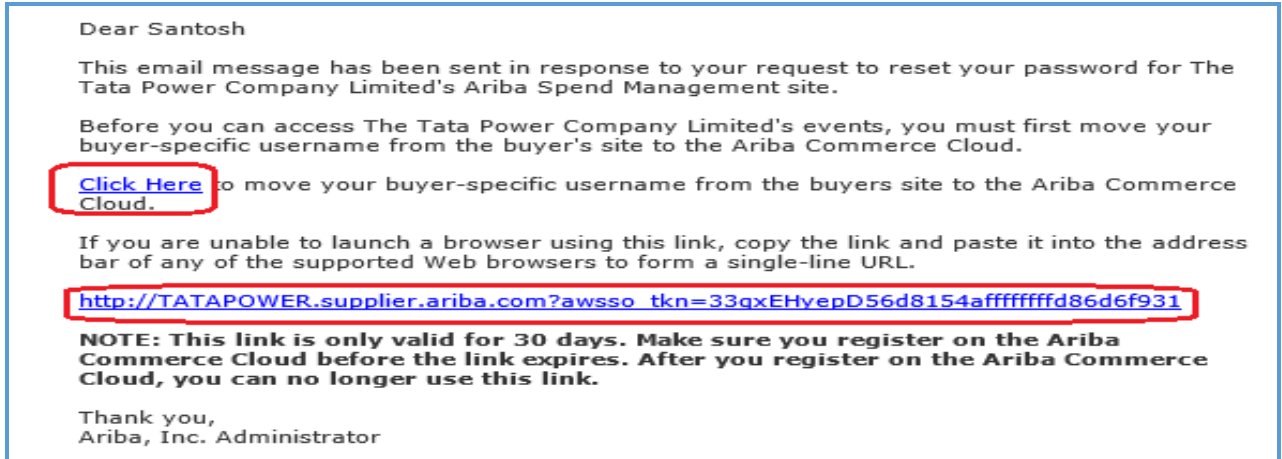
CONFIDENTIAL

ANNEXURE 1 -

1. **Accessing Ariba Sourcing**

Step 1: You will get an invitation to your email from Ariba System. Keep this email, it contains your login Information and a direct link to Ariba.

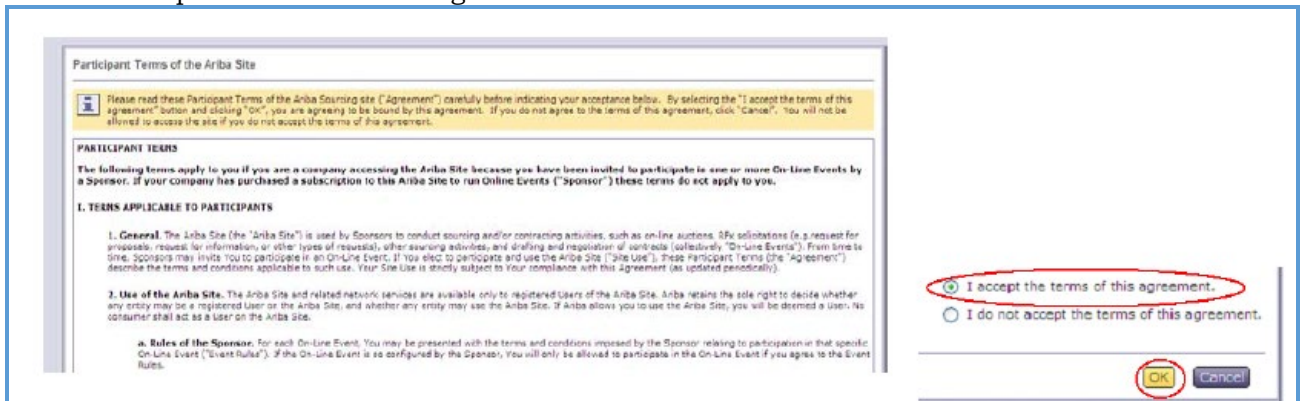
Step 2: Click “Click Here” to access the Ariba Web Site.



