



**OWNER:  
THE TATA POWER COMPANY LIMITED**

**TITLE OF WORK TO BE AWARDED:  
AMC for garden maintenance works at Lonavala Head works, colony and Walvhan  
Garden at Hydro's for 3 years  
ENQUIRY REFERENCE NO.: CC25JG226**

## NOTICE INVITING EXPRESSION OF INTEREST (EOI) FOR-

### **AMC for garden maintenance works at Lonavala Head works, colony and Walvhan Garden at Hydro's for 3 years**

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| <b>Enquiry reference no.:</b> CC25JG226   |
| <b>Title of Work:</b> AMC for garden maintenance works at Lonavala Head works, colony and Walvhan Garden at Hydro's for 3 years   |
| <b>Type of Bidding:</b> E-tendering (through Ariba online portal) / Two Part (Technical and Price bids under separate envelopes)  |
| <b>Contact Details:</b> <b>Contact Details:</b> All communication including EOI submission shall be addressed to following officer/s:<br>Ms. Juhi Gaur<br>Email: <a href="mailto:juhigaur@tatapower.com">juhigaur@tatapower.com</a><br>Copy of all communications shall be marked to (Cc):<br>Mr. Kailas Surve<br>Email: <a href="mailto:ksurve@tatapower.com">ksurve@tatapower.com</a> |

The Tata Power Company Limited ("Project Manager") on behalf of M/s Tata Power Company Limited ("Owner") invites Expression of Interest (EOI) from interested parties for the Two-Part e-Tendering Process of following Relevant Work Package:

| <b>Plant Details</b>   | <b>Tender Fee</b>   | <b>Bid Security</b>  | <b>Estimated package value for Three years.</b> |
|--|---|--|---|
| <b>The Tata Power Company Limited,<br/>Location: Lonavala and Walvhan Garden</b> | INR 2000/- (INR Two Thousand Only)<br><br>To be submitted along with EOI. | INR 3,00,000/- (INR Three Lakhs Only).<br><br>Bid Security to be submitted as a Bank Guarantee at the BID stage (and not with EOI) | Approx. 300 Lakhs                               |

Table 1

### **1. INTRODUCTION:**

The Tata Power Company Limited (TPC) is among the largest private sector Power Utility companies in India with presence in Generation, Transmission and Distribution of Power through conventional and renewable sources.

The tendering/ procurement activities for this Project are being managed from Tata Power's following Office:

The Tata Power Company Limited,  
Trombay Thermal Power Station,  
Corporate Contracts,  
5<sup>th</sup> Floor, Station B, Chembur-Mahul,  
Mumbai 400074, Maharashtra, India.

## 2. BRIEF SCOPE OF WORK:

This Notice is for inviting Expression of Interest for providing services for development and maintenance of gardens at Lonavala and Walvhan.

Detailed Scope of Work for this Contract shall be provided in the Tender / RFQ document to all potential buyers submitting the valid EOI with due tender fees.

## 3. TENDER FEE & TIMELINES:

a) Interested parties meeting the "Bidder Pre-Qualification Requirements" specified under point no. 4 in this document can request tender document and participate in the bidding process by submitting the Expression of Interest (EOI) Letter along with the Tender Fee Payment Details to the contact details mentioned below not later than deadline specified below. Request for extension of EOI submission date will be not be entertained.

**b) Interested bidders should submit the Expression of Interest (EOI) letter and tender fee payment details to below mentioned email addresses:**

- Mails shall be addressed to (To): [juhigaur@tatapower.com](mailto:juhigaur@tatapower.com)
- Must Mark a copy to (Cc): [ksurve@tatapower.com](mailto:ksurve@tatapower.com)

EOI / requests without complete information and communication as above within deadline shall be liable to be rejected and will not be considered further.

c) Tender Fee, as indicated in the Table1 above may be paid through **NEFT** as per details for payment of Tender Fee given in Table2 below:

Table 2

| Details for payment of Tender Fee:                                    |   |
|---|---|
| Bank details for submitting Tender fees through bank transfer / NEFT: | Beneficiary Name: The Tata Power Company Limited<br>Bank Name: HDFC Bank<br>A/c no: 00600110000763<br>IFS Code: HDFC0000060<br>A/c type: CC<br>Branch Name & Address: HDFC Bank, Maneckji Wadia Building, Nanik Motwani Marg, Fort, Mumbai 400023 |
| Deadline for tender fee payment and submission of EOI:                | <b>25<sup>th</sup> April 2025</b>   |

