

## NOTICE INVITING TENDER

**TP Ajmer Distribution Limited Invites Tenders** (Two-Part Bidding Process), from interested and eligible Vendors for the following Works required for Ajmer Division:

### **A. Summary of the tendered packages:**

| <b>Sr. No.</b> | <b>Description</b>   | <b>Tender Reference no.</b> | <b>Bid Guarantee Fee / EMD (Rs.)</b> | <b>Tender Fee with GST (Rs.)</b> |
|----------------|--|-----------------------------|--------------------------------------|----------------------------------|
| 1.             | Rate Contract (RC) for 3 years with suitable bidders for providing Metering and Testing Services at TPADL. | TPADL/PUR/ 2500000463       | ₹5,00,000 / -                        | ₹2,360 /-                        |

### **1. TP Ajmer Distribution Limited intends to enter into a “Rate Contract (RC) for 3 years with suitable bidders for providing Metering and Testing Services at TPADL.**

TPADL intends to enter into a " **Rate Contract (RC) for 3 years with suitable bidders for providing for providing Metering and Testing Services at TPADL.**

The scope of this proposal covers:

- i. All type of meters (including Solar meters) installation, dismantling, replacement & shifting jobs with cable / without cable, Meter Seal installation & replacement, Service cable replacement / installation's as per site requirement.
- ii. All type of civil activities those are associated with above services.
- iii. All type of meters (including Solar meters) & CT/PT testing at Parbatpura Testing Lab, Madar AVVNL Testing Lab, on site, Data Downloading of all type of meters, Modem - installation, dismantling, replacement works,
- iii. All works to be executed as per SLA.
- iv. Providing sufficient quantity of competent Manpower (Supervisor/Lineman/Project coordinators/Helpers/Drivers/Safety cum Quality engineer), Vehicles, Safety tools & tackles, PPE to handle all type of above works as per requirement at site.
- V. Meter Replacement works Without cable execution using 2-Wheeler.

For additional technical details and Pre-qualification criteria for the subject works please refer to section C below.

## **B. Guidelines for Participating:**

Interested and eligible vendors can participate by submitting the following up to EOD on **Saturday – 11<sup>th</sup> July 2026**

1. Payment of non-refundable Tender Fee, as indicated in the table above to be paid by direct deposit in the following bank account

|                    |   |
|--------------------|---|
| Beneficiary Name   | – TP Ajmer Distribution Limited   |
| Bank Name          | – IndusInd Bank   |
| Branch Name        | – Ajmer Branch, Rajasthan   |
| Address            | – IndusInd Bank Limited, Ajmer Branch, Near T.B. Hospital Opp. Pehchaan showroom, Jaipur road, Ajmer - 305001 |
| Branch Code        | – 0129  |
| Bank & Branch Code | – IndusInd Bank Limited & AJMER   |
| Account No         | – 650014087234  |
| Account type       | – Cash Credit Account   |
| IFSC Code          | – INDB0000129   |

2. Submission of duly signed and stamped Authorization Letter (Refer Annexure - 3) indicating the name of an authorized person, contact number, and e-mail id (mandatory) on Vendor's letterhead. The letter shall also mandatorily include payment details of the Tender fee and Tender Reference no **TPADL/PUR/ 2500000463** Authorization Letter along with proof of submission of tender fee should be e-mailed to **Mr. Kumari Kanak Lata ([kumari.lata@tatapower.com](mailto:kumari.lata@tatapower.com))** and copy to **Mr. Anil Pathak ([anil.pathak@tatapower.com](mailto:anil.pathak@tatapower.com))**

**Note:** - Once the above-mentioned documents are received, a detailed RFP shall be issued through e-mail.

3. It may be noted that all future correspondence will be strictly done only with Interested Vendors who have done the above steps (As mentioned in section “B”) in time.
4. Interested vendor after receiving the bid documents may clarify their queries during pre-bid meeting then only submit their quote in two parts as indicated below. The tenders submitted by vendors who do not participate in pre-bid meeting shall be deemed for rejection for further evaluation.