Step 3: Define your password and secret question. Click “OK”



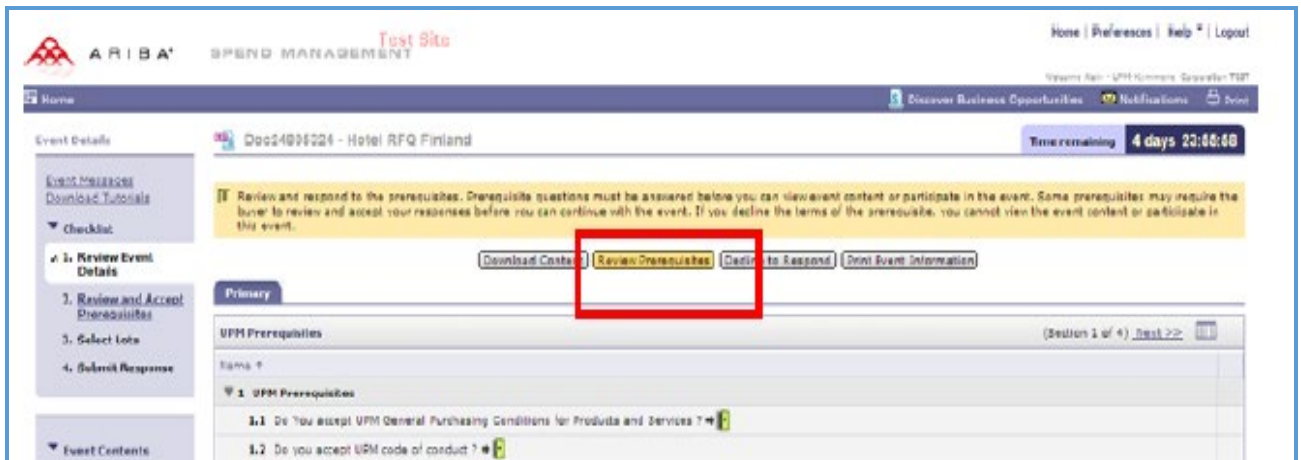
Step 4: If it's the first time you are invited to use UPM Ariba, you'll need to accept the “Participant Terms”.
Select “I accept the terms of this agreement”. Click “OK”.



