

## NOTICE INVITING TENDER

The Tata Power Company Limited Invites Tenders (Two-Part Bidding Process), from interested and eligible Vendors for the following Works required for its various Transmission Receiving Stations.

### **A. Summary of the tendered packages:**

<b>Tender Enquiry No.</b>	<b>Work Description</b>	<b>EMD(Rs.)</b>	<b>Tender Participation Fee (Rs.)</b>	<b>Last date and time for Payment of Tender Participation Fee*</b>
CC27AM001	Two Years Outline Agreement for Project Office Housekeeping Services Required at Badlapur / Salsette / Worli / Dharavi / Ghatkopar / Powai / Kalyan Locations	57,000/-	Rs. 2,000/-	1500 Hrs. 13 <sup>th</sup> May 2026

**Interested bidder is strongly advised not to wait by above time and purchase the tender immediately to get the link for bid submission. This will enable them to communicate/raise queries against the subject tender in time.**

For additional technical details and Pre-qualification criteria for the subject works please refer section C below.

### **B. Guidelines for Participating:**

Interested and eligible vendors can participate by submitting the following up to 1500 hours on **Wednesday – 13<sup>th</sup> May 2026**.

1. Payment of non-refundable Tender Fee, as indicated in table above to be paid by direct deposit in following bank account

Beneficiary Name – The Tata Power Co. Ltd. Bank

Name – HDFC Bank Ltd.

Branch Name – Fort Branch, Mumbai

Address – Maneckji Wadia Building, Nanik Motwani Marg, Fort, Mumbai 400023. Branch

Code – 60

Bank & Branch Code – 400240015

Account No – 00600110000763

Account type – CC

IFSC Code – HDFC0000060

2. Submission of duly signed and stamped Authorization Letter indicating name of authorized person, contact number and e-mail id (mandatory) on Vendor's letterhead. The letter shall also mandatorily include payment details of Tender fee and Tender Reference no **CC27AM001**.

Authorization Letter along with proof of submission of tender fee should be e-mail to

**Mr. Anuj Mehra** ([anuj.mehra@tatapower.com](mailto:anuj.mehra@tatapower.com)) and copy to **Ms. Vaishali Kachare** ([vaishali.Kachare@tatapower.com](mailto:vaishali.Kachare@tatapower.com))

**Note:** - Once the above-mentioned documents are received, detailed RFP shall be issued through our e-tender system.

3. It is clarified that Bid Guarantee/EMD as mentioned in section "A" above, is not required to be submitted at this stage, and it will be required to be submitted in the form of Bank guarantee at the time of Bid Submission.

**C. Addition technical details:**

**Prequalification Criteria (Technical & Commercial):**

Sr No	Parameter	Tata Power Requirement	Documents to be submitted by vendor to ascertain meeting of Pre-Qualification Requirement	Vendor Submission against Tata Power PQR Requirement
1	2	3	4	5
1	Bidder's Technical Capability to handle jobs detailed in the Tender	<p>a) Bidder should have minimum 2 year of experience in the work of office housekeeping. The Bidder / Tenderer should have on their direct payroll minimum 15 workmen / manpower located in Mumbai as on 31/03/2026</p> <p>b) In case the bidder has a previous association with TPC for similar products and services, the performance feedback for that bidder by Tata Power User Group shall only be considered irrespective of performance certificates issued by any third organization</p> <p>c) The Bidder / Tenderer should furnish List of Clients to whom Housekeeping on Contract Basis are given during the last three financial years along with the numbers of workmen deputed as per nature of contract.</p>	(PO Copies / Performance Certificate / Related supporting documents).	
2	Past Order Execution Experience	<p>The Bidder / Tenderer should provide minimum three references for having successfully rendered housekeeping services at industrial premises.</p> <p>Bidder shall have successfully completed above listed work worth;            (1) single purchase order of Rs 30 Lakhs OR            (2) two purchase orders of Rs 15 Lakhs each OR            (3) three purchase orders of Rs 15 Lakhs or more.</p>	(Attach Order copies, Certificate of Experience and Satisfactory Completion of work awarded from concerned Establishments / Companies).	
3	Statutory Compliances	Bidder / Tenderer must be registered with PF & ESI Authorities and should have a valid PF & ESI Registration Number issued by respective authorities. Bidder / Tenderer must have all applicable statutory registrations / certificates	(Bidder to provide supporting documents).	
4	ISO Certifications	Bidder / Tenderer should preferably have ISO 9001 / ISO 14001 / ISO 45001 certification or must give an undertaking for its willingness to obtain the same within 2 months of qualification for the work.	Bidder to submit credentials for supporting the noted criteria. Owner has the right to reject the bid in case it is observed that the Bidder does not meet the relevant experience for the subject works.	

5	Capability of Handle Job financially if awarded	Bidder / Tenderer should have minimum Average Annual Turn-over of Rs. 50 lakhs in the preceding 3 (Three) years.	Copy of audited balance sheet and P&L statement for last 3 financial years.
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#### D. Price Bid Format

Price Bid Format							
Package Name:		Two Years Out Line Agreement for Office Housekeeping Services at Project Location					
Tender No:		CC27AM001					
Location:		Badlapur, Kalyan, Salsette, Dharavi, Worli, Powai, Ghatkopar					
Bidder Name:							
Sr. No.	Description	FY Year	Location	Quantity	UOM	Price /UOM (INR)	Total Price
1	Housekeeping Services for Project Locations	FY 27-28	Badlapur	380	Mandays	-	-
2			Powai	380	Mandays		
3			Salsette	380	Mandays		
4			Worli	380	Mandays		
5			Dharavi	380	Mandays		
6			Ghatkopar	380	Mandays		
7			Kalyan	380	Mandays		
Total 1st Year Basic				2660	Mandays		-
Applicable GST @18%							-
A	Total 1st Year Including GST						-
Y-O-Y % rise							
2nd Year Basic Value				2620	Mandays	-	-
Applicable GST @18%							-
B	Total 2nd Year Value including GST			2620	Mandays		-
C	Total OLA Value for 2 Years including GST (A+B)						-