### **5. Stage for Bidder Qualification:**

Stage 01- Safety Bid Evaluation – If passed then entertained for next stage.

Stage 02- Technical Evaluation - If passed then entertained for next stage.

Stage 03- Commercial Evaluation - If passed then entertained for further tender process.

### **6. Electrical Contractor License – Mandatory Requirement**

A valid Electrical Contractor License issued by the Government of Rajasthan is mandatory for execution of electrical works under this contract.

Bidders who do not possess a valid Electrical Contractor License issued by the Government of Rajasthan at the time of submission of the bid may participate in the tender, provided that they submit an **Undertaking** on their letterhead stating that they shall obtain and submit the required license within **30 (Thirty) days** from the date of issue of the Letter of Award (LOA)/Work Order.

Failure to submit a valid Electrical Contractor License within the stipulated period of **30 (Thirty) days** from the date of notification shall attract a penalty equivalent to 10% (Ten Percent) of the Earnest Money Deposit (EMD) submitted by the Contractor. Such penalty shall be applicable for a further grace period of **30 (Thirty) days** and shall be recovered from the EMD, Security Deposit (SD), or any other amount payable to the Contractor.

In the event that the Contractor fails to submit the valid Electrical Contractor License even after the expiry of the aforesaid grace period, it shall be deemed that the Bidder is no longer interested in participating in the tender. Accordingly, the Bidder's **EMD shall be forfeited/blocked**, and the Purchaser reserves the right to take further action as per the tender conditions.

**C. Pre - Qualification Criteria:**

| <b>Pre-Qualification Requirement (Technical &amp; Commercial)</b>   |   |   |   |
|---|---|---|---|
| <b>Tender No - TPADL/PUR/2500000463</b>   |   |   |   |
| <b>Pre-Qualification Requirement (PQR):</b> Please note that the PQR is for information only and the documentary evidence to ascertain meeting of the requirement has to be submitted along with the bid and not along with the tender fee. |   |   |   |
| <b>No</b>   | <b>Parameter</b>  | <b>TPADL Requirement l</b>  | <b>Documents to be submitted by vendor to ascertain meeting of Pre-Qualification Requirement</b>  |
| 1   | Bidder's Technical Capability to handle jobs detailed in the Tender | <p>The Bidder shall have minimum 5 year of experience out of which minimum 3 years of working in recent 5 years with Power Distribution Utilities in India for all categories of consumers of any state for "All type of Metering related work which includes Meter Installation &amp; Replacement work along with service cable &amp; other related work</p> <p>OR</p> <p>The Bidder who has worked in Tata Power Distribution Business in area of Project/ O&amp;M/ Metering for 1 Year in last 2 year with satisfactory performance.</p> | Bidder to submit list of jobs and major orders executed including Order Copies, Customer Reference Documents, invoice copy of recent last one year. If Bidders fail to submit at the time of Bid Submission, then same will be disqualified from Tender |
| 2   | Bidder's Financial Capability to handle jobs detailed in the Tender | Average annual turnover of the bidder for last three years shall not be less than Rs. 3 Crores  | Copies of audited Balance Sheet and P&L Statements by Authorized Audit Firm/ CA along with UDIN number to be submitted in this regard   |

|  |        |  |  |
|--|--------|--|--|
|  |        | <p>Bidder shall have successfully completed above listed work (as indicated in point 1 of this table) worth:</p> <ol style="list-style-type: none"> <li>1. Single purchase order of Rs. 300 Lakhs</li> </ol> <p>OR</p> <ol style="list-style-type: none"> <li>2. Two Purchase Order of total value more than Rs. 300 Lakhs</li> </ol> <p>OR</p> <ol style="list-style-type: none"> <li>3. Three Purchase Order of total value more than Rs. 300 Lakhs</li> </ol> | <p>Order copy along with proof of work execution, with details of customer for whom work is done</p> |
| 3  | Safety | Safety Annexure for detailed description   | Safety Evaluation sheet, Acceptance to safety Annexure (section B3) *                                |
| <p><b>Note:</b> * Following documents to be submitted as part of Safety Bid for Safety Evaluation.</p> |        |  |  |