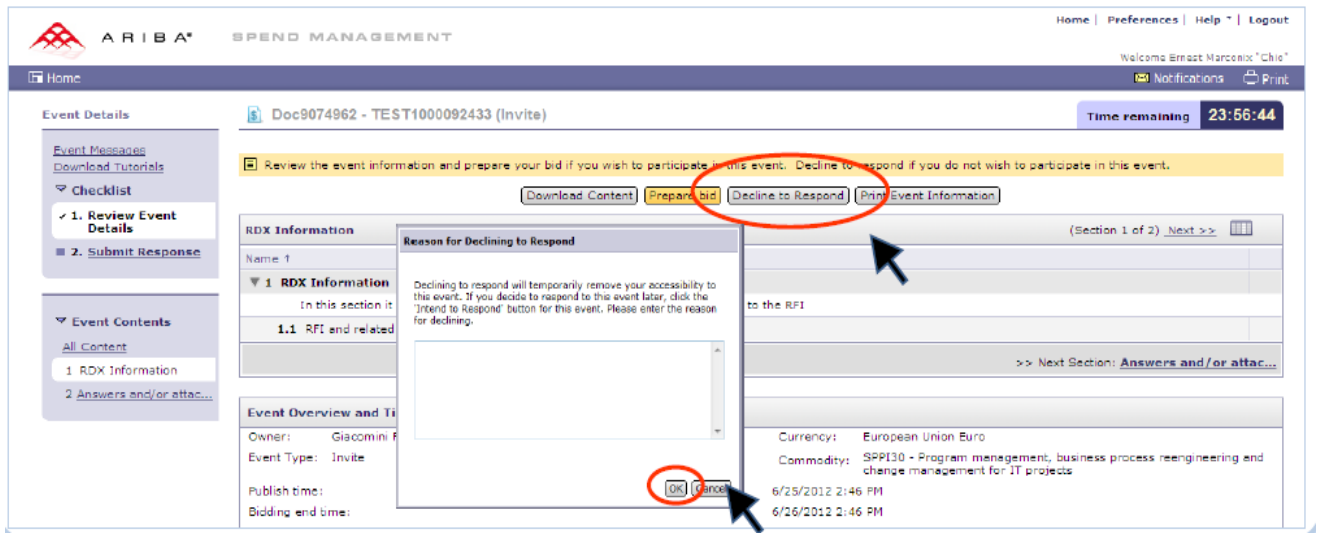
2 Submitting Your Answers / Proposal

2.1.1 Review and Approve "Prerequisites"

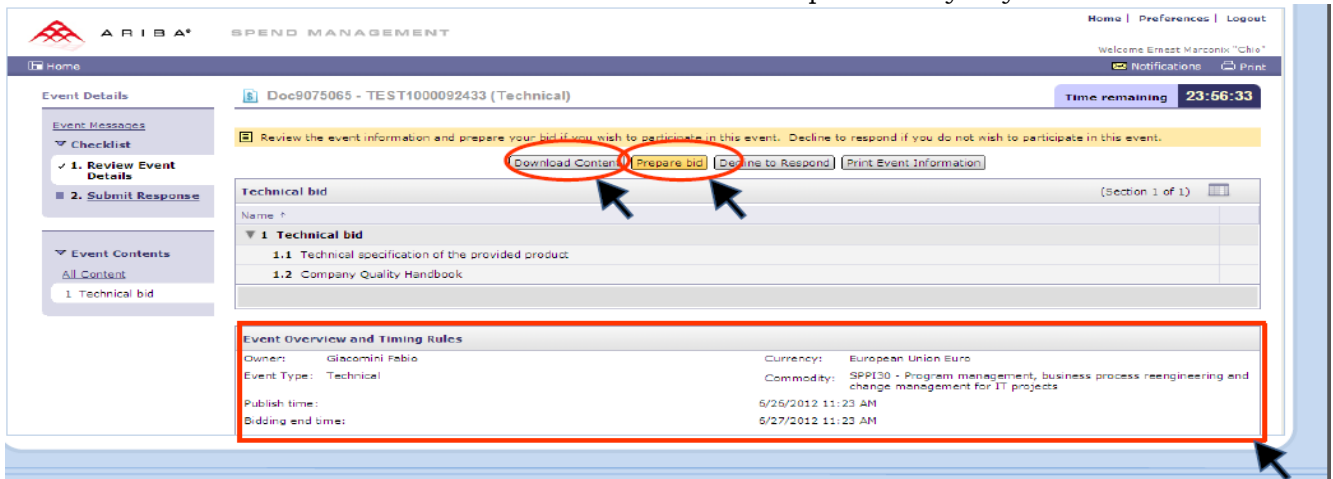
Step 1: Click "Review Prerequisites"



If you do not want to submit a bid, please click on the "Decline to respond" and then fill in the reason and click OK.

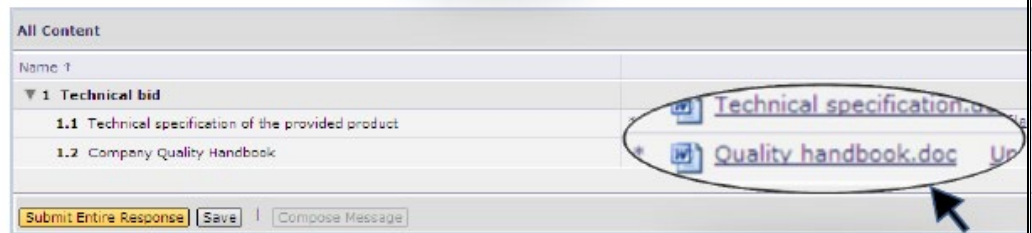
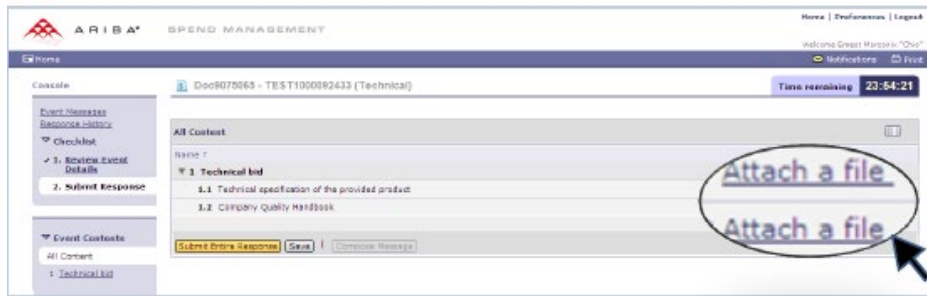


Click on button "Download Content" to download documents provided by buyer.