**d) Expression of Interest letter to be submitted along with tender fee payment details should include the following details:**

- A covering letter duly stamped and signed by an authorized signatory clearly indicating the Tender Reference number and your EOI to participate in the tendering process.
- Tender fee payment details / reference no (ensure that tender fee is received by us within specified deadline)
- Bidder to indicate authorized person name, contact number and e-mail id (mandatory) of the person to whom RFQ / tender and all other communications to be addressed for this tender.

e) Detailed Bid Document (also referred as RFQ) shall be issued through Tata Power e-tender portal (Ariba System) only to the parties submitting a valid EOI as per terms mentioned in this document.

**4. BIDDER PRE-QUALIFICATION REQUIREMENTS:**

Interested parties to note that Bidder shall be required to fulfill the following bidder pre-qualification requirement / criteria in order to qualify for the subject work. Bidder will be required to submit relevant supporting documents to demonstrate their qualification during the bid submission stage against Tender document / RFQ and bidders not found meeting the pre-qualification requirements given below will be disqualified from the tender.

**4.1 TECHNICAL REQUIREMENT:**

**BIDDER PRE-QUALIFICATION REQUIREMENTS:**

Interested parties to note that Bidder shall be required to fulfill the following bidder pre-qualification requirement / criteria in order to qualify for the subject work. Bidder will be required to submit relevant supporting documents to demonstrate their qualification during the bid submission stage against Tender document / RFQ and bidders not found meeting the pre-qualification requirements given below will be disqualified from the tender.

**4.1 TECHNICAL REQUIREMENT:**

1. Bidder Should have minimum 5 years of experience in the field of garden maintenance Works (Attach related supporting documents).
2. Bidder should provide minimum one references (Same/Different Owner) for having successfully rendered garden maintenance related work having contract value of Rs.35 lakhs or above per year in last five years.

3. Bidder / Tenderer should preferably have ISO 9001 / ISO 14001 / ISO 45001 certification or must give an undertaking for its willingness to obtain the same within **2 months** of qualification for the work.

#### 4.2 FINANCIAL REQUIREMENT:

1. Bidder / Tenderer should have a minimum Average Annual Turn-over of Rs. 50 Lakhs (Indian Rupees Thirty lakhs) during the last three financial years (Attach Profit & Loss Certificate with UDIN from Chartered Accountant in this regard)

#### 5. BID SECURITY / EMD:

Interested parties to note that Bidder will be required to furnish a Bid Security along with their Bid, in the format prescribed in Bid Document **in the form of EMD**, for an amount as defined in the covering page of this notice document. Bids not accompanied by an acceptable Bid Security shall be rejected by the Owner as being non-responsive and returned to the bidder without being opened.

**Interested parties to note that Bid Security is not required with the EOI and it is required to be submitted with the Bid only during Bid Submission stage**, once RFQ is released to the interested parties that have submitted a valid EOI.

#### 6. BIDDING PROCESS:

Detailed Bid Document (also referred as RFQ) shall be issued through Tata Power e-tender portal (Ariba System) only to the parties that submitted a valid EOI as per terms mentioned in this document.

Bidder to note that commercials for subject tender may be conducted through e-auction. Detailed bidding and auction process shall be detailed in the RFQ / tender document.