**D. Safety Evaluation Criteria:**

In this tender safety bid evaluation shall be Evaluate and **passing marks shall be 70**. So kindly provide required documents as per criteria. **Safety Bid Evaluation Criteria**

**Evaluation Criteria**

| S. No. | Description                                     | Max Marks | Criteria for evaluation   |
|--------|---|-----------|---|
| 1.     | Qualification and Experience of manpower        | 15        | <b>As per Clause No. 1 <u>CSM F6 – Safety Competency Assessment Form (R8)</u></b>                                       |
| 2.     | Tools and Tackles to be provided by bidder      | 15        | To be evaluated as per approved tool list of concerned departments.   |
| 3      | PPE Requirements                                | 5         | To be evaluated as per approved PPEs standard and PPE Matrix specified in <b><u>CSM F8. – PPE Requirements (R8)</u></b> |
| 4      | Job Safety Plan/ Method                         | 15        | To be evaluated as per as per SOP/WI/HIRA   |
| 5      | Vehicle Deployment                              | 5         | <b><u>Weightage will be given for CNG/Electrical Vehicles with endorsement of CNG kit on RC (R8)</u></b>                |
| 6      | Crane and Mechanized heavy equipment Deployment | 15        | <b><u>Date of manufacturing or running hours or stipulated in laws.(R8)</u></b>   |
| 7      | Training Records                                | 5         | Training records to be evaluated with evidence and scoring to be done as per availability of records                    |
| 8      | Certificate Accreditation                       | 5         | ISO 9001-2.5 Marks<br>ISO 45001- 2.5 Marks<br>ISO14001- 2.5 Marks. Total Max 5 Marks for all Three                      |

|              |   |            |  |
|--------------|---|------------|--|
| 9            | Safety Initiative for learnings implemented in accidents in organization and work force (Fatal / Non-Fatal) | 15         | Maximum 15 marks will be awarded for visible evidence in terms of safety initiative deployed based on learning of accident in organization and workforce in case of accident |
| 10           | Rewards and Recognition Process   | 5          | Maximum 5 marks will be awarded for R&R process evidence   |
| <b>Total</b> |   | <b>100</b> |  |

**Safety Records (Lag Parameter)**

|    |                  |   |  |
|----|------------------|---|--|
| 1. | Fatal Accident   | (-) 10 Marks for each case with max of 15 marks | For any fatality in Tata power /Other company in Current and last three years 10 marks will be deducted with maximum up to 15 marks.<br><br>For new entrant BA, these marks will be deducted for Past safety records.<br><br>If and BA found hiding such facts, then contract will be terminated immediately during the execution stage.         |
| 2  | LWDC (Non-fatal) | (-) 5 Marks for each case with max of 10 marks  | For each LWDC (Non-Fatal) case in Tata power /Other company in Current and last years, 5 marks will be deducted with maximum up to 10 marks.<br><br>For new entrant BA, these marks will be deducted for past safety records.<br><br>If and BA found hiding such facts, then contract will be terminated immediately during the execution stage. |

**Annexure -3**

**Note:** Submission of duly signed and stamped Authorization Letter on vendor's letter head

Date:

To,  
Anil Pathak  
Head Contracts  
TP Ajmer Distribution Limited  
Ajmer

**Sub: Package reference - " TPADL/PUR/ 2500000463 - Rate Contract (RC) for 3 years with suitable bidders for providing Metering and Testing Services at TPADL."**

Dear Sir,

This is with reference to above NIT as mentioned in the subject published on dated....., below mentioned are the details required for receipt of RFP of the above-mentioned package.

1. Company Name -
2. Name of the Authorized Person -
3. Contact No. of Authorized Person -
4. E-mail ID of Authorized Person -
5. Payment details -

Signature and Stamp