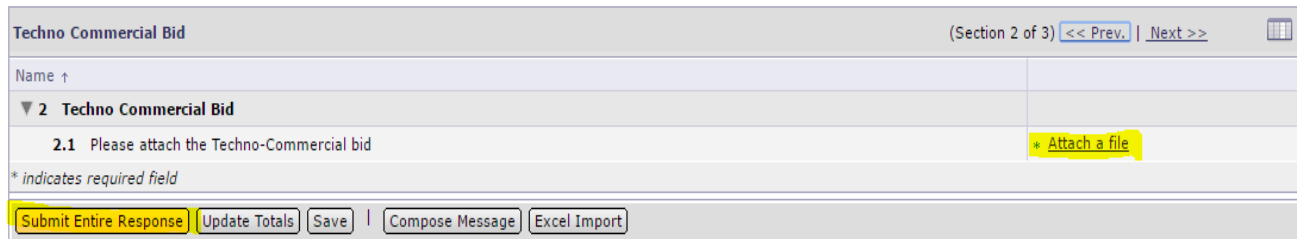


The Tata Power Company Limited **Instructions to Bidder (Two bid)**

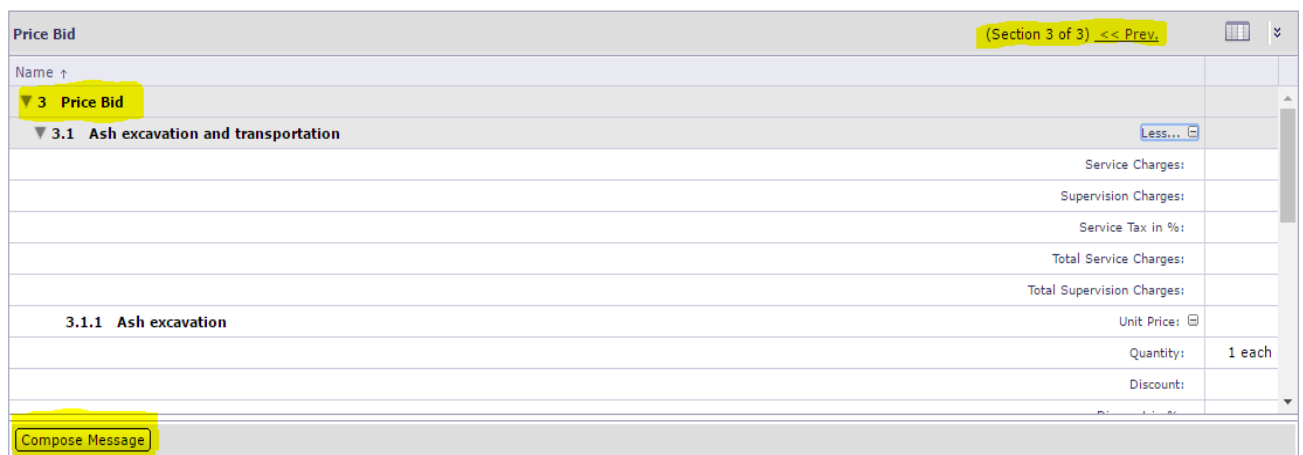
Click on “Attach a file” link and then on button “Browse” to search the documents to be uploaded on the system.



For submitting the Techno commercial offer, you can attached the file.



For submitting the Price bid go for 3 Price bid



Name ↑	Price	Quantity	Extended Price	Unit of Price
1 Supply Total			7,500.00 EUR	
Please indicate the unit price for each item				
1.1 Power Packs	100.00 EUR	50 each	5,000.00 EUR	per 1
Please indicate the unit price for power pack				
1.2 Retaining Rings	500.00 EUR	5 each	2,500.00 EUR	per 1
Please indicate the unit price for retaining ring				

* Indicates required field

Buttons: Submit Entire Response, Update Totals, Save, Compose Message

Click on button “Save” to save the offer and send it afterward **or**

Click on button “Submit Entire Response” and then on “OK” to send the offer

Name ↑	Price	Quantity	Extended Price	Unit of Price
1 Supply Total			7,150.00 EUR	
Please indicate the unit price for each item				
1.1 Power Packs		50 each	4,750.00 EUR	per 1
Please indicate the unit price for power pack				
1.2 Retaining Rings	490.00 EUR	5 each	2,400.00 EUR	per 1
Please indicate the unit price for retaining ring				

* Indicates required field

Buttons: Submit Entire Response, Update Totals, Save, Compose Message

Dialog: Submit this response? Click OK to submit. OK, Cancel

Remember! If necessary you can review and modify your response till the event deadline by clicking on button “Revise Response”

Doc9075069 - TEST1000092433 (Economic) Time remaining 23:50:38

✓ Your response has been submitted. Thank you for participating in the event.