**Scope of work for Maintenance of Gardens at Amrut Van White House, Lonavala Camp and Lonavala Office**

| S.No. | Service Code | Service Description  | Qty    | UOM |
|-------|--------------|--|--------|-----|
| 1     | 4103109      | CISE, Upkeep & maintenance of lawns: Development and upkeep of all types of lawns, planting, mowing of lawns as and when required, watering, fertilizer application, top dressing with sieved soil and manure, rolling of the area, disposing of grass and weeds, and maintaining the area in good condition throughout the year.  | 110000 | M2  |
| 2     | 4103108      | Upkeep of nursery plots: Upkeep of nursery plots (Seasonal), preparing of nursery beds by excavating the existing bed to a depth of 0.45 m, drying the beds, breaking of clods, incorporating red earth and manure, levelling the beds, planting of tubers, bulbs, seedlings, corms etc. harrowing, fertilizer application, spraying of pesticides, dewatering, watering etc. and maintaining the area in perfect condition throughout the year. | 17000  | M2  |
| 3     | 4103107      | Upkeep of perinals: Upkeep of perinals, upkeep of shrubs, bushes, hedges, climbers by pruning them to perfect size and shape, removal of wild growth growing under it, watering, fertilizer application, spraying of insecticides, disposing of the spoils and maintaining the area in perfect condition.  | 25000  | M2  |
| 4     | 4103106      | Upkeep of surrounding area, roads etc: Upkeep of surrounding area, cleaning of roads, pathways, drains, slopes by sweeping, removal of dry leaves, twigs, wild growth, and disposing it in compost pits and maintaining the area in clean condition.   | 75000  | M2  |
| 5     | 4103105      | Propagation and repotting of plants: Propagation and repotting of plants including removal of existing plants from pots, pruning of extra roots and branches, dividing of plants, filling of pots with cokes, soil and manure, planting the saplings, irrigating etc. for one year.  | 340    | NO  |

**LIST OF TOOLS / EQUIPMENTS TO BE SUPPLIED FOR GARDEN MAINTENANCE**

The following list of tools should be provided on site

| Sr.No. | Tools/ Equipments               | Qty |
|--------|---------------------------------|-----|
| 1      | Petrol driven lawn mower(Chain) | 1   |
| 2      | Petrol driven chain saw         | 1   |
| 3      | Spade with handle               | 4   |
| 4      | Pick axe with handle            | 4   |
| 5      | Sickle                          | 4   |
| 6      | Ghamelas unbreakable plastic    | 4   |
| 7      | Spray pumps 15 ltrs capacity    | 1   |
| 8      | Hedge cutting scissors          | 4   |
| 9      | Rose cutting secature           | 4   |
| 10     | Grafting Knife                  | 4   |

|  |  |    |
|--|--|----|
| 11   | Hose pipes ¾" dia 30 m length ( As per site requirement qty may change ) | 10 |
| 12   | Garden Rakes   | 3  |
| 13   | Wheel Barrow   | 1  |
| 14   | Goa Broom  | 60 |
| 15   | Soft Broom   | 6  |
| All the above mentioned tools equipments are required in service worthy conditions |  |    |

### **Scope of work for Maintenance of Gardens at Walwhan**

| S.No. | Service Code | Service Description  | Qty      | UOM |
|-------|--------------|--|----------|-----|
| 1     | 4103109      | CISE, Upkeep & maintenance of lawns<br>Lawns : Development and upkeep of all types of lawns ,planting, mowing of lawns as and when required, watering, fertilizer application, top dressing with sieved soil and manure, rolling of the area, disposing out grass and weeds, and maintaining the area in good condition throughout the year.   | 2,96,500 | M2  |
| 2     | 4103108      | Upkeep of nursery plots<br>Upkeep of nursery plots (Seasonal), preparing of nursery beds by excavating the existing bed to a depth of 0.45 m, drying the beds, breaking of clods, incorporating red earth and manure, levelling the beds, planting of tubers, bulbs, seedlings, corms etc. harrowing, fertilizer application, spraying of pesticides, dewatering, watering etc. and maintaining the area in perfect condition throughout the year. | 47,000   | M2  |
| 3     | 4103107      | Upkeep of perinals<br>Upkeep of perinals, upkeep of shrubs, bushes, hedges, climbers by pruning them to perfect size and shape, removal of wild growth growing under it, watering, fertilizer application, spraying of insecticides, disposing of the spoils and maintaining the area in perfect condition.  | 71,000   | M2  |
| 4     | 4103106      | Upkeep of surrounding area, roads etc<br>Upkeep of surrounding area, cleaning of roads, pathways, drains, slopes by sweeping, removal of dry leaves, twigs, wild growth, and disposing it in composte pits and maintaining the area in clean condition.  | 2,40,000 | M2  |
| 5     | 4103105      | Propogation and repotting of plants<br>Propogation and repotting of plants including removal of existing plants from pots, pruning of extra roots and branches, dividing of plants, filling of pots with crokes, soil and manure, planting the saplings, irrigating etc. for one year.   | 4,600    | EA  |