

NOTICE INVITING TENDER

The Tata Power Company Limited Invites Tenders (Two-Part Bidding Process), from interested and eligible Vendors for the following Works required for its various Transmission Receiving Stations.

A. Summary of the tendered packages:

Tender Enquiry No.	Work Description	EMD (Rs.)	Tender Participation Fee (Rs.)	Last date and time for Payment of Tender Participation Fee*
CC27AM002	Three Years Outline Agreement for Support Services required for Statutory and Vendor Compliance Management.	2,50,000/-	Rs. 2,000/-	1500 Hrs. 15 th June 2026

Interested bidder is strongly advised not to wait by above time and purchase the tender immediately to get the link for bid submission. This will enable them to communicate/raise queries against the subject tender in time.

For additional technical details and Pre-qualification criteria for the subject works please refer section C below.

B. Guidelines for Participating:

Interested and eligible vendors can participate by submitting the following up to 1500 hours on **Monday – 15th June 2026.**

1. Payment of non-refundable Tender Fee, as indicated in table above to be paid by direct deposit in following bank account

Beneficiary Name – The Tata Power Co. Ltd. Bank

Name – HDFC Bank Ltd.

Branch Name – Fort Branch, Mumbai

Address – Maneckji Wadia Building, Nanik Motwani Marg, Fort, Mumbai 400023. Branch

Code – 60

Bank & Branch Code – 400240015

Account No – 00600110000763

Account type – CC

IFSC Code – HDFC0000060

2. Submission of duly signed and stamped Authorization Letter indicating name of authorized person, contact number and e-mail id (mandatory) on Vendor's letterhead. The letter shall also mandatorily include payment details of Tender fee and Tender Reference no **CC27AM002.**

Authorization Letter along with proof of submission of tender fee should be e-mail to

Mr. Anuj Mehra (anuj.mehra@tatapower.com) and copy to **Ms. Vaishali Kachare** (vaishali.Kachare@tatapower.com)

Note: - Once the above-mentioned documents are received, detailed RFP shall be issued through our e-tender system.

3. It is clarified that Bid Guarantee/EMD as mentioned in section "A" above, is not required to be submitted at this stage, and it will be required to be submitted in the form of Bank guarantee at the time of Bid Submission.

C. Addition technical details:

Prequalification Criteria (Technical & Commercial):

Pre- Qualification Requirement			
Sr No	Tata Power Requirement	Documents to be submitted by bidder to ascertain meeting of Pre-Qualification Requirement	Vendor Submission against Tata Power PQR Requirement
1	3	4	5
(A)	Bidders' technical capability to handle jobs detailed in the tender		
1	The Bidder / Tenderer should have minimum 3 years of experience in the field of providing consultancy services for statutory compliance.	Submit list of jobs and major orders executed for Utilities as the principal contractor with Order Copies, Customer Reference Documents.	
2	The Bidder / Tenderer should have on their direct payroll minimum 100 workmen / manpower located in Mumbai as on 31/03/2023.	Attach certificate from chartered Accountant	
3	The Bidder / Tenderer should have rendered similar satisfactory services of consultancy and liaisoning on Monthly Contract Basis to at least three Public Sector Company / Corporate Establishment / Industrial Establishment / Plant, during the last three years.	Attach Certificate of Experience and Satisfactory Completion of work awarded from concerned Establishments / Companies	
4	The Bidder / Tenderer should necessarily have their full-fledged office setup in Mumbai, equipped with telephone, digital platform for daily usage, monthly MIS reports, mobile app platform for capturing feedback, operational concerns, capturing and reporting improvement thru weekly power point, having support staff to deal with the statutory authorities' requirements with regard to contract labour / staff etc.	Attach details of digital platform / mobile app reports for three consecutive months	
5	The Bidder / Tenderer should be sole proprietor and Joint ventures are not accepted.	To submit relevant document	
6	The service provider should be able to deploy manpower for designated Tata Power owned / leased premises across Mumbai. This manpower should be well versed with local language and area familiarity within Mumbai	To submit deployment plan of manpower who is operating in Mumbai OR how bidder plans to on board manpower familiar with local area and language. Bidder to provide undertaking.	
(B)	Bidder's staff shall have minimum qualification as per the following: -		
1	1. Team leader should be Graduate in any stream with Experience of minimum 5 years in managing statute compliance, exposure to Labour Laws & compliances for shops & establishment and Factories act. 2. Team members should be Graduate in any stream with	Bidder to submit the list of manpower with qualifications & experience certificate during bid submission.	

	Experience of minimum 2 years in managing statute compliance, exposure to Labour Laws & compliances for shops & establishment and Factories act. Tata Power reserves the right to assess the person prior to carrying out the required services.		
(C)	Statutory Compliance		
1	The Bidder / Tenderer should be registered with ESIC Authorities and should have a valid ESIC Registration Number issued by ESI Authorities under ESI Act.	Attach self-attested photocopy of Registration	
2	The Bidder / Tenderer should be registered with EPF Authorities and should have a valid Provident Fund Registration Number under EPF Act issued by EPF Authorities	Attach self-attested photocopy of Registration	
(D)	Financial: Average annual Turnover		
1	Annual Turn-over of Rs. 1.5 Crs /- during the last three financial years i.e., FY 2020 -21, FY 2021 -22, FY 2022 -23	Profit & Loss statement, Balance Sheet for the three preceding financial years duly audited and approved by authorized audit firm / CA.	

D. Price Bid Format

Price Bid Format					
Tender No: CC27AM002					
Package Name: Three Years Outline Agreement for Support Services required for Statutory & Vendor Compliance Management.					
S.no.	Item description	Qty Per Year	Unit	Unit Rate (INR)	Total Rate (INR)
1	Resources	2555	Mandays		
2	Renewal of RC's	11	No.		
3	Amendment of RC Licences	70	No.		
4	Renewal of S&E Licences	50	No.		
5	Amendment of S&E Licences	50	No.		
6	New Licenses to be acquired (CLRA)	10	No.		
7	New Licenses to be acquired (S&E)	10	No.		
8	Total 1st Year Basic				
9	Applicable GST @18%				
A	Total 1st Year Price With GST				
	YOY Escalation @				
B	Total 2nd Year Price with GST and YOY Escalation over 1st Year				
C	Total 3rd Year Price with GST and YOY Escalation over 2st Year				
D	Total OLA Value (A+B+C)				