Buttons: Revise Response

Name ↑	Price	Quantity	Extended Price	Unit of Price
1 Supply Total			7,150.00 EUR	
Please indicate the unit price for each item				
1.1 Power Packs	95.00 EUR	50 each	4,750.00 EUR	per 1
Please indicate the unit price for power pack				
1.2 Retaining Rings	480.00 EUR	5 each	2,400.00 EUR	per 1
Please indicate the unit price for retaining ring				

Buttons: Compose Message

Q :- What to do if you have a problem during the e-bidding?

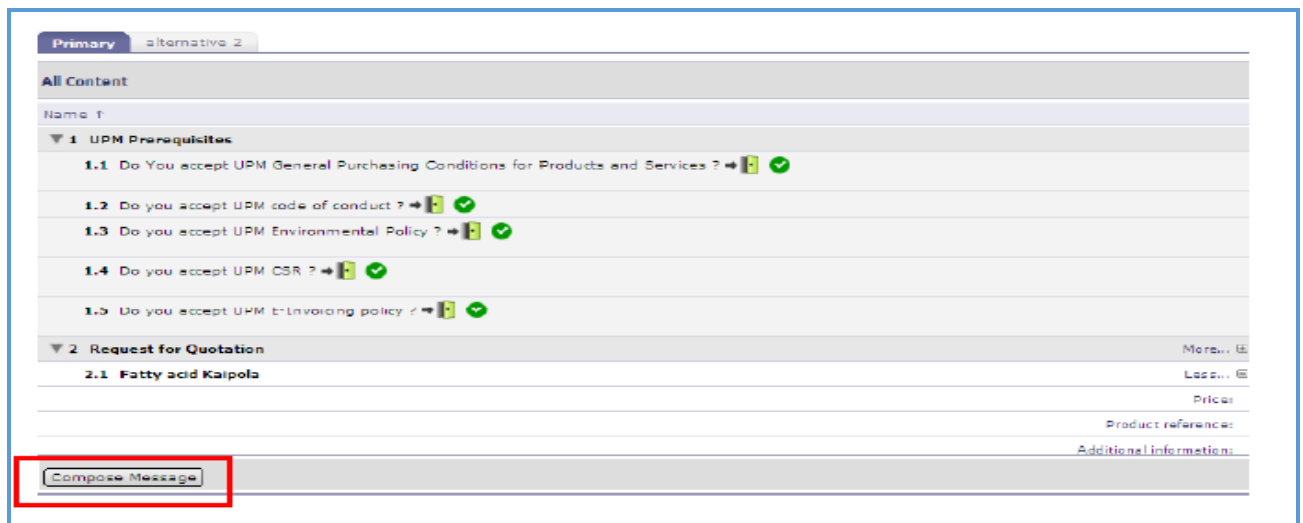
If you have any problem related the system: - **Call first Tata Power e- bidding / Auction Cell**

➤ **e-bidding/auction Cell details:-**

<u>Core team</u>		
<u>Contact Person</u>	<u>E-Mail Id</u>	<u>Contact Details</u>
Ravi Shingare	ravi.shingare@tatapower.com	9029004168

Q Communicating with Tata Power Auction team during auction

Step 1: Click “Compose Message”.



Step 2: Compose Your Message and click “Send”.

Scope of work and SLA: OLA / RC for Hiring of DG set Services for Mumbai Distribution Zones for 2 yrs

Bids are invited for Hiring of DG sets of following loading,

Sr no.	Description
1	HIRING DG SET 30KVA (25 Amp)
2	HIRING DG SET 63KVA (50 Amp)
3	HIRING DG SET 125KVA (100 Amp)
4	HIRE DG SET 250KVA (200 Amp)
5	HIRING DG SET 380KVA (300 Amp)
6	HIRE DG SET 500KVA (400 Amp)
7	HIRING DG SET 750KVA (600 Amp)
8	HIRING DG SET 1000KVA (800 Amp)
9	HIRING DG SET 1250KVA (1000 Amp)

The party supplying the DG set on hire shall be termed as the “Owner”.

“The Tata Power Company Limited” shall be referred to as the “Hirer.”

1. The DG set shall be transported, installed, and operated at various locations within the limits of Greater Mumbai & Mira-Bhayander by the owner at his own risk.

2. The owner shall quote for the truck mounted sound-proof DG set for following conditions

- Daily rates for 12 hours shift.
- Monthly rates of Hiring Charges.
- Per Hour Charges.
- Diesel Qty for 100 % Load in Hour
- Diesel Qty for 50% Load in Hour
- DG Transport Charges

3. Monthly rate shall be applicable on pro rata basis if the DG set is hired for more than 10 days (or round the clock 20 shifts) but less than one month. Daily rate shall be applicable when DG set is hired up to a maximum of 10 days or less.

4. Second shift shall be applicable if the DG set is in operation for more than 18 hours, if less it shall be paid on pro rata basis of calculated shift charges on hourly basis

5. Lubricants

All lubricants required for running the DG set shall be provided by the owner

6. Fuel: Fuel required for running of DG sets shall be supplied by the owner as and when requested by his operators. However, bidders are encourage for arrangement of Energy Meters.

It is the responsibility of the owner to ensure availability of fuel as and when required failing which deduction from the monthly charges will be done on pro rata basis for the number of hours DG set is non-operational.

7. Breakdown risk

The owner shall be responsible for making available continuous power supply during the shift. In the event of breakdown/repairs/replacement of the set at site exceeding beyond three to four hours, it would be considered as non-operational time for which the deduction shall be made from the bill on pro-rata basis. However, all efforts should be made by the owner to give quality-maintained DG set for uninterrupted power supply Cable connection.

The owner shall provide and connect cable of adequate capacity to maximum distance upto 50 meters from the DG set to hirer's incoming panel for the power supply. The required copper cable size & end termination (along with suitable lug size) for connection shall be ensured by bidder as per load requirement.

8. Operation

The owner shall provide experienced skilled operator who would operate, regulate and make available power supply as per the client's requirement. If the shift is extended beyond 12 hours or on request, operator is to be made available on standby duty. Other facilities such as transport, accommodation and food, etc owner will be responsible.

DG set supplied by vendor to confirm to the environment (Protection) Rules, 1986 and noise limit Viz. 75 db(A) at 1m. Bidder to submit noise level certificate.

Bidder shall ensure TPSDI Trained manpower available at site.

9. Taxes and other liabilities

Any taxes, licenses, fines and liabilities from Central or State government for running of the DG set at site will be responsibility of owner. The owner shall also arrange the necessary statutory clearance from the relevant authority for providing temporary power supply through his DG set to the client. TDS shall be deducted as applicable.

10. Payments

Payments shall be made on monthly basis every month towards hire charges of the DG set and operators' working hours based on the timesheets duly signed by the supervisor at site. Bidder shall submit joint measurement sheet within 3 working days after job completion. Final bill shall be settled on pro rata basis, on discontinuing the set. All payments shall be settled within 30 days from the presentation of duly certified bills and after deduction of LD charges, if any, as per SLA.

11. Force Majeure

If due to an unforeseen event, it becomes necessary to close-down the DG sets' operation at a

particular site taking into account circumstances such as:

1. Natural disaster
2. Riots, sabotage
3. Organised industrial disputes created by third party

The final bill shall be settled with mutual discussion between the owner and the hirer.

12. The DG set supplied by the owner shall always belong to the owner, who shall be responsible for safe and smooth running of the DG set. The owner shall be responsible for meeting all the statutory requirements towards the safety/insurance coverage of the set and the operators in case of any accident, fire or riots, etc. Any disputes arising between the owner and hirer shall be mutually settled or shall be subject to Mumbai jurisdiction.

13. Performance (SLA):

1. DG Set shall reach the site within 2 Hrs from the time of Information / Booking of DG sets.

Penalty: a) Rs 5000 If > 2Hrs < 3 Hrs.

b) Rs. 10000 If >3 Hrs < 4 Hrs.

c) Rs. 15000 If > 4 Hrs.

2. DG Set shall be connected at Site within 1 Hrs & put in service.

Penalty: a) Rs. 5000 will be charged for >1 Hrs.

3. Refusal to supply DG sets: more than 3 Occasion: Rs 50000.

4. Refusal to supply DG sets: more than 5 Occasion: Termination of Contract (shall be judicially decided by Tata Power based on facts & evidences).

14. Incentive:

1. IF DG set reaches site within 1 Hrs: Rs 5000.

2. IF DG Set connects & starts in 30 mints: Rs. 5000.

15. DG set must have following facilities: -

a) Load monitoring device for monitoring load pattern. This load should be meet as peak load within the shift. Bidder to record the photo (with date & time stamp) of the same & to be attached during service entry sheet & invoice submission.

DG rating	Loading In Amps
30 KVA	25
63 KVA	50
125 KVA	100
250 KVA	200
500 KVA	400

750 KVA	600
1000 KVA	800
1250 KVA	1000
380 KVA	300

16. Diesel efficiency values shall be as follows: -

For define loading: 30 kVA (25 Amp)= 8 Litres/hr, 63 kVA(50 Amp) = 10.4 Litres/hr, 125 kVA(100 Amp) = 16 Litres/hr, 250 kVA(200 Amp) = 32 Litres/hr, 380 kVA(300 Amp) = 44 Litres/hr, 500 kVA (400 Amp)= 60 Litres/hr, 750 kVA = 92 Litres/ hr, 1000 kVA(800 Amp) = 112 Litres/hr and 1250 KVA(1000 Amp) = 120ltr/Hr
Respective CRO /Order Manager has to attach hourly consumption X Diesel Price (as on date) X No .of Hours utilization of DG set calculation in the CRO/PO. Bidder to prepare SES accordingly in Ariba.

17. Bid submission:

Vendor to submit the following as part of Technical Bid Submission: -

- Details of Available DG Set including KVA capacity & offered load & rated load, Make, Manufacturing Year.
- Efficiency of Quoted DG Set with respect to Fuel Consumption Per Hour for Define Load. Only if your offer is found to be Technically Suitable, we shall proceed with Commercial Bid Opening.

SAP Service Codes used for Price Schedule

Service Code	Short Text	UOM
4269016	HIRING DG SET 30KVA (25 Amp)	SFT
4269017	HIRING DG SET 63KVA (50 Amp)	SFT
4269018	HIRING DG SET 125KVA (100 Amp)	SFT
4269019	HIRE DG SET 250KVA (200 Amp)	SFT
4269020	HIRING DG SET 380KVA (300 Amp)	SFT
4269021	HIRE DG SET 500KVA (400 Amp)	SFT
4269022	HIRING DG SET 750KVA (600 Amp)	SFT
4269023	HIRING DG SET 1000KVA (800 Amp)	SFT
4269024	HIRING DG SET 1250KVA (1000 Amp)	SFT
4086055	ELEC, MONTHLY HIRING DG SET 30KVA	MON
4086056	MONTHLY HIRING DG SET 63KVA	MON
4086057	MONTHLY HIRING DG SET 125KVA	MON
4086058	MONTHLY HIRING DG SET 250KVA	MON
4086059	MONTHLY HIRING DG SET 380KVA	MON
4086060	MONTHLY HIRING DG SET 500KVA	MON
4086061	MONTHLY HIRING DG SET 750KVA	MON
4086062	MONTHLY HIRING DG SET 1000KVA	MON
4049835	TRANS CHRG DG SET 30KVA SHIFT	TP
4151529	TRANS CHRG DG SET 63KVA SHIFT	TP
4151530	TRANS CHRG DG SET 125KVA SHIFT	TP
4151531	TRANS CHRG DG SET 250 KVA SHIFT	TP

4151532	TRANS CHRG DG SET 380 KVA SHIFT	TP
4151533	TRANS CHRG DG SET 500 KVA SHIFT	TP
4151534	TRANS CHRG DG SET 750 KVA SHIFT	TP
4151535	TRANS CHRG DG SET 1000 KVA SHIFT	TP
4269015	TRANS CHRG DG SET 1250 KVA SHIFT	TP
3000434	Deisel expenses for DG